

A.D. HENDERSON UNIVERSITY SCHOOL & FAU HIGH Title I, Part A Parental Involvement Plan

I, Sherry Bees, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The A.D. Henderson University School / FAU High School has a three-fold mission of (1) being a demonstration site for teacher education; (2) developing curricula; and (3) conducting research (F.S. 228.053). All three parts of the mission are based on a keystone - educating ADHUS/FAUHS students to reach their full potential. The philosophy is that the purpose of education is to provide a safe and secure environment for students to acquire the skills, knowledge, and problem solving strategies necessary to function as responsible and productive members of society. Our school is structured to provide an environment that will encourage and develop the full potential of the student academically, intellectually, emotionally, socially, and physically. Parental Involvement is

vital to these efforts and contributes to our students' success.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Shared decision making will be coordinated through the School Advisory Body (SAB), Title I Annual Parent Meeting, Quarterly Parent Meetings, Parent Trainings, and PTO Meetings.

The SAB consists of 10 Elected Members (5 of which are Parents), plus 5 Appointed Members, and 2 Other Members. Elections are conducted and appointments made as required by law.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Family Involvement Nights	Members of the non-profit Parent-Teacher Organization will organize quarterly family involvement nights to provide opportunities for parents and children to interact in an fun, safe, academic atmosphere.
2	Book Fair	Members of the non-profit Parent-Teacher Organization will organize book fair to provide opportunities for parents and children to purchase academically enriching books for family reading interaction.
3	Open House/Curriculum Nights	Administrators and faculty will conduct Open House/Parent Orientation days/nights to provide parents with classroom specific ways to provide support to their child(ren), promote academic success, and educate them regarding the Florida Standards.
4	Meet the Teacher	Prior to first day of school, parents and students are invited to meet their child's teacher and gain overview of the classroom and discuss ways to provide support to their children
5	Parent Lounge at Meet the Teacher	Parents invited to the Parent Lounge following classroom visit to meet Principal, Title I Parent Liaison, and obtain information and purchases for uniforms, lunch plans, aftercare, etc.
6	9th Grade Parent Orientation	Administrators and faculty present curriculum information as well as policies and procedures that pertains to the 9th grade program
7	Middle School Open House 6-8	Administrators and faculty present curriculum information as well as policies and procedures that pertains to grades 6-8
8	Individuals with Disabilities Act (IDEA)	ESE Coordinator will provide information regarding supplemental instructional support with parents during the development of a student's IEP.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents

of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Plan Collaboration with PTO	Parent Liaison/PTO President	September 9 - October 30, 2016	Number of parents in attendance/Sign-in Sheets
2	Send home flyer invitation with Friday Folders	Parent Liaison	September 30, 2016	Number of parents in attendance/Sign-in Sheets
3	Post on Social Media/Web site	Parent Liaison/Communications Officer	September 30, 2016	Number of parents in attendance/Sign-in Sheets
4	Invite parents via Blackboard Connect with RSVP Link	Parent Liaison/Activities Director	September 30, 2016	Number of parents in attendance/Sign-in Sheets/Sign-in Sheets
5	Promote on PTO website	Parent Liaison/PTO President	September 30, 2016	Number of parents in attendance/Sign-in Sheets
6	Promote in monthly newsletter	Parent Liaison/Communications Officer	October 7, 2016	Number of parents in attendance/Sign-in Sheets
7	Post date of meeting on school marquee	Parent Liaison/Communications Officer	October 10, 2016	Number of parents in attendance/Sign-in Sheets
8	Send reminder to parents via BlackBoard Connect reminder of meeting date	Parent Liaison/Activities Director	October 14, 2016	Number of parents in attendance/Sign-in Sheets
9	Sign-In Sheets/Agenda	Parent Liaison	October 14, 2016	Compliance Files
10	Annual Parent Meeting	Title I Coordinator/Parent Liaison	October 19, 2016	Number of parents in attendance/Sign-in Sheets
11	Recording/Taping of Presentation	Communications Officer	October 19, 2016	Number of clicks and views
12	Presentation made available online	Communications Officer	October 26, 2016	Number of clicks and views
13	Online Presentation Link Promoted via Parent Newsletter	Parent Liaison/Communications Officer	November 4, 2016	Number of clicks and views

