

# MINUTES

**Florida Atlantic University Schools Advisory Body  
Wednesday, January 13, 2010  
5:35pm – 6:45 pm  
A.D. Henderson University School Media Center  
College of Education, Florida Atlantic University**

## **I. Call to Order/ Approval of Agenda**

Call to order made by Ms. Daphne Smolka at 5:35 pm.

**Motion** – Motion by Mr. Fred Platt to approve the Agenda

**Second** – Seconded by Dr. Patricia Hodge

**Unanimous Approval**

## **II. Welcome** Ms. Daphne Smolka, Vice Chair

Dr. Patricia Hodge introduced Ms. Allyn Margolies, Senior Secretary.

Ms. Smolka welcomed all the members of the Advisory Body. Members who were present:

Ms. Kris Moser – At-Large Parent Representative

Dr. Patricia Hodge – Principal/Director

Dr. Deborah Shepherd – College of Education, Dean’s Office Representative

Ms. Tracie Nieporte –Elementary Parent Representative

Mr. Marc Hopin – Secondary Parent Representative

Ms. Daphne Smolka – At-Large Parent Representative

Mr. Fred Platt – Business/Community Citizen

Ms. Emma del Real – Business/Community Citizen

Ms. Robin Barkes – Elementary Faculty Representative

Members who were not present:

Ms. Cynthia Morani - Business/Community Citizen, Chair (Excused)

Dr. Barbara Ridener – FAU Faculty Member (Excused)

Mr. Wayne Barton – Business/Community Citizen (Unexcused)

Mr. Nicholas Yonezawa – Student Representative (Excused)

Ms. Gina Dunne – Staff Representative (Unexcused)

Mr. Tom Ievoli – Secondary Faculty Representative (Excused)

Others Present:

Mr. Glenn Thomas – Assistant Dean, Pk-12 Schools and Educational Programs

Ms. Kristina Cornwell – Recording Secretary

Ms. Allyn Margolies – Recording Secretary

## **III. Approval of Minutes** Ms. Daphne Smolka, Vice Chair

Ms. Emma del Real requested her name be added to the December 19<sup>th</sup> minutes.

**Motion** – Motion made by Ms. Robin Barkes to approve the December 19<sup>th</sup> minutes as amended

**Second** – Seconded by Mr. Fred Platt

## **Unanimous Approval**

- IV. Recognitions and Awards** Ms. Daphne Smolka, Vice Chair  
Dr. Patricia Hodge recognized the two 8<sup>th</sup> grade and three high school Palm Beach County Science Fair recipients.

- V. Principal / Director's Report** Dr. Patricia Hodge, Principal/Director
1. A dress code modification was implemented due to colder weather. Students will be allowed to wear regular bottoms with uniformed shirts and undershirts as well as sweatshirts until the weather warms up. An AlertNow will be sent when the modification has concluded.
  2. The curriculum fair will begin on January 14<sup>th</sup>. Packets will be disbursed.
  3. The High School winter dance will be held on January 23<sup>rd</sup> at the Ocean Breeze Country Club.
  4. The Calendar Committee will begin to draft the 2010-2011 calendar. Any interested volunteers should contact Ms. Gina Sands.

- A. PTO Report** Ms. Kris Moser, Parent Representative
1. Ms. Moser read the Hawk Talk report which will be distributed on January 15<sup>th</sup>.
  2. She also reported the Book Fair earned approximately \$3,000.

- B. Race to the Top** Mr. Glenn Thomas, Asst. Dean Pk-12  
Schools and Educational Programs
1. Mr. Thomas explained the Memorandum of Understanding was submitted. He gave an update on the other counties.
  2. Mr. Hopin expressed concern on the process to obtain the chair's signature without action from the Advisory Body. The Advisory Body discussed future action of the RTTT grant. The results of funding recipients will be announced in mid April.
  3. Mr. Hopin recommended further discussion of the RTTT be moved to the January 27<sup>th</sup> committee agenda and continuing actions be voted upon at the February 10<sup>th</sup> Advisory Body meeting. The topic will be listed under the Education Committee as a standing item.

**Motion** – Motion made by Mr. Fred Platt to continue the discussion at the education committee on January 27<sup>th</sup>

**Second** – Seconded by Ms. Robin Barkes

**Unanimous Approval**

**Motion** – Motion made by Mr. Marc Hopin to add the RTTT as action item at the February 10<sup>th</sup> Advisory Body meeting

**Second** – Seconded by Mr. Fred Platt

**Unanimous Approval**

4. Mr. Thomas distributed a letter from President Pritchett announcing Dr. Valerie Bristol as superintendent of Florida Atlantic University Schools.

- VIII. Action Items** Ms. Daphne Smolka, Vice Chair  
Parental Involvement Policy

**Motion** – Motion made by Mr. Marc Hopin to approve the Policy as written

**Second** – Seconded by Mr. Fred Platt

**Unanimous Approval**

Amendment of Activity Budget, additional sports

**Motion** – Motion made by Mr. Marc Hopin to approve the Activity Budget with the additional sports

**Second** – Seconded by Mr. Fred Platt

**Unanimous Approval**

**IX. Discussion Items**

Ms. Daphne Smolka, Vice Chair

Education Committee –

1. The committee discussed the Race to the Top process.
2. Ms. Barkes provided information on the math portion of the School Improvement Plan. The writing portion will be discussed at the January 27<sup>th</sup> committee meeting.
3. The committee will begin to prepare the satisfaction survey for this year.
4. A draft of future Advisory Body actions will be discussed at the next committee meeting.

Finance Committee –

1. Mr. Hopin distributed and explained the current report for the Henderson and FAU High School budget.
2. SAC money will be discussed at the January 27<sup>th</sup> committee meeting.

Personnel Committee –

1. The committee will discuss researching different tools for the principal/director evaluation. Templates will be provided at the next meeting.
2. The committee will discuss revising the bylaws.
3. The Advisory Body election process will be revisited at the January committee meeting.

**X. Old Business**

Ms. Daphne Smolka, Vice Chair

Profiles of the Advisory Body members were requested. Information will be posted to the website.

**XI. Public Comment**

Ms. Daphne Smolka, Vice Chair

None

**XII. Announcement, Communications and Comments**

Ms. Daphne Smolka, Vice Chair

1. The Advisory Body sent their deepest regret to the Earthquake victims in Haiti and requested people donate to donation sites set up at FAU.
2. Ms. Smolka announced the PTO auction for January 30<sup>th</sup> and curriculum night on January 14<sup>th</sup>.

**XIII. Adjournment**

Ms. Daphne Smolka, Vice Chair

Meeting adjourned at 6:45pm