

MINUTES
Wednesday, May 16, 2018
Approved July 18, 2018
Florida Atlantic University Schools' School Advisory Body
College of Education, Florida Atlantic University

- I. **Call to Order/Sign-In/Flag Salute/Approval of Agenda** Ms. Diana Ballou, Chair
Call to order made by Mrs. Diana Ballou, 5:35 pm. Attending members signed in and the Salute to the Flag followed.

Draft Agenda Approval

Motion – A motion was made by Ms. Diana Ballou to approve the Draft Agenda

Second – Seconded by Mr. John Husband

Unanimous Approval

- II. **Welcome** Ms. Diana Ballou, Chair
Ms. Diana Ballou welcomed the SAB Members.

Members who were present:

Ms. Iris Bernstein - Education Support Employee Representative

Ms. Diana Ballou – Elementary School Parent Representative

Dr. Stephen Locke, FAU Faculty Representative

Ms. Lyndsay Tolerton – At-Large Faculty Representative

Dr. Michael J. Boyle, At-Large Parent Representative

Mr. John Husband – High School Parent Representative

Mrs. Cheryl Akers – Secondary Faculty Representative

Mrs. Sherry Bees, Principal/Director

Dr. Hope Brawer Blum – At-Large Parent Representative

Dr. Deborah Shepherd – College of Education, Dean's Office Representative

Members who were not present:

Excused:

Ms. Samantha Bongay - FAU High School Student Representative

Mrs. Cara Pavek– Elementary School Faculty Representative

Not Excused:

Dr. Dwight Berry – Middle School Parent Representative

Others present:

Dr. Valerie Bristor, Dean COE

- III. **Introductions** Ms. Diana Ballou, Chair

Mrs. Sherry Bees introduced Dr. Valerie Bristor, Dean COE and our new SAB FAU Appointed Community Representative, Mr. Mark Noll.

IV. Approval of Minutes

Ms. Diana Ballou, Chair

Approval of April 25, 2018 Monthly SAB Meeting Minutes:

Mrs. Iris Bernstein explained that Dr. Hope Brower Blum was marked unexcused absent in error and a correction would be made to the agenda.

Motion – A motion was made by Mrs. Cheryl Akers to approve the April 25, 2018 agenda with the absence correction.

Second – Seconded by Dr. Stephen Locke

Unanimous Approval

V. Principal/Director's Report and Recognitions and Awards

Mrs. Sherry Bees,

Principal/Director

Mrs. Sherry Bees announced the following during her reports:

Recognitions and Awards

1. The Girls HS Track team finished 4th overall out of 29 school at the Regional Championship. Robert Ramsey is the Regional Champion for Long Jump and 300 hurdle.
2. Luna Forero and Claire Sanders paced 4th in the Duo Interpretation of the District Speech and Debate Competition with Mathew Kidd paced 4th in Congress.
3. 28 Middle School students were inducted into the National Junior Society.
4. The elementary track team competed at the State Championship last weekend. Brea Gibbons finished 9th in the long jump, and Christa Gibbons finished 13th in the long jump and 800 miter.
5. The middle school track team competed at the State Championship. Luke Collins is the State Champion in the triple jump. The team finished 16th overall out of 53 schools.
6. FAUS has been awarded first place as the Green School this year.

Principal's Report

1. 132 FAU High School senior graduated on May 10th. Five students graduated with their bachelor's degree the week before receiving their HS diplomas and two (2) students were inducted into the MED direct program this year. We also had 7 National Merit Commended, two (2) National Merit Semi-finalist and three (3) National Merit finalist.
2. Elementary awards will begin next week with the 8th grade promotion and dance on May 30th.
3. Testing completed

PTO

Mrs. Cheryl Akers invited the SAB to join the PTO Volunteer Appreciation night after the SAB meeting.

VI. Action Items

Ms. Diana Ballou, Chair

A. SAB Member Attendance

Ms. Iris Bernstein provided the attendance report to the SAB for review of un-excused member absences. Dr. Dwight Berry – Middle School Parent Representative, has four (4) un-excused consecutive absences including the May 16, 2018 meeting.

Motion – A motion was made by Ms. Diana Ballou to remove Dr. Dwight Berry from the SAB pursuant to the SAB By-laws Article IV, Terms, Vacancies and Resignations. A certified letter will be mailed to Dr. Berry notifying him of the termination.

Second – Seconded by Mr. John Husband

Unanimous Approval

B. Principal/Director Annual Appraisal Process

Mrs. Cheryl Akers provided two evaluation forms for the SAB review. One form required the evaluator’s signature and the second form did not require a signature. After a brief discussion it was agreed that the form with the evaluator’s signature and a narrative would be used to evaluate the Principal/Director. Dr. Joel Herbs explained that, if requested, the evaluations would be made public after 30 days. Mrs. Cheryl Akers, Personnel Committee Chair, requested that Ms. Lyndsay Tolerton be the contact person and accept the evaluation forms as Mrs. Akers resigned her position at FAUS. All evaluation forms will be addressed to Ms. Tolerton 10 days from today, May 16, 2018. The evaluations are due on May 26, 2018.

Motion – A motion was made by Ms. Diana Ballou to approve Principal/Director Annual Appraisal Process

Second – Seconded by Mrs. Cheryl Akers.

Unanimous Approval

I. Discussion Items

Ms. Diana Ballou, Chair

A. SAB By-laws

Dr. Joel Herbst explained the process for the amending the SAB By-laws. The SAB member’s request that the by-laws be amended to extend the term of each elected member from one (1) year to two (2) consecutive years. Dr. Herbst agreed to review the requested amendment with FAU General Counsel prior to submitting the amendment to the FAU Board of Trustees. The SAB members agreed to discuss the By-laws amendment during the October 2018 meeting.

II. Old Business

NONE

III. Public Comment

Ms. Diana Ballou, Chair

NONE

IV. Announcements and Comments

Ms. Diana Ballou, Chair

NONE

V. **Adjournment**

Ms. Diana Ballou, Chair

Motion – Motion was made by Ms. Diana Ballou to adjourn the meeting at 6:05 pm

Second – Seconded by Ms. Iris Bernstein

Unanimous Approval