

**MINUTES**  
**Wednesday, July 15, 2020**  
**Florida Atlantic University Schools' School Advisory Body**  
**College of Education, Florida Atlantic University**  
**Approved August 26, 2020**  
**Zoom Virtual SAB Meeting**

- I. **Call to Order/Sign-In/Flag Salute/Approval of Agenda** Mrs. Lynn Pagans, Chair  
Call to order made by Mrs. Lynn Pagans, Chair at 5:34 pm. Zoom Virtual attendance of SAB members was confirmed by Ms. Iris Bernstein, SAB Recording Secretary. The Salute to the Flag followed.

**Draft Agenda Approval**

**Motion** – A motion was made by Mrs. Robin Barkes to approve the Draft Agenda

**Second** – Seconded by Dr. Deborah Shepherd

**Unanimous Approval**

- II. **Welcome** Mrs. Lynn Pagans, Chair  
Mrs. Lynn Pagans, Chair welcomed the SAB Members and Visitors

**Members who were present:**

Mrs. Melissa Cipyak - Elementary Parent Representative  
Mrs. Darlene Hazamy - Middle Parent Representative  
Mrs. Lynn Pagans - At-Large Parent Representatives  
Mrs. Sherry Bees - Principal/Director  
Dr. Deborah Shepherd - Dean of the College of Education Designee  
Mrs. Robin Barkes, Secondary Faculty Representative  
Mr. Andrew Hunter - At-Large Parent Representatives  
Ms. Lyndsay Tolerton - Elementary Faculty Representative  
Dr. Stephen Locke - FAU Faculty Representative  
Ms. Agnes Timar - At-Large Faculty Representative

**Members who were not present (Excused):**

Dr. Michael Boyle - High School Parent Representative  
Mrs. Eliane Mattos - Education Support Staff Representative  
Mr. Mark Noll - Business/Community Representative - Resigned  
Miss Luisa Ortiz, FAU High School Representative - Resigned

**Others present:**

Dr. Joel Herbst, Superintendent of Schools  
Mrs. Iris Bernstein, SAB Recording Secretary  
Mrs. Gracie Diaz, Director, Programs and Policy Development

**Visitors present:**

A list of attendees on the Zoom meeting call, other the SAB Members, is attached.

III. **Introductions** Mrs. Lynn Pagans, Chair  
None

IV. **Approval of Minutes** Mrs. Lynn Pagans, Chair  
Approval of May 20, 2020 Monthly SAB Minutes:

Motion – A motion was made by Mrs. Robin Barkes to approve the May 20, 2020 SAB minutes.

**Second** – Seconded by Ms. Lyndsay Tolerton

**Unanimous Approval**

V. **Special Announcement**  
Dr. Joel Herbst, Superintendent of Schools the approval of the Phase I of the new FAUS building on the Boca Campus. Dr. Herbst thanked the faculty, staff, parents, and the Legislators.

VI. **Principal/Director’s Report and Recognitions and Awards** Mrs. Lynn Pagans, Chair  
Below is the link to Mrs. Sherry Bees Principal/Director’s Report and Recognitions and Awards presentation:  
[https://docs.google.com/presentation/d/1PJZhAEkpXeW0CpA9UzmLNR32xRRJpPYT\\_L6ZoWVQXRQ/edit?usp=sharing](https://docs.google.com/presentation/d/1PJZhAEkpXeW0CpA9UzmLNR32xRRJpPYT_L6ZoWVQXRQ/edit?usp=sharing)

VII. **PTO Report**  
Mrs. Robin Barkes announced that the new PTO Board was elected and thanked all the volunteers for their work.

1. **Action Items** Mrs. Lynn Pagans, Chair  
1. **Mental Health Assistance Allocation Plan 2020-2021** Ms. Gracie Diaz  
Ms. Gracie Diaz provided an overview of the Mental Health Assistance Allocation Plan 2020-2021 which each school district must submit to the Department of Education by August 1, 2020.

**Motion** – A motion was made by Mr. Andrew Hunter to approve the Mental Health Assistance Allocation Plan 2020-2021

**Second** – Seconded by Ms. Agnes Timar

**Unanimous Approval:** *(Each member provided a verbal approval of the Discipline Matrix for Elementary and Middle School)*

2. **FAU High School Admissions Policy** Mrs. Molly Adam  
Mrs. Molly Adam provided an overview of the FAU High School Admissions Policy changes. The MPA program on the Jupiter campus.

**Motion** – A motion was made by Mrs. Robin Barkes to approve the FAU High School Admissions Policy.

**Second** – Seconded by Dr. Stephan Locke

**Unanimous Approval:** *(Each member provided a verbal approval of the Biennial Principal/Director SAB Evaluation Form and Process)*

3. **2020-2021 School Calendar (Revision)**

Mrs. Sherry Bees

Mrs. Sherry Bees requested changing the start date of the 2020-2021 school year from August 12, 2020 to August 17, 2020 and adjust the Teacher Work Days and Professional Development Days per the attached summary.

**Motion** – A motion was made by Mr. Andrew Hunter to approve the 2020-2021 School Calendar (Revision)

**Second** – Seconded by Mrs. Darlene Hazamy

**Unanimous Approval:** *(Each member provided a verbal approval of the Biennial Principal/Director SAB Evaluation Form and Process)*

4. **Fee Policy**

Dr. Joel Herbst

Dr. Joel Herbst provided an overview of the Fee Policy and how funds will be addressed.

*Example: PE uniform will not be provided as students will not be dressing out  
School Yearbook will be a Digital Copy*

Mrs. Lynn Pagans suggested an option to purchase a hard copy

**Motion** – A motion was made by Dr. Deborah Shepherd to approve the Fee Policy

**Second** – Seconded by Dr. Stephan Locke

**Unanimous Approval:** *(Each member provided a verbal approval of the Biennial Principal/Director SAB Evaluation Form and Process)*

**VIII. Discussion Items**

Mrs. Lynn Pagans, Chair

Reopening of School

Dr. Joel Herbst

Dr. Joel Herbst presented the reopening of school plan. The plan will be posted on the school website with an email address for questions.

Below is the link to the presentation.

<http://adhus.fau.edu/documents/sab/sab-reopening-plan-presentation-7-15-20.pdf>

**IX. Old Business**

Mrs. Lynn Pagans, Chair

NONE

**X. Public Comment**

Mrs. Lynn Pagans, Chair

Mrs. Lynn Pagans, SAB Chair, read the Public Comment procedure in accordance with the SAB Bylaws.

1. Ms. Aimee Brueck address the SAB with a public comment

**XI. Announcements and Comments**

Mrs. Lynn Pagans, Chair

NONE

**XII. Adjournment**

Mrs. Lynn Pagans, Chair

Mrs. Lynn Pagans adjourned the SAB Meeting at 6:37 pm.