

# Florida Atlantic University Schools Committee Meetings

## AMENDED

### MINUTES

March 14, 2012

A. D. Henderson University School – Media Center

#### Education Committee

No Education Committee Meeting was held on March 14, 2012.

#### Personnel Committee

Attending Committee Members: Mr. Keith Feit, Committee Chair; Dr. Tammy Ferguson; Dr. Stephen Locke; Mr. Brian Schum; Mr. David Santiago; Dr. Deborah Shepherd

Others in Attendance: Mr. Troy McLellan; Ms. Sharon Chapnick; Ms. Daphna Smolka; Ms. Allyn Margolies; Ms. Ann Schaefer; Ms. Maggie Prince; Ms. Ann Maki; Dr. Rudy Collum

1. Principal/Director's Evaluation – Florida School Leader Assessment
  - a. It was decided to use the procedures sent by the State of Florida to do our Principal/Director's Evaluation.
  - b. The Principal/Director's Evaluation Procedures will appear as an Action Items on the April 11, 2012 FAUS SAB Meeting.
2. Survey and Assessment
  - a. A discussion was held on how to best go about getting parent input for the Principal/Director's Evaluation.
    - i. Should there be one survey for everything?
    - ii. Ideal size would be 20 questions.
    - iii. Questions should be condensed, i.e. "I feel that the school is clean," rather than 5 different questions on different areas of the school.
  - b. We should tie the Principal/Director appraisal into the SAB appraisal.
  - c. Discussion was held on whether there should be separate surveys for K-9 and 10-12.
    - i. It was decided that these two surveys should definitely be separate.
  - d. Discussion was held as to whether it should be one survey per child or one survey per household.
  - e. The 2010-2011 Parent Survey was reviewed for questions which would be feasible to use on the 2011-2012 Parent Survey.
3. Principal/Director Evaluation Standards were put on the overhead projector for review by the committee members, and specific questions were discussed.

**Finance Committee**

Attending Committee Members: Mr. Troy McLellan, Committee Chair; Ms. Sharon Chapnick; Dr. Tammy Ferguson; Dr. Deborah Shepherd; Ms. Daphna Smolka

Others in Attendance: Mr. Keith Feit; Dr. Stephen Locke; Mr. David Santiago; Mr. Brian Schum; Ms. Allyn Margolies; Ms. Ann Schaefer; Ms. Maggie Prince; Ms. Ann Maki; Dr. Rudy Collum

Discussion on Activity Fee Payment Timelines was tabled due to unavailability of some required information which was to have come from Mr. Glenn Thomas.