

MINUTES

August 29, 2018

**Florida Atlantic University Schools' School Advisory Body
College of Education, Florida Atlantic University**

Approved October 17, 2018

- I. Call to Order/Sign-In/Flag Salute/Approval of Agenda** Ms. Diana Ballou, Chair
Call to order made by Ms. Diana Ballou at 5:04 pm. Attending members signed in and the Salute to the Flag followed.

Draft Agenda Approval

Motion – A motion was made by Ms. Diana Ballou to approve the Draft Agenda and change the agenda's start time to 5:00 pm.

Second – Seconded by Mr. John Husband

Unanimous Approval

- II. Welcome** Ms. Diana Ballou, Chair
Ms. Diana Ballou, Chair welcomed the SAB Members and welcomed the Elementary PTO Liaisons Krista Marin and Rebecca Kasten.

Members who were present:

Ms. Iris Bernstein - Education Support Employee Representative

Mr. Mark Noll – FAU Appointed Community Representative

Mrs. Sherry Bees, Principal/Director

Dr. Hope Brawer Blum – At-Large Parent Representative

Dr. Deborah Shepherd – College of Education, Dean's Office Representative

Dr. Joel Herbst, Assistant Dean, PK-12 School

Mrs. Cara Pavek– Elementary School Faculty Representative

Mr. John Husband – High School Parent Representative

Ms. Diana Ballou – Elementary School Parent Representative

Members who were not present:

Excused:

Dr. Stephen Locke, FAU Faculty Representative

Ms. Lyndsay Tolerton – At-Large Faculty Representative

Ms. Samantha Bongay - FAU High School Student Representative

Others present:

Dr. Gina Eyerman, Associate Director

Ms. Christine Rick, HS Assistant Principal

Ms. Gracie Diaz, Associate Director

Ms. Krista Marin, Elementary PTO Liaison

Mrs. Rebecca Kasten, Elementary PTO Liaison

III. **Introductions** Ms. Diana Ballou, Chair
None

IV. **Approval of Minutes** Ms. Diana Ballou, Chair
Approval of July 18, 2018 Monthly SAB Meeting Minutes:

Motion – A motion was made by Dr. Deborah Shepherd to approve the July 18, 2018 minutes.

Second – Seconded by Dr. Hope Brawer Blum

Unanimous Approval

V. **Principal/Director’s Report and Recognitions and Awards** Mrs. Sherry Bees, Principal/Director

Mrs. Sherry Bees announced the following during her reports:

Recognitions and Awards

1. Elementary Open House – 8/22
2. MS Open House – 8/29
3. The following VIP’s visited our school: Congressman Tom Cole (R) - Oklahoma: Tom Cole - House Labor, HHS & Education Appropriations Subcommittee.
4. Athletics News: Fall tryouts are on their way for Cross Country, Girls Volleyball, Co-ed Flag Football.
5. Research Project Parent Workshop – 9/5 8am Media Center.
6. Parent Coffee Chat – 9/12 8:10 am Media Center.
7. The Middle School is planning a September Social - 9/14

Principal’s Report

1. This year ADHUS celebrates its 50th anniversary.
2. The PTO was held on August 15, 2018 which included a discussion on School Safety. Parent has some very good questions. The meeting was a great success.
3. Information on how to speak with your students after a code red will be sent home through the Blackboard Connect alert system.

PTO

Ms. Krista Marin reported as the Elementary PTO Liaison:

- The general PTO meeting was held on August 15, 2018 which included discussion on School Safety.
- Elementary Open hour was a great success on August 22, 2018.
- Room parent meeting
- Volunteers for the September 8, 2018 tailgate are needed.
- TEAM night is scheduled for September 21, 2018.
- DADS bring your student to school day is scheduled for September 26, 2018.
- Halloween Howl is scheduled for October 27, 2018.

Mrs. Rebecca Kasten report for the Middle School and High School PTO Liaison:

Middle School

- A.D. Henderson University School began the school year by hosting its first ever O.W.L.S. program for middle school students the first two days of school Monday and Tuesday (August 13-14). The Owls Workshops for Learning Success program consisted of six skills sessions, an expectations and policies assembly, a guidance session, and two grade level team building sessions. This orientation to the school year allows students to develop skills necessary for success in all classes, build relationships with fellow students, and gain valuable information regarding the school policies, expectations, and available support systems.
- The Middle School Social Nigh is scheduled for September 14, 2018.

High School

- This year the high school has four room parent volunteers.

VI. Action Items

Ms. Diana Ballou, Chair

A. **FAUS Advisory Body By-laws Recommended Revisions**

Dr. Joel Herbst provided an overview of the process to amend the SAB By-laws and reviewed the changes to the by-laws. The term of each elected member was changed to two (2) years. Other additions to the by-laws include "Article II" number 11 and 12 and the removal of the Secretary and Treasurer positions. The existing SAB By-laws and the amended SAB By-laws are attached.

Motion – A motion was made by Ms. Diana Ballou to approve the amendments to the SAB By-laws.

Second – Seconded by Mr. John Husband

Unanimous Approval

B. **A.D. Henderson Admission Policy**

A request by FAU UFF President, Dr. Robert Zoeller to provide FAU full-time faculty priority for their students to attend ADHUS prompted a review of the Admission Policy. The Admission Policy was amended to include FAU full-time Faculty with IRS qualified dependent children to have priority within his/her categories of admission criteria.

Motion – A motion was made by Ms. Diana Ballou to approve the Admission Policy with the above mentioned amendment.

Second – Seconded by Dr. Michael Boyle

Unanimous Approval

C. **Meal Charging Policy**

Dr. Eyerman provided an overview of the new Meal Charging Policy.

Motion – A motion was made by Ms. Diana Ballou to approve the Meal Charging Policy pending the required 20 days posting for public review.

Second – Seconded by Mr. John Husband

Unanimous Approval

I. Discussion Items

Ms. Diana Ballou, Chair

1. Mr. John Husband raised a question regarding SAB virtual meetings. After a brief discussion Dr. Joel Herbs agreed to look into virtual or zoom call for future meeting. In the meantime, if an SAB member is not able to attend a meeting a teleconference call will be scheduled.
2. AdvancEd Accreditation
Mrs. Gracie Diaz gave the SAB members an overview of the AdvanEd Accreditation team visit to FAUS next year.

VII. Old Business

NONE

VIII. Public Comment

Ms. Diana Ballou, Chair

Public Comment was moved. See comments in Section VII.

IX. Announcements and Comments

Ms. Diana Ballou, Chair

NONE

X. Adjournment

Ms. Diana Ballou, Chair

Motion – Motion was made by Ms. Diana Ballou to adjourn the meeting at 5:58 pm

Second – Seconded by Dr. Michael Boyle

Unanimous Approval