

MINUTES

**Florida Atlantic University Schools Advisory Body
Wednesday, July 13, 2011
A.D. Henderson University School Media Center
College of Education, Florida Atlantic University**

- I. Call to Order/Sign-In/Flag Salute/Approval of Agenda** Ms. Daphna Smolka, Chair
Call to order made by Ms. Daphna Smolka, Chair, at 6:05pm. Attending members signed in and the Salute to the Flag followed.

Motion – Motion was made by Mr. Marc Hopin to approve the Draft Agenda
Second – Seconded by Ms. Emma del Real
Unanimous Approval

- II. Welcome** Ms. Daphna Smolka, Chair
Ms. Smolka welcomed the members of the School Advisory Body.

Members who were present:

Ms. Sharon Chapnick – High School Parent Representative
Ms. Emma del Real – Business/Community Citizen
Dr. Tammy Ferguson – Principal/Director
Mr. Marc Hopin – Treasurer and Middle School Parent Representative
Dr. Stephen Locke – FAU Faculty Representative
Dr. Deborah Shepherd – College of Education, Dean’s Office Representative
Ms. Daphna Smolka – Chair and Elementary School Representative

Others Present:

Mr. Glenn Thomas – Assistant Dean, Pk-12 School and Educational Programs
Ms. Allyn Margolies - Recording Secretary

Members who were absent:

Mr. Elliott Bernstein – Vice Chair and At-Large Parent Representative (Excused)
Ms. Lacey Chimienti – Secretary and Elementary Faculty Representative (Unexcused)
Mr. Jonathan Goldberg -- Staff Representative (Unexcused)
Mr. Tom Ievoli – Middle School Faculty Representative (Unexcused)
Mr. Shevrin Jones – At-Large Faculty Representative (Unexcused)
Ms. Tracie Nieporte –At-Large Parent Representative (Excused)
Mr. David Santiago – Student Representative, FAU High (Excused)

- III. Introductions** Ms. Daphna Smolka, Chair
Ms. Smolka re-introduced Dr. Tammy Ferguson to SAB members who had not previously met her.

IV. Approval of Minutes

Ms. Daphna Smolka, Chair

Approval of June 15, 2011 Monthly SAB Meeting Minutes:

Motion – Motion was made by Mr. Marc Hopin to approve the June 15, 2011 FAUS Advisory Body Meeting Minutes

Second – Seconded by Ms. Emma del Real

Unanimous Approval

Approval of May 25, 2011 FAUS' SAB Committees Meeting Minutes:

Motion – Motion made by Mr. Marc Hopin to approve the May 25, 2011 FAUS' SAB Committees Meeting Minutes

Second – Seconded by Ms. Emma del Real

Unanimous Approval

Approval of June 22, 2011 SPECIAL SAB Meeting Minutes:

Motion – Motion was made by Mr. Marc Hopin to approve the June 22, 2011 FAUS Advisory Body SPECIAL Meeting Minutes

Second – Seconded by Ms. Emma del Real

Unanimous Approval

V. Recognitions and Awards

Ms. Daphna Smolka, Chair

There were no specific Recognitions and Awards this month. However, Dr. Deborah Shepherd asked Dr. Tammy Ferguson if she would make this part of her monthly reporting responsibility and select a new candidate each month for recognition, be it a student, faculty member, staff member, etc. Dr. Ferguson agreed to do this.

1. Next to Item V. Recognitions and Awards, on the Agenda, Dr. Tammy Ferguson's name will now appear for reporting responsibility.

VI. Principal/Director's Report

Dr. Tammy Ferguson, Principal/Director

1. Dr. Ferguson polled the SAB members as to what type of information they wanted her to report on at the monthly meeting.
 - i. Inform the SAB as to what is happening currently in the school; more highlights than minutia.
2. Dr. Ferguson did mention that Tammy Bresnahan is presenting her Dissertation.
3. Dr. Ferguson stated that each teacher's attitude should be to "embrace the school" and look at it as a "place to retire from."
4. The main school building will be closed for approximately a month for construction.
5. The Summer Packet will be sent out on Friday, July 15th.
6. Dr. Ferguson reviewed the ADHUS website "with the eyes of a parent." She will be meeting with Andres Leon next week to discuss updating the website.
7. Regarding ALERT NOW messages, the SAB would like the school to segment the different school levels, sending out separate messages for Elementary, Middle and High School.
8. Mr. Hopin requested that more data be given to the SAB in order to make it easier for them to advise on different issues.

PTO

1. No report at this time.

VII. Action Items

Ms. Daphna Smolka, Chair

1. Activity Fee Policy 2011-2012

- a. The Activity Fee Policy will be sent out in the July 15th Summer Packet.

Motion – Motion was made by Mr. Marc Hopin to approve the Activity Fee Policy 2011-2012.

Second – Seconded by Ms. Emma del Real

Unanimous Approval

- b. On Page 2 of the Activity Fee Policy, the word “Henderson” was used independently in *Henderson After School Program Handbook*. Dr. Ferguson will check if that needs to be, “*A. D. Henderson After School Program Handbook*.” If so, the change will be made before then Handbook is distributed.

VIII. Discussion Items

Ms. Daphna Smolka, Chair

1. Dr. Ferguson will check on how extra cafeteria purchases by students can be monitored so that parents do not receive unexpected charges at the end of each month.
2. High School Newsletter – Dr. Ferguson will investigate how to go about preparing a high school newsletter for the 2011-2012 school year.
3. High School Chorus/Band – Dr. Ferguson will look into this for the upcoming school year.
4. A Student Survey was done but showed only areas of interest, due to how the survey was constructed.
5. Dr. Locke suggested that there should be a minimum number of students to participate in each Supplement category so as to merit the Supplement dollars spent for each activity.

IX. Old Business

Ms. Daphna Smolka, Chair

1. Activity Fee Budget Sheet – distributed to the SAB members by Mr. Marc Hopin.
 - a. Mr. Hopin explained to Dr. Ferguson the breakdown of expenses and supplements.

X. Public Comment

Ms. Daphna Smolka, Chair

None

XI. Announcements and Comments

Ms. Daphna Smolka, Chair

1. High school class registration should be July 17, 2011.
2. Mrs. Chapnick stated that the focus of attracting new students to the high school should be based on the quality of the education, rather than on the dollar savings.

XII. Adjournment

Ms. Daphna Smolka, Chair

Motion – Motion was made by Mr. Marc Hopin to adjourn the meeting at 7:37pm.

Second – Seconded by Ms. Sharon Chapnick

Unanimous Approval