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Flexible meetings will be offered by alternating days and start times of parent activities, scheduling during-school meetings, as well as after-hours meetings, and conducting home visits when necessary. For example, (1) a 9th grade parent information meeting/workshop could be held from 8:30 a.m. - 9:30 a.m. as well as in the evening from 6-7 p.m. (2) The Parent Liaison has flexible hours so that home visits can be scheduled at a time most convenient for the parent. (3) Childcare is provided during Open House/Curriculum Nights so that parents can meet with teachers.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	PTO Meetings	PTO	Student achievement improves when families get involved in their student's education in school and in the community	August 17, 2016; October 19, 2016; January 2017; April 2017	Sign-in sheets, agenda, handouts
2	9th Grade Parent Information Meeting	Admissions Advisor & Guidance Coordinator	Student achievement improves when families get involved in their student's education	September 13, 2016; October 6, 2016; November 3, 2016; February 2, 2017; March 2, 2017; April 6, 2017	Sign-in sheets, agenda, handouts
3	Title I Annual Parent Night	Administration Team & Parent Liaison	Student achievement improves when families get involved in their student's education	October 19, 2016	Sign-in sheets, RSVP Google Doc, PowerPoint Presentation, Agenda
4	Science Fair Night	Science Department	Student achievement improves when families get involved in their student's education	November 8, 2016	Sign-in sheets
5	Meet the Teacher/Parent Orientation	K-9 Teachers	Student achievement improves when families get involved in their student's education	August 12, 2016	Sign-in sheets
6	Open House/Curriculum Nights	Administration Team	Student achievement improves when families get involved in their student's education	August 26, September 9, September 22, September 23	Sign-in sheets, PowerPoint Presentation handouts, agenda
7	School Advisory Body (SAB) Meetings	SAB Chair & SAB Members	Student achievement improves when families get involved in their student's education at school and in the community	September 13, 2016; October 5, 2016; generally 3rd Wednesday of each month	Sign-in sheets, agenda
8	Literacy Incentive Night	Instructional Coaches	Student achievement improves when families get involved in their student's education	October 2016, May 2017	Sign-in sheets
9	Digital Citizenship Training for Parents	Parent Liaison	Parental Involvement increases Student Achievement	Spring 2017 (TBD)	Sign-in sheets, agenda

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Faculty Title I Orientation	Parent Liaison/Title I Coordinator	Student achievement is impacted when teachers effectively communicate with parents	September 6, 2016	Sign-in sheets, agenda, PowerPoint Presentation
2	Professional Learning Communities (PLCs)	Team Leader	Working with teachers to analyze data and communicate effectively with parents will improve student achievement.	2nd Wednesday of each month	Sign-in sheets, agenda
3	Professional Development Days: Example: Teachers Involving Parents (TIPS) Workshop Training	Parent Liaison	Working with teachers to communicate effectively with parents and involve them in their child's education will impact student achievement.	Spring 2017	Sign-in sheets, PowerPoint Presentation handouts, agenda

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: The Parent Liaison will contact parents as needed, when recommended by teachers, regarding support services they may need and will make home visits as necessary. A Parent Resource Center is available to provide resources for parents to assist them with their student's academic achievement. Utilization of Parent Resource Center will be documented by a sign-in sheet. Home visits will be documented by completion of a Home Visit Log.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: The school will communicate with parents through a new monthly parent newsletter, teacher communications, monthly School Advisory Body meetings, parent meetings (scheduled as needed), postings on marquee (updated weekly), grades uploaded to Focus (bi-weekly), social media(updated regularly), Blackboard Connect

(weekly), PTO Meetings (quarterly), school website(s), and "Friday Folders" (weekly).

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Written communication will be distributed in English, Spanish, Portuguese, and Creole to the extent possible. Parent information will be available when parents meet for IEP meetings (ESE students) and ELL parent meetings. Parent academic meetings will be scheduled with teachers, administration, and guidance counselor as needed. Parents will be asked to sign receipt/acknowledgement of paperwork received from meetings or information sent home to parents such as Progress Reports. Additionally, parents will be invited to various meetings (i.e. Title I Annual Meeting) via GoogleDocs requesting an RSVP and notices that are sent home via Friday Folders.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
 Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I Parent Meeting	1	38	Student achievement increases when families get involved in their student's education
2	Open House/Family Fun Night (K-5)	3	288	Student achievement increases when families get involved in their student's education
3	9th Grade Parent Workshops	5	399	Student achievement increases when families get involved in their student's education
4	Dads Take Kids to Work Day	1	59	Student achievement increases when families get involved in their student's education
5	Kindergarten Father's Day Breakfast	1	41	Student achievement increases when families get involved in their student's education
6	Middle School Science Fair Awards Night	1	45	Student achievement increases when families get involved in their student's education
7	Parent Technology Workshops	2	47	Student achievement increases when families get involved in their student's education
8	Rising Sophomores Orientation	1	82	Student achievement increases when families get involved in their student's education
9	Rising Juniors Orientation	1	117	Student achievement increases when families get involved in their student's education
10	School Advisory Body Meetings	10	75	Student achievement increases when families get involved in their student's education
11	Kindergarten Round Up	1	44	Student achievement increases when families get involved in their student's education

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Faculty Title I Orientation	1	59	Student achievement is impacted when teachers effectively communicate with

				parents
2	Division Meetings	12	206	Working with teachers to analyze data and communicate effectively with parents will improve student achievement
3	EdTech Engaging Students with Cognitively Complex Tasks	4	107	Working with teachers to analyze data and communicate effectively with parents will improve student achievement

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Competing demands for parent's time	Provide flexible meeting times and childcare
2	Lack of adequate parking	Schedule meetings during non-peak hours. Encourage parents to carpool.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Building Capacity of Parents	Open House followed by Family Fun Night
2	Building Capacity of Parents	Parent Tech Nights
3	Building the Capacity of Schools	Hiring Part-time Parent Liaison
4	Building Capacity of Parents	Parent Liaison/Parent Resource Center located near Aftercare Office