

MINUTES
Wednesday, August 14, 2013

Florida Atlantic University Schools' School Advisory Body
A.D. Henderson University School -- Media Center
College of Education, Florida Atlantic University

- I. **Call to Order/Sign-In/Flag Salute/Approval of Agenda** Mr. Keith Feit, Chairperson
Call to order made by Mr. Keith Feit, at 5:30pm. Attending members signed in and the Salute to the Flag followed.

Motion – Motion was made by Ms. Deborah Shepherd to approve the Agenda

Second – Seconded by Ms. Emma del Real

Unanimous Approval

- II. **Welcome** Mr. Keith Feit, Chairperson
Mr. Feit welcomed the members of the 2012-2013 School Advisory Body.

Members who were present:

Dr. Tammy Ferguson – Principal/Director
Mr. Troy McLellan – Middle School Parent Representative
Mr. Keith Feit – Secondary Faculty Representative/Chairperson
Dr. Deborah Shepherd – College of Education, Dean's Office Representative
Mr. Thomas Halikman – Elementary School Parent Representative
Ms. Faye Lucarelli-Kanter – Business/Community Representative
Dr. Stephen Locke, FAU Faculty Representative
Ms. Emma del Real, community/Business Representative
Ms. Lyndsay Tolerton – At-Large Faculty Representative
Ms. Julie Rahim – At-Large Parent Representative
Ms. Ann Schaefer – Elementary School Faculty Representative

Members who were not present:

Ms. Valerie Thomas – High School Parent Representative (excused)
Mr. Alex Crossley - FAU High School Representative (excused)
Ms. Valerie Thomas – High School Parent Representative (excused)

Others present:

Dr. Joel Herbst – Assistant Dean, Pk-12 Schools and Educational Programs
Ms. Lori Cohen-Vogel, Assistant Principal
Mrs. Maggie Ellis-Teacher on Special Administrative Assignment
Mrs. Iris Bernstein – Recording Secretary

- III. **Introductions** Mr. Keith Feit, Chairperson

None

- IV. **Approval of Minutes** Mr. Keith Feit, Chairperson

Approval of March 13, 2013 Monthly SAB Meeting Minutes:

Motion – Motion was made by Ms. Ann Schaefer

Second – Seconded by Ms. Lyndsay Tolerton

Unanimous Approval

V. Recognitions and Awards

Mr. Keith Feit, Chairperson

FAU High School Graduate James Martin received his Bachelor of Science degree from FAU during the 107th Commencement Ceremony at the age of 17. James hopes to attend Princeton University. Dr. Ferguson met with representatives from the Boca Raton Rotary Club regarding scholarship opportunities.

VI. Principal/Director's Reports

Dr. Tammy Ferguson, Principal/Director

A. PTO

The incoming PTO Board reviewed the draft 2013-2014 budget during their last meeting. The Board decided to eliminate several fundraisers to allow the school clubs the opportunity to fundraise for their special events and field trips. The PTO also provided the welcome back teacher lunch today, August 14th. A "Twice-As-Nice" gently used school uniform sale is planned for Friday, August 16th during "Meet the Teacher" day.

B. Principal's Report

The faculty returned from the summer break on Monday, August 12th including the new faculty members. Several meetings are taking place as the school transitions to the Common Core State Standards in order to clarify the new teaching method. "Meet the Teacher" is scheduled for Friday, August 16th and classes begin on Monday, August 19th.

1.

2. Dr. Ferguson will be attending a Lab Schools Directors meeting in Tallahassee the week of September 2nd. Four meetings per year have been scheduled and each school will host a meeting.

VII. Action Items

Mr. Keith Feit, Chairperson

A. Code of Student Conduct

Motion – Motion was made by Mr. Troy McLellan to approve the edited Code of Student Conduct

Second – Seconded by Ms. Emma del Real

Unanimous Approval

B. Master Inservice Plan

Motion – Motion was made by Mr. Troy McLellan to approve the Master Inservice Plan

Second – Seconded by Ms. Ann Schaefer

Unanimous Approval

C. PAEC Student Data Services (Resolution and Contract for District Participation) was reviewed and signed by Mr. Keith Feit, Chairperson.

VIII. Discussion Items

Mr. Keith Feit, Chairperson

A. 2013-2014 School Advisory Body Election

Ms. Iris Bernstein, SAB Recording Secretary, gave an overview of the election procedures. Elections will take place during the first week of school. The newly elected SAB will convene for the first meeting in September.

IX. Old Business

Mr. Keith Feit, Chairperson

None

X. **Public Comment**

Mr. Keith Feit, Chairperson

None

XI. **Announcements and Comments**

Mr. Keith Feit, Chairperson

The Greater Boca Raton Chamber of Commerce invited Dr. Tammy Ferguson, Ms. Brittany Steele and Ms. Agnes Nemeth to their monthly Membership Breakfast on September 12th where the Golden Bell grants will be presented.

XI. **Adjournment**

Mr. Keith Feit, Chairperson

Motion – Motion was made by Ms. Lyndsay Tolerton at 5:55pm to adjourn the meeting.

Second – Seconded by Mr. Troy McLellan

Unanimous Approval

Approved September 18, 2013