

MINUTES

**Florida Atlantic University Schools Advisory Body
Wednesday, June 15, 2011
A.D. Henderson University School Media Center
College of Education, Florida Atlantic University**

- I. Call to Order/Sign-In/Flag Salute/Approval of Agenda** Ms. Daphna Smolka, Chair
Call to order made by Ms. Daphna Smolka, Chair, at 6:03pm. Attending members signed in and the Salute to the Flag followed.

Motion – Motion was made by Mr. Elliot Bernstein to approve the Agenda with the addition of Item VII, Action Items, g. ESOL Endorsement.

Second – Seconded by Mr. Marc Hopin

Unanimous Approval

- II. Welcome** Ms. Daphna Smolka, Chair
Ms. Smolka welcomed the members of the School Advisory Body.

Members who were present:

Mr. Elliott Bernstein – Vice Chair and At-Large Parent Representative
Ms. Sharon Chapnick – High School Parent Representative
Ms. Emma del Real – Business/Community Citizen
Mr. Jonathan Goldberg -- Staff Representative
Mr. Marc Hopin – Treasurer and Middle School Parent Representative
Dr. Stephen Locke – FAU Faculty Representative
Mr. David Santiago – Student Representative, FAU High
Ms. Daphna Smolka – Chair and Elementary School Representative

Others Present:

Mr. Glenn Thomas – Assistant Dean, Pk-12 School and Educational Programs
Ms. Allyn Margolies - Recording Secretary

Members who were absent:

Ms. Lacey Chimienti – Secretary and Elementary Faculty Representative (Excused)
Dr. Patricia Hodge – Principal/Director (Excused)
Mr. Tom Ievoli – Middle School Faculty Representative (Excused)
Mr. Shevrin Jones – At-Large Faculty Representative (Unexcused)
Ms. Tracie Nieporte – At-Large Parent Representative (Excused)
Dr. Deborah Shepherd – College of Education, Dean’s Office Representative (Unexcused)

- III. Introductions** Ms. Daphna Smolka, Chair
None

IV. Approval of Minutes

Ms. Daphna Smolka, Chair

Approval of May 11, 2011 Monthly SAB Meeting Minutes:

Motion – Motion was made by Mr. Elliot Bernstein to approve the May 11, 2011 FAUS Advisory Body Meeting

Second – Seconded by Mr. Jonathan Goldberg

Unanimous Approval

Approval of April 27, 2011 FAUS’ SAB Committees Meeting Minutes:

Motion – Motion made by Mr. Elliot Bernstein to approve the April 27, 2011 FAUS’ SAB Committees Meeting Minutes

Second – Seconded by Mr. Jonathan Goldberg

Unanimous Approval

V. Recognitions and Awards

Ms. Daphna Smolka, Chair

A. Mr. Glenn Thomas recognized Dr. Patricia Hodge for seven years of outstanding service to A. D. Henderson and FAU High Schools.

1. It was suggested that the SAB members join together to present Dr. Hodge with a plaque, a plant for her new office, and a letter of commendation.
 - a. Mr. Bernstein volunteered to take care of ordering the plaque and plant.
 - b. Mr. Thomas volunteered to compose the letter.

Motion: A motion was made by Mr. Marc Hopin to send a plaque, plant and letter of commendation to Dr. Patricia Hodge at her new office in Tallahassee.

Second: Seconded by Mr. Elliott Bernstein

Unanimous Approval

VI. Principal/Director’s Report

Dr. Patricia Hodge, Principal/Director

A. None

1. Mr. Thomas mentioned all of the school activities going on over the summer, including summer camp and summer school.

B. PTO

1. Ms. Smolka stated that the PTO is preparing next year’s schedule.
 - a. The Silent Auction will be incorporated into the Spring Carnival in 2012.
 - b. The new PTO was elected.

VII. Action Items

Ms. Daphna Smolka, Chair

a. **Parent Involvement Plan**

Motion – Motion was made by Mr. Marc Hopin to approve the Parent Involvement Plan, both the FAU Lab School Title 1 version and the A.D. Henderson University School & FAU High Title I version.

