MINUTES
Wednesday, May 20, 2020
Florida Atlantic University Schools’ School Advisory Body
College of Education, Florida Atlantic University
Approved July 15, 2020
Zoom Virtual SAB Meeting

I. Call to Order/Sign-In/Flag Salute/Approval of Agenda
Mrs. Lynn Pagans, Chair
Call to order made by Mrs. Lynn Pagans, Chair at 5:30 pm. Zoom Virtual attendance of SAB members was confirmed by Ms. Iris Bernstein, SAB Recording Secretary. The Salute to the Flag followed.

Draft Agenda Approval
Motion – A motion was made by Mr. Andrew Hunter to approve the Draft Agenda
Second – Seconded by Dr. Michael Boyle
Unanimous Approval

II. Welcome
Mrs. Lynn Pagans, Chair welcomed the SAB Members and Visitors

Members who were present:
Mrs. Melissa Cipyak - Elementary Parent Representative
Mrs. Darlene Hazamy - Middle Parent Representative
Mrs. Lynn Pagans - At-Large Parent Representatives
Mrs. Sherry Bees - Principal/Director
Dr. Deborah Shepherd - Dean of the College of Education Designee
Mr. Andrew Hunter - At-Large Parent Representatives – Via tele-conference
Mrs. Robin Barkes, Secondary Faculty Representative
Mr. Andrew Hunter - At-Large Parent Representatives – via tele-conference
Ms. Lyndsay Tolerton - Elementary Faculty Representative
Mrs. Eliane Mattos - Education Support Staff Representative
Dr. Stephen Locke - FAU Faculty Representative
Dr. Michael Boyle - High School Parent Representative

Members who were not present (Excused):
Ms. Agnes Timar - At-Large Faculty Representative
Mr. Mark Noll - Business/Community Representative
Miss Luisa Ortiz, FAU High School Representative

Others present:
Dr. Joel Herbst, Superintendent of Schools
Mrs. Iris Bernstein, SAB Recording Secretary
Mrs. Gracie Diaz, Director, Programs and Policy Development

Visitors present:
Ms. Diana Ballou
Ms. Santina Michel
Mr. Allan Tito
III. Introductions
Mrs. Lynn Pagans, Chair
None

IV. Approval of Minutes
Mrs. Lynn Pagans, Chair
Approval of April 15, 2020 Monthly SAB Minutes:

Motion – A motion was made by Mr. Andrew Hunter to approve the April 15, 2020 SAB minutes.
Second – Seconded by Mrs. Darlene Hazamy
Unanimous Approval

V. Principal/Director’s Report and Recognitions and Awards
Mrs. Lynn Pagans, Chair
Mrs. Sherry Bees announced the following during her reports:

RECOGNITIONS & AWARDS

- 2020 Green School of Excellence Award
  - Thursday, May 21st will be the announcement.
  - We have, once again, been recognized as a Green School of Excellence.
  - Only 134 schools within the Palm Beach and Martin county received this award
  - Thank you to the students and teachers whose efforts were put into this incredible recognition. Because of you, we continue to be a model of environmental stewardship and sustainability for Palm Beach and Martin County schools.

- 2020 Florida Atlantic University Honors Convocation Awardees
  - University Scholars - Charles E. Schmidt College of Science
    Kenneth Dowling (May 2019 FAUHS graduate)
  - Distinguished Student Award - College of Engineering and Computer Science
    Brandon Yu
  - Undergraduate Researchers of the Year - College for Design and Social Inquiry
    Laura Eugene

- College of Education 2019-2020 Honors Award
  - Congratulations to Stephanie Anderson for being named FAU District Teacher of the Year
  - Congratulations to Nurse Baltzer for being named FAU District School-Related Employee of the Year

- ISEF

- FAU Students Donate Face Shields to local hospitals
  - Students from A.D. Henderson worked with teachers Allan Phipps, James Nance, and the Florida Atlantic University’s Cane Institute to create face shields, intubation chambers, and ear savers for local hospitals.
  - Producing over 650 face shields, over 500 ear savers, and 36 intubation chambers.
• Thank you for the amazing work!

• **2019-2020 College of Education Honors Award**
  • FAU District Teacher of the Year  
    *Stephanie Anderson | 8th Grade English/Speech*
  • FAU District School-Related Employee of the Year  
    *Deborah Baltzer | School Nurse*

• **National Nurse Day**
  • May 6th - Once again, we want to thank Nurse Baltzer for everything she does for our children and school.

**PRINCIPAL’S REPORT - MAY 1st**

• **Senior Graduation Signs**
  • Our High School team took to the streets as they visited every grad to deliver their caps, gowns, and a few more surprises.

• **Teacher appreciation week**
  • May 4th - 8th. We celebrated by surprising our faculty and support staff with a little love

• **Return to School Updates**
  • Our team has been working non-stop on a Phase Return Plan
  • We are on constant calls with the State to ensure we are following CDC guidelines.
  • We are looking at options for our return (full-time, hybrid-model, or continue virtually.

• **Promotion/Graduation:**
  • 8th Grade Promotion
  • High School

• **Emergency Order Signed by the Commissioner of Education**
  • Teacher Evaluations & Salary Increases
  • Renewal of Educator Certificate Deadline Extended
  • Reading Endorsement or Certificate Requirement
  • ESE & ELL Deadline Extensions

• **It’s Owl Time**
  - A special thank you to “It’s Owl Time” for everything they have done for us!

1. **Action Items**
   
   1. **Discipline Matrix for Elementary and Middle School**
      
      Mrs. Sherry Bees provided and detailed overview of the Discipline Matrix for Elementary and Middle School.

   **Motion** – A motion was made by Dr. Stephen Locke to approve the Discipline Matrix for Elementary and Middle School.
   **Second** – Seconded by Mrs. Robin Barkes
Unanimous Approval: (Each member provided a verbal approval of the Discipline Matrix for Elementary and Middle School)

2. Biennial Principal/Director SAB Evaluation Form and Process
   Ms. Gracie Diaz informed the SAB member of the Personnel Committee’s approval of the Biennial Principal/Director SAB Evaluation Form and Process. Ms. Diaz provided a detailed overview of the evaluation process.

   **Motion** – A motion was made by Mr. Andres Hunter to approve the Discipline Matrix for Elementary and Middle School.
   **Second** – Seconded by Dr. Michael Boyle

3. Unanimous Approval: (Each member provided a verbal approval of the Biennial Principal/Director SAB Evaluation Form and Process)

1. **Discussion Items**
   Mrs. Lynn Pagans, Chair
   1. FEFP Audit Outcome
      Dr. Joel Herbst provided a detailed overview of the 2019 FEFP Audit outcome.
   2. SAB Election Timeline (SAB terms Conclude On August 31, 2020)
      Ms. Gracie Diaz provided a review of the SAB Election process for the 2020-2022 term elections.

2. **Old Business**
   Mrs. Lynn Pagans, Chair
   Mrs. Lynn Pagans, SAB Chair, read the Public Comment procedure in accordance with the SAB Bylaws.

3. **Public Comment**
   NONE

4. **Announcements and Comments**
   NONE

5. **Adjournment**
   Mrs. Lynn Pagans, Chair
   Mrs. Lynn Pagans adjourned the SAB Meeting at 6:13 pm.