**MINUTES**

**Approved, Wednesday, January 17, 2018**

**Florida Atlantic University Schools’ School Advisory Body**

**College of Education, Florida Atlantic University**

1. **Call to Order/Sign-In/Flag Salute/Approval of Agenda** Ms. Diana Ballou, Chair

Call to order made by Mrs. Diana Ballou, 5:40 pm. Attending members signed in and the Salute to the Flag followed.

**Draft Agenda Approval**

**Motion –** A motion was made by Ms. Diana Ballou to approve the Draft Agenda

**Second** – Seconded by Mr. John Husband

**Unanimously Approved**

1. **Welcome** Ms. Diana Ballou, Chair

Ms. Diana Ballou welcomed the SAB Members.

Members who were present:

Mrs. Cara Pavek– Elementary School Faculty Representative

Ms. Iris Bernstein - Education Support Employee Representative

Ms. Diana Ballou – Elementary School Parent Representative

Dr. Hope Brawer Blum – At-Large Parent Representative

Dr. Stephen Locke, FAU Faculty Representative

Mrs. Sherry Bees, Principal/Director

Mr. John Husband – High School Parent Representative

Ms. Lyndsay Tolerton – At-Large Faculty Representative

Dr. Michael J. Boyle, At-Large Parent Representative

Members who were not present:

***Excused:***

Dr. Deborah Shepherd – College of Education, Dean’s Office Representative

Mrs. Cheryl Akers – Secondary Faculty Representative

Ms. Samantha Bongay - FAU High School Student Representative

***Not Excused:***

Dr. Dwight Berry – Middle School Parent Representative

Others present:

Mrs. Gina Sands, PTO Liaison

Dr. Gina Eyerman, Associate Director

Mrs. Gracie Diaz, Associate Director

Ms. Alana Weinstein, Parent

1. **Introductions** Ms. Diana Ballou, Chair

Ms. Diana Ballou ask Mrs. Gracie Diaz and Ms. Alana Weinstein to introduce themselves.

1. **Approval of Minutes** Ms. Diana Ballou, Chair

**Approval of December 13, 2017 Monthly SAB Meeting Minutes:**

**Motion** – A motion was made by Ms. Diana Ballou to approve the December 13, 2017 minutes.

**Second** – Seconded by Dr. Stephen Locke

**Unanimous Approval**

1. **Principal/Director’s Report and Recognitions and Awards**  Mrs. Sherry Bees, Principal/Director
	* 1. Principal/Director Report and Recognitions and Awards

Mrs. Sherry Bees announced the following during her reports:

1. Ms. Chayane Oliveira has been named District Teacher of the year and Mrs. Eliane Mattos was named School Related Employee of the Year.
2. FAU High School has 100% graduation rate since 2012.
3. The Biology EOC scores show that we have 100% passing grade.
4. Our school partnered with Palm Point attended the district BPIE Meeting (Best Practices for Inclusive Education)
5. The first grade held their annual Writer Celebration
6. In sports: Middle School boys’ soccer team are the leagues champion, Middle School Cross Country boys are the leagues champions, and State champions, and 7th in the Nation. The High School girls soccer team is 2nd in the district and finished 3rd in Sunshine State Athletic Conference.
	* 1. **PTO**

Mrs. Cara Pavek reported events for Elementary PTO Liaison for the Elementary, Middle and High School.

* + - 1. PTO distributed the HOWL money.
			2. The Middle School will be enjoying their first Gaming Night
			3. The Color Run preparations are on their way
			4. The High School Winter formal was a great success
1. **Action Items** Ms. Diana Ballou, Chair
	* 1. 2018-2019 School Calendar (Kg-9th grade)

The SAB reviewed and discussed the 2018-2019 School Calendar.

**Motion** – A motion was made by Dr. Stephen Locke to approve the 2018-2019 School Calendar

**Second** – Seconded by Dr. Michael Boyle

**Unanimous Approval**

* + 1. **Admissions Agreement**

Dr. Gina Eyerman requested to update page 6 of the Admission Agreement to reflect the updated due dates in the approved Activity Fee Policy. The link to the Activity Fee Policy will added to the Admissions Agreement.

**Motion** – A motion was made by Mrs. Cara Pavek to approve the change to the Admission Agreement with the understanding that the link to the Activity Fee Policy would be added to the Admission Agreement and re-visit the Admissions Policy during the March 2018 SAB meeting.

**Second** – Seconded by Mrs. Iris Bernstein

**Majority Approval (Six votes Yes -Two votes No)**

* + 1. **Activity Fee Policy**

The SAB Finance Committee reviewed the Activity Fee Policy and approved the recommended update. The Finance Committee Chair, Mr. John Husband, updated the SAB of the recommended changes and the committee approval. The SAB reviewed the changes.

**Motion** – A motion was made by Ms. Diana Ballou to approve the Activity Fee to include the changes on page 2. The policy will be posted for the 20 days public review.

**Second** – Seconded by Mr. John Husband

**Unanimous Approval**

1. **Discussion Items** Ms. Diana Ballou, Chair

**SAB By-laws**

Ms. Diana Ballou requested that the SAB By-laws be an item for discussion during the February SAB meeting to discuss the updates to the SAB By-laws. The SAB members will review the By-laws and recommend changes for discussion. Once the SAB agrees on the changes, Mrs. Sherry Bees will forward to the FAU General Counsel’s office for review.

**AP Courses**

Mr. John Husband requested information regarding the high school AP courses. After a brief discussion it was recommended by Mrs. Sherry Beesthat Mr. John Husband meet with Mr. David Kelly, HS Associate Director to gather additional information and follow up with a meeting with the Education Committee.

A motion was made by Ms. Diana Ballou and seconded by Dr. Hope Brawer Blum to schedule a Finance Committee Meeting prior to the SAB February meeting to review the School Budget.

1. **Old Business**

 NONE

1. **Public Comment** Ms. Diana Ballou, Chair

 NONE

1. **Announcements and Comments** Ms. Diana Ballou, Chair

 NONE

1. **Adjournment** Ms. Diana Ballou, Chair

**Motion –** Motion was made by Ms. Diana Ballou to adjourn the meeting at 6:42 pm

**Second** – Seconded by Mrs. Iris Bernstein

**Unanimous Approval**