Second – Seconded by Dr. Stephen Locke

Unanimous Approval

After the vote, a typographical error was pointed out on the FAU Lab School version: page 3 of 6, under Involvement of Parents, Response, sentence #10 – delete the word “will” after “The LEA.” Mr. Thomas will ask Ms. Dalis Dominguez to make this change on the original document.

b. **Code of Student Conduct, 2011-2012**

Motion – Motion was made by Mr. Marc Hopin to approve the amended Code of Student Conduct after making the changes listed below.

Second – Seconded by Mr. Elliot Bernstein

Unanimous Approval

The A.D. Henderson University School/FAU High Discipline Matrix, 2011-2012, was accepted as part of the Code of Student Conduct.

Amendments:

1. Page 2, Paragraph 1, last sentence: This **Code of Student Conduct** is prescribed in Section 1006.07, Florida Statutes, **and may be supplemented or supplanted by the policies and regulations of FAU.**
2. Page 2, Student Responsibilities, Bullet #3: Students must attend school/**classes** regularly.
3. Page 2, Student Responsibilities, Bullet #6: Students **on the FAUS campus** must be under the supervision of an adult at all times.
4. Page 3, Policy of Zero Tolerance – Section 1006.13, Florida Statutes, line #7: Change “ADHUS” to **“FAUS.”**
5. Page 3, Personal Technology, line #5: ... media center, and traffic circles **20 minutes after the school day.**
6. Page 3, Personal Technology, line #6: ... classroom will result in confiscation of the item by **a School Administrator.**
7. Page 4, last paragraph, sentence #2: Change “Board” to **“Body.”**
8. Page 5, first line: ...communication to students, parents and staff. **The Principal/Director will compile an annual referral report to be provided to the School Advisory Body.**
9. Page 5, second line: Change “Board” to **“Body.”**

c. **Internet Policy & Guidelines, 2011-2012**

1. Mr. Goldberg needs to address certain areas of the Policy, one in particular relating to cyber bullying as it applies to off school grounds.
2. This Action Item was tabled, to be addressed at a Special SAB Meeting to be held on Wednesday, June 22nd at 5:30pm.

d. **Attendance Policy, 2011-2012**

Motion – Motion was made by Mr. Elliott Bernstein to approve the amended Attendance Policy, 2011-2012, after making the changes listed below.

Second – Seconded by Ms. Emma del Real

Unanimous Approval

Amendments:

1. Page 2, sentence 2: ... written **for Grades K-9** to comply with the prescribed ...”
2. Page 2, Excused Absence:
 - a. Place asterisks (*) in front of #5, 7 and 10.
 - b. After #10, move the highlighted sentence back out to the margin as a stand-alone, with the asterisk (*) in front of it. Should appear as follows:
*** Request for approval must be submitted in writing to the Front Office at least five (5) days prior to the planned absence.**
 - c. Last sentence: Make bold and place direct beneath the previous sentence:
All other absences will be considered unexcused.

3. Page 3, Early Departures, first sentence: Mr. Thomas is checking section 1003.02, F.S., to see if the number should be 3 or 5. Correction will be made to the Attendance Policy.
4. Page 4, Attendance Procedures, first paragraph, sentence #3: Delete the words “and the” after Principal; should read “**The Principal/Director is** responsible for ...”

e. **Dress Code and Uniform Information, 2011-2012**

Motion – Motion was made by Mr. Marc Hopin to approve the amended Dress Code and Uniform Information, 2011-2012, after making the changes listed below.

