

Guidelines for Recruitment at ADHUS and FAUHS

Thank you for your interest in collaborating with A.D. Henderson University School/FAU High School. Below are some guidelines to help you before initiating recruitment of participants for their project.

Research Approval and Recruitment Attempts

- Research approval is given for a six month period.
- The six month research period begins on the date of the first recruitment attempt.
- Researchers have the opportunity to recruit participants a maximum of two times.
- It is up to the researcher to determine when they would like to conduct their second recruitment attempt but it must be no sooner than one month after their first recruitment attempt. The second recruitment attempt must also be within the approved six month research period.
- Researchers are encouraged to plan out the months of both their recruitment attempts and communicate that to the OPK12 Research Committee.
- If you anticipate recruiting from any of our summer camps, please be sure to include this in your original submission to the IRB.
- We closely monitor the number and extent of the research requests and their impact on particular grade level(s), students, and faculty. Please be aware that we may approve your request; however, we may recommend a different time period to implement as to not overly tax one group.

Recruitment Size

- Our school (Kindergarten-12th) has ~1100 students and ~50 full time teachers. It is important to take our small population into consideration, along with typical recruitment rates for your type of research, when setting your expectations of recruitment from our school. If recruitment from our school does not meet your desired sample size, we can connect you with our partners in the area for expanded recruitment.

Security Clearance

- The need for additional security clearance will be evaluated on a case by case basis.
- Depending on the project and the impact on our students, we may require additional security clearance. In some cases, a school representative will remain with you while during the data collection portion of your project.