**MINUTES**

**Wednesday, June 21, 2017**

**Florida Atlantic University Schools’ School Advisory Body**

**College of Education, Florida Atlantic University**

1. **Call to Order/Sign-In/Flag Salute/Approval of Agenda** Ms. Diana Ballou, Vice-Chair

Call to order made by Ms. Diana Ballou, 6:00 pm. Attending members signed in and the Salute to the Flag followed.

Draft Agenda Approval

**Motion –** A motion was made by Mrs. Iris Bernstein to approve the Draft Agenda

**Second** – Seconded by Dr. Deborah Shepherd

**Unanimously Approved**

1. **Welcome** Ms. Diana Ballou, Vice-Chair

Ms. Diana Ballou welcomed the SAB Members.

Members who were present:

Mrs. Sherry Bees, Principal/Director

Ms. Iris Bernstein - Education Support Employee Representative

Mr. Naim Rahman – Middle School Parent Representative

Dr. Stephen Locke, FAU Faculty Representative

Dr. Deborah Shepherd – College of Education, Dean’s Office Representative

Mrs. Cheryl Akers – Secondary Faculty Representative

Ms. Diana Ballou– At-Large Parent Representative

Ms. Lyndsay Tolerton – At-Large Faculty Representative

Members who were not present:

***Excused:***

*Mrs. Ali Tal-mason – High School Parent Representative*

*Ms. Kisa Ibrahim - FAU High School Representative*

*Ms. Kira Wolak - FAU High School Representative*

*Dr. Hope Brawer Blum – At-Large Parent Representative*

*Mr. Thomas Halikman – Elementary School Parent Representative (Resigned)*

*Ms. Emma del Real, Community/Business Representative (Resigned)*

*Ms. Kisa Ibrahim - FAU High School Representative (Resigned)*

*Ms. Kira Wolak - FAU High School Representative (Resigned)*

*Ms. Lauren Robinson– Elementary School Faculty Representative (Resigned)*

Others present:

Dr. Gina Eyerman, Associate Director

Mr. Carlos Rossie, Assistant Principal

1. **Introductions** Ms. Diana Ballou, Vice-Chair

None

1. **Approval of Minutes** Ms. Diana Ballou, Vice-Chair

**Approval of May 17, 2017, Monthly SAB Meeting Minutes:**

**Motion** – Motion was made by Mr. Naim Rahman to approve the May 17, 2017.

**Second** – Seconded by Ms. Ali Tal-mason

**Unanimous Approval**

1. **Principal/Director’s Report and Recognitions and Awards**  Mrs. Sherry Bees, Principal/Director
   * 1. Principal/Director Report and Recognitions and Awards

Mrs. Sherry Bees announced the following during her reports:

* + - 1. We had a Great end-of-year closing.
      2. We received the test scores for the high school EOC (End-of-Course) and FSA (Florida Standards Assessment) with 100% passing.
      3. The leadership team will be attending a conference next week (June 28, 2017).
      4. We are looking forward to the new school year.

* + 1. PTO Mrs. Gina Sands, PTO Faculty Liaison.

Mrs. Sherry Bees announce that the PTO had a GREAT year and are already planning events for next year.

1. **Action Items** Ms. Diana Ballou, Vice-Chair
   * 1. **FAUS Activity Fee Policy**

The SAB reviewed the FAUS Activity Fee Policy and suggested minor addition of the After School Program late pick-up fee.

**Motion** – A motioned was made by Ms. Diana Ballou to temporarily approve the FAUS Activity Fee Policy, with the addition stated above in order to meet the activity fee payment deadlines for the 2017-2018 school year. The policy will posted for a public review period of 20-days. After the 20-day public review period, the policy will reviewed by the SAB for final approval and adoption.

**Second** – Seconded by Mrs. Cheryl Akers

**Unanimous Approval**

* + 1. **PAEC Master Inservice Plan 2017** Ms. Diana Ballou, Vice-Chair

Dr. Gina Eyerman provided an overview of the Master Inservice Plan.

**Motion** – A motioned was made by Ms. Diana Ballou to approve the PAEC Master Inservice Plan 2017. Ms. Ballou as the Vice-chair signed the document.

**Second** – Seconded by Mrs. Ali Tal-mason

**Unanimous Approval**

* + 1. **Student Progression Plan**

The SAB reviewed the Student Progression Plan and recommended that the policy be approved as a working document to allow for on-going revisions.

**Motion** – A motioned was made by Mrs. Cheryl Akers to temporarily approve the Student Progression Plan as a working document in order to provide the current updates for the 2017-2018 school year. The policy will posted for a public review period of 20-days. After the 20-day public review period, the policy will reviewed by the SAB for final approval and adoption.

**Second** – Seconded by Ms. Dianna Ballou

**Unanimous Approval**

1. **Discussion Items Old Business** Mrs. Sherry Bees, Principal/Director
   * 1. Technology Policy

Mrs. Bees informed that SAB that the Technology Policy was update by the FAUS Technology Committee and was approved by the FAU Legal Department. The Technology Policy will be presented to the SAB Education Committee and the SAB July 2017 for review and approval.

* + 1. Targeted Student Selection Criteria

Dr. Gina Eyerman explained that the Title I Targeted Assistance is not only provided to student on free or reduced lunch. This service is also provided to students who are not on free or reduced lunch.

1. **Old Business**

NONE

1. **Public Comment** Ms. Diana Ballou, Vice-Chair

NONE

1. **Announcements and Comments** Ms. Diana Ballou, Vice-Chair

NONE

1. **Adjournment** Ms. Diana Ballou, Vice-Chair

**Motion –** Motion was made by Ms. Diana Ballou to adjourn the meeting at 6:30 pm

**Second** – Seconded by Mrs. Iris Bernstein

**Unanimous Approval**