**MINUTES**

**Wednesday, November 15, 2017**

**Approved December 13, 2017**

**Florida Atlantic University Schools’ School Advisory Body**

**College of Education, Florida Atlantic University**

1. **Call to Order/Sign-In/Flag Salute/Approval of Agenda** Ms. Diana Ballou, Chair

Call to order made by Mrs. Sherry Bees, 5:10 pm. Attending members signed in and the Salute to the Flag followed.

On November 15, 2017 at 5:00 pm Ms. Elizabeth Rubin, FAU Associate General Counsel, met with the FAUS School Advisory Body and provided an overview of the Florida Open Meetings and Public Records Laws. Ms. Rubin also reviewed Robert’s Rule and the SAB By-laws.

**Draft Agenda Approval**

**Motion –** A motion was made by Dr. Stephen Locke to approve the Draft Agenda

**Second** – Seconded by Dr. Hope Brawer Blum

**Unanimously Approved**

1. **Welcome** Ms. Diana Ballou, Chair

Ms. Diana Ballou welcomed the SAB Members.

Members who were present:

Mrs. Cara Pavek– Elementary School Faculty Representative

Mrs. Cheryl Akers – Secondary Faculty Representative

Ms. Lyndsay Tolerton – At-Large Faculty Representative

Ms. Iris Bernstein - Education Support Employee Representative

Ms. Diana Ballou – Elementary School Parent Representative

Dr. Dwight Berry – Middle School Parent Representative

Mr. John Husband – High School Parent Representative (via phone)

Dr. Hope Brawer Blum – At-Large Parent Representative

Ms. Samantha Bongay - FAU High School Student Representative

Dr. Stephen Locke, FAU Faculty Representative

Mrs. Sherry Bees, Principal/Director

Dr. Michael J. Boyle, At-Large Parent Representative

Members who were not present:

***Excused:***

Dr. Deborah Shepherd – College of Education, Dean’s Office Representative

Dr. Joel Herbst, Assistant Dean, Pk-12 Schools and Educational Programs/COE Designee

Others present:

Ms. Cornelia Hoff, Assistant Principal

Ms. Agnes Timar, PTO Liaison

1. **Introductions** Ms. Diana Ballou, Chair

None

1. **Approval of Minutes** Ms. Diana Ballou, Chair

**Approval of October 18, 2017 Monthly SAB Meeting Minutes:**

**Motion** – A motion was made by Dr. Dwight Berry to approve the October 18, 2017 minutes with minor typo corrections.

**Second** – Seconded by Mrs. Cheryl Akers

**Unanimous Approval**

1. **Principal/Director’s Report and Recognitions and Awards**  Mrs. Sherry Bees, Principal/Director
	* 1. Principal/Director Report and Recognitions and Awards

Mrs. Sherry Bees announced the following during her reports:

* + - 1. Mrs. Tzeitel Rosado received the Hispanic Heritage Month Excellence in Education Award from Governor Scott.
			2. Mrs. Maria Laing, 2018 FAUS District Teacher of the Year was invited to visit the Governor’s Mansion.
			3. The FAUS is restructuring the selection process for the “District Teacher of the Year”.
			4. Mrs. Bees will be coaching one of the FAUS faculty basketball team during half time at the FAU Basketball game opener.
			5. The Alumni Tailgate is scheduled for Saturday, November 18, 2017.
			6. A high school transitional meeting was held on November 14, 2017 for Henderson School 8th grade parents.
			7. Senator Ted Deutch presented FAUS with the Javits Grant. This grant will allow us to hire an additional high school guidance counsel and additional staff for the high school.
		1. PTO

Mrs. Cara Pavek reported upcoming events as the Elementary PTO Liaison for the Elementary, Middle and High School.

Elementary and Middle School:

“This is a very busy time. PTO had a very successful Howl. Followed by a wonderful wild west book fair. The food drive collected 15 cases of food for Boca Helping Hands. The Men’s Basketball Game field trip for the whole school with faculty halftime game is 11/16. FAU vs FIU Alumni tailgate on Saturday 11/18. Thanksgiving Feast 11/21. December 1 is Movie Night for K-9, followed by Week of Giving 12/4-8 for local agencies. That will lead right into EOC testing for Grade 9 the first two weeks of December.”

High School:

1. Hannah Herbst named Forbes 30 under 30
2. 9th grade students in Exploring Research electives are conducting group research projects
3. 3 FAUHS upperclassmen won FAU Wave research grants
4. Annalisa Tran, Jared Branscum, Elijah Bamberg, and Ayesha Khan represented Albania at National Model United Nations. Elijah, who was assigned to serve on the United Nations Development Programmed (UNDP), was selected as the Outstanding Delegate in his committee.
5. **Action Items** Ms. Diana Ballou, Chair
	* 1. A+ Recognition Funds Disbursement

Mrs. Iris Bernstein and Mrs. Sherry Bees explained to the SAB why FAUS was awarded the A+ Recognition funds and the process of distributing the funds to the faculty and staff. The ballot and voting process were discussed by the SAB.

**Motion** – A motion was made by Dr. Stephen Locke to approve the distribution of the A+ Recognition Funds to the faculty and staff as voted.

**Second** – Seconded by Dr. Michael Boyle

**Unanimous Approval**

1. **Discussion Items** Ms. Diana Ballou, Chair

 NONE

1. **Old Business**

 NONE

1. **Public Comment** Ms. Diana Ballou, Chair

 NONE

1. **Announcements and Comments** Ms. Diana Ballou, Chair

 NONE

1. **Adjournment** Mrs. Sherry Bees, Principal/Director

**Motion –** Motion was made by Ms. Diana Ballou to adjourn the meeting at 6:34 pm

**Second** – Seconded by Dr. Dwight Berry

**Unanimous Approval**

*The SAB meeting was re-opened at 6:36 pm in order to discuss the December 20, 2017 SAB meeting. A request was made by Ms. Ballou to change the December 20, 2017 meeting to December 13, 2017 due to the holidays. The SAB members agreed to change the meeting to December 13, 2017.*

**Motion –** Motion was made by Ms. Diana Ballou to adjourn the meeting at 6:40 pm

**Second** – Seconded by Dr. Dwight Berry

**Unanimous Approval**