

Florida Atlantic University Schools Committee Meetings

DRAFT

MINUTES

February 8, 2012

A. D. Henderson University School – Media Center

Education Committee

No Education Committee Meeting was held on February 8, 2012.

Finance Committee

Attending Committee Members: Mr. Troy McLellan, Committee Chair; Ms. Sharon Chapnick; Dr. Tammy Ferguson; Dr. Deborah Shepherd; Ms. Daphna Smolka

Others in Attendance: Ms. Robin Barkes; Mr. Keith Feit; Dr. Stephen Locke; Mr. David Santiago; Mr. Brian Schum; Ms. Allyn Margolies; Ms. Ann Schaefer; Ms. Dorothy Cammarato; Ms. Maggie Prince; Ms. Ann Maki; Mr. Mark Hopin

1. Student Activity Fees Collection

- a. Ms. Dorothy Cammarato, FAUS Administrative Services Coordinator, joined this committee meeting and distributed a sheet with information on Second Semester Outstanding Activity Fees and Second Semester Fees Paid Late. This sheet did not include unpaid fees that were carried forward from previous years.
- b. The question was asked whether there were any language barrier issues with the letters that were sent to parents/guardians regarding late payments. Ms. Cammarato responded that no problems had arisen.
- c. Dr. Tammy Ferguson spoke about payment plans and deadlines before any student would not be allowed to return to school for the next semester due to unpaid activity fees.
- d. There are approximately six (6) different payment plans.
- e. The letters sent out for second semester require payment in full being due.
- f. We currently have 218 “Free and Reduced” lunch students. As a laboratory school, we have to increase the number of “Free and Reduced” lunch students in grades K-8.
- g. A discussion was held on the possibility of not allowing parents to pay extra monies for their students to go on class trips until late activity fees have been paid. This requires further discussion; it must be approved and included in the FAUS policies before it can be enacted.

Personnel Committee

Attending Committee Members: Mr. Keith Feit, Committee Chair; Ms. Robin Barks; Dr. Tammy Ferguson; Dr. Stephen Locke; Mr. Brian Schum; Mr. David Santiago; Dr. Deborah Shepherd

Others in Attendance: Mr. Troy McLellan; Ms. Sharon Chapnick; Ms. Daphna Smolka; Ms. Allyn Margolies; Ms. Ann Schaefer; Ms. Dorothy Cammarato; Ms. Maggie Prince; Ms. Ann Maki; Mr. Mark Hopin

1. Principal/Director's Evaluation – Florida School Leader Assessment
 - a. Dr. Tammy Ferguson, Mr. Robin Barks and Mr. Keith Feit attended a meeting in Orlando, FL on Florida Principal Leadership Standards.
 - b. Information brought back from this meeting was distributed to Committee members, including information on the Standards, FL School Leader Assessment guidelines (draft), and an FMLA Staff Questionnaire.
 - c. Because this process has not been finalized, the State has instructed everyone not to approve anything until at least March 1, 2012.
 - d. Mr. Feit stated that there was a need for a parent survey. He felt the questions should be added to the Climate Survey, rather than burden the parents with an additional survey to complete.
 - e. Dr. Ferguson suggested doing a separate survey each for staff, parents and students.
 - f. Dr. Deborah Shepherd would like to see something that clearly spells out the principal vs. director responsibilities, and how they would be evaluated separately. Dr. Ferguson stated that she would clarify this and get back to the Committee.
 - g. Dr. Ferguson asked that all Committee members look over the Standards for approval at the next Personnel Committee meeting, to be held on March 14, 2012.