

# MINUTES

Wednesday, April 10, 2013

Florida Atlantic University Schools' School Advisory Body  
A.D. Henderson University School -- Media Center  
College of Education, Florida Atlantic University  
Approved June 12, 2013

- I. **Call to Order/Sign-In/Flag Salute/Approval of Agenda** Mr. Keith Feit, Chairperson  
Call to order made by Mr. Keith Feit, at 5:30 pm. Attending members signed in and the Salute to the Flag followed.

**Motion** – Motion was made by Ms. Faye Lucarelli-Kanter  
**Second** – Seconded by Mr. Troy McLellan

- II. **Welcome** Mr. Keith Feit, Chairperson  
Mr. Feit welcomed the members of the 2012-2013 School Advisory Body.

Members who were present:

Dr. Tammy Ferguson – Principal/Director  
Mr. Troy McLellan – Middle School Parent Representative  
Mr. Keith Feit – Secondary Faculty Representative/Chairperson  
Dr. Deborah Shepherd – College of Education, Dean's Office Representