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A.D. HENDERSON SCHOOL /  
FAU HIGH SCHOOL  
Florida Atlantic University

# **A.D. HENDERSON UNIVERSITY SCHOOL / FAU HIGH SCHOOL ACTIVITY FEE POLICY**

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## Student Activity Fees

According to Florida Statute 1002.32(5), each lab school may charge a student activity and service fee. Parents/Legal Guardians of students are responsible for paying all fees according to established guidelines. Fees are due on the dates published for the school year. Activity Fees are considered past due 30 days after the initial due date.

If any Activity Fees are not paid within 30 days of the initial due date, a notice will be sent listing the overdue fees. Fees not paid within 15 days of the date of the final notice will be referred to the FAU Controller's Office for collection.

In addition, once an account is referred to the FAU Controller's Office, a letter will be sent to the parents/legal guardians explaining that the failure to promptly pay fees when due has resulted in:

- Forfeiture of the students' invitation to return to the school and the loss of the students' enrollment status (the students shall be officially withdrawn for the following semester).
- Your child will not be able to participate in any of the end-of-year activities (field trips, banquets, etc.).
- Report cards will be held until all outstanding fees are paid or arrangements for payments are approved in writing by the FAU Controller's Office.

All unpaid fees will be forwarded to the Collections Department at Florida Atlantic University. All consequences for non-payment can also be reviewed at <http://www.fau.edu/controller/student-services/consequences-nonpayment.php>

## Activity Fees

Activity Fees are used to support student activities and to annually provide each student with a PE uniform and a school yearbook. Activity fees are \$300.00 per year/per student in grades K-5, \$450.00 per year/per student in grades 6-8, and \$550.00 per year/per student in grades 9-12. Activity Fees may be paid in full or in two (2) payments per the schedule below.

Reduced Activity Fees are based on eligibility guidelines established by the Federal Free and Reduced-Price School Meals Program. Families qualifying under these guidelines shall be eligible for adjusted Activity Fees. Activity Fees are payable as follows:

### 2017-2018 Current Fee Payment Schedule

Term	Due Date	Grades K-5			Grades 6-8			Grades 9-12		
		Full Fee	Qualified Reduced Fee	Qualified No Fee	Full Fee	Qualified Reduced Fee	Qualified No Fee	Full Fee	Qualified Reduced Fee	Qualified No Fee
1 <sup>st</sup> Semester 2017-2018	July 1 <sup>st</sup> 2017	\$150	\$75	\$0	\$225	\$112.50	\$0	\$275	\$137.50	\$0
2 <sup>nd</sup> Semester 2017-2018	December 1 <sup>st</sup> 2017	\$150	\$75	\$0	\$225	\$112.50	\$0	\$275	\$137.50	\$0

**2018-2019 Fee Payment Schedule**

Term	Due Date	Grades K-5			Grades 6-8			Grades 9-12		
		Full Fee	Qualified Reduced Fee	Qualified No Fee	Full Fee	Qualified Reduced Fee	Qualified No Fee	Full Fee	Qualified Reduced Fee	Qualified No Fee
1 <sup>st</sup> Semester 2018-2019	March 15 <sup>th</sup> 2018	\$150	\$75	\$0	\$225	\$112.50	\$0	\$275	\$137.50	\$0
2 <sup>nd</sup> Semester 2018-2019	July 15 <sup>th</sup> 2018	\$150	\$75	\$0	\$225	\$112.50	\$0	\$275	\$137.50	\$0

**Method of Payment**

Parents will be able to pay using the link listed below, or it can also be found on our website. Lunch fees can be paid in the cafeteria or online. The school does not accept personal checks. All payments can be made on the website below, including personal checks.

[https://epay.fau.edu/C20081\\_ustores/web/store\\_main.jsp?STOREID=8](https://epay.fau.edu/C20081_ustores/web/store_main.jsp?STOREID=8)

**Refund(s) of Activity Fees**

Parents/Legal Guardians of students who have paid their Activity Fee and who withdraw from Florida Atlantic University Schools, for any reason, up to and including the fifth (5<sup>th</sup>) business day following the most recent payment due date, will be entitled to a ninety percent (90%) refund of the Activity Fee paid for that semester. **No other refunds will be permitted.**

**Late Pick-up Fees**

For students not enrolled in the After-School Program, parents/legal guardians are responsible for picking up their children as outlined in Florida Statute 1003.31(2) within 30 minutes of dismissal pick-up-times designated by the school (all students no later than 3:15 p.m. on regular school days, and 12:30 p.m. on early-release days). Students who are picked up late are supervised in a late pick-up room until the parent/legal guardian arrives. Any family accruing three (3) late pickup fees will be required to have an administrative conference to determine further attendance at ADHUS/ FAU High School. To compensate the school for the cost of this program the following fees are imposed and will be **strictly enforced**:

<b>First Occurrence</b>	Written warning and signed acknowledgement of school’s policy on Late Room Log.
<b>Second Occurrence</b>	\$20.00 per <b>FAMILY</b> until <b>4:00 p.m.</b> An additional \$10.00 per <b>FAMILY</b> for every 15 minutes after 4:00 p.m.
<b>Subsequent Occurrences</b>	\$20.00 per <b>CHILD</b> until <b>4:00 p.m.</b> An additional \$10.00 per <b>CHILD</b> for every 15 minutes after 4:00 p.m.

After-School employees are not responsible for the administration of these fees. Parents will be billed for these fees according to the student pick-up times. Any questions about the fees should be referred **in writing** to the administration of the school.

**Students must be registered in order to participate in one of the after-school programs (after care, sports, clubs etc.).** Information about the primary program offered is available in the [Henderson After-School Program Parent Handbook](#). Information about other After-School Programs will be distributed throughout the school year.

### **Other Fees**

Lunch program fees, lost textbook fees, and all other fees incurred during the course of a semester are billed periodically throughout the school year as required and must be paid within 20 calendar days of the postmarked date.

### **Disputed Fees**

Any fee in dispute needs to be communicated in writing. In order for any request to be processed:

- An official letter with documentation first needs to be sent to your child's administrator for initial review.
- If resolution does not occur parents can send their written communication, documentation, and reason for further consideration to [ADHUSFees@adhus.fau.edu](mailto:ADHUSFees@adhus.fau.edu) for further review.

*Failure to pay in full all fees incurred in accordance with this Policy, shall prohibit the student(s) from reenrollment for the following semester and / or year.*