Second – Seconded by Mr. Jonathan Goldberg

Unanimous Approval

Amendments:

1. Remove all references to “Prep Connection” and replace with “**Dennis Uniform.**”
2. Pages 3, 4 and 5, Dress Code, Personal Appearance and Accessories, bullet #4, **Head Attire:** Should read “Kerchiefs, caps, hats, bandanas, scarves, doo-rages and similar items are not permitted, **except as pre-approved by the Principal/Director for religious reasons.**”
3. Pages 3, 4 and 5, Dress Code, Personal Appearance and Accessories, bullet #5, **Hair:** Should read “Spray painting or dying hair **to an** unnatural **hair** color and/or distractive styles are prohibited.
4. Page 3, Pants/Shorts/Skorts/Skirts:
 - a. Bullet #3, **Presentation**
 - i. Bullet #1: Should read “Must not be faded, frayed or have holes.”
 - b. Bullet #4, **Type prohibited**
 - i. Sentence #2: Should read “Shorts, **skorts and skirts** must not be rolled down at the waist and/or rolled up at the hem line, **and must be within 2 inches of the knee.**”
5. Page 5, Pants/Capris/Shorts/Skorts/Skirts:
 - a. Bullet #3, **Presentation**
 - i. Bullet #1: Should read “Must not be faded, frayed or have holes.”
 - b. Bullet #4, **Type prohibited**
 - i. Sentence #2: Should read “Shorts, **skorts and skirts** must not be rolled down at the waist and/or rolled up at the hem line, **and must be within 2 inches of the knee.**”
6. Pages 4, 5 and 6, Shoes/Socks:
 - a. Bullet #2, **Type prohibited**
 - i. Should read “Shoes with wheels, clogs, flip flops, crocs or sandals. **No heels higher than 2 inches.**”
7. Page 6, Dress Code: Grades 10, 11 and 12:
 - a. First sentence should read, “While on the Florida Atlantic University Schools’ (FAUS) campus, **students’ choice of clothes and shoes are expected to be appropriate for the Grades K-9 school environment.**”

f. **Pupil Progression Plan**

Mr. Thomas did a quick review of some of the changes to the Pupil Progression Plan, predominantly on the high school level. As time was running short, the SAB members decided to table the vote on this Action Item until the Special SAB Meeting on June 22, 2011.

Motion – Motion was made by Mr. Marc Hopin to table the Pupil Progression Plan and bring it up for vote at the Special SAB Meeting to be held on June 22, 2011.

Second – Seconded by Mr. Jonathan Goldberg

Unanimous Approval

g. **ESOL Endorsement**

Motion – Motion was made by Mr. Marc Hopin to approve the FAUS Add-on Certification Program English for Speakers of Other Languages ESOL Endorsement.

Second – Seconded by Dr. Stephen Locke.

Unanimous Approval

1. Two signature lines must be added to the final page: (1) Mr. Glenn Thomas, Assistant Dean, PK-12 Schools & Educational Programs; (2) Ms. Daphna Smolka, 2010-2011 School Advisory Body Chair.

VIII. Discussion Items

Ms. Daphna Smolka, Chair

A. Current Policies – Non-Payment of Activity Fees

1. This discussion was tabled for the next Finance Committee Meeting on June 22, 2011.

B. Parent/Guardian Satisfaction Survey

1. Ms. Smolka inquired as to the results of the Parent/Guardian Satisfaction Survey.
 - a. Ms. Margolies reported that copies had been given to Dr. Hodge and Mr. Ievoli, and that she was waiting for their input before assembling the response data.

C. Education Committee

Mr. Shevrin Jones, Comm. Chair

1. No report.

D. Finance Committee

Mr. Marc Hopin, Comm. Chair

1. Mr. Hopin will discuss aspects of the Activity Fees and supplements at the next Finance Committee Meeting on June 22, 2011.

E. Personnel Committee

Mr. Tom Ievoli, Comm. Chair

1. No report

IX. Old Business

Ms. Daphna Smolka, Chair

None

IX. Public Comment

Ms. Daphna Smolka, Chair

None

XI. Announcements and Comments

Ms. Daphna Smolka, Chair

The new FAUS Principal/Director, Dr. Tammy Ferguson, will begin her job on Monday, June 20, 2011.

XII. Adjournment

Ms. Daphna Smolka, Chair

Motion – Motion was made by Mr. Marc Hopin to adjourn the meeting at 8:15pm.

Second – Seconded by Jonathon Goldberg

Unanimous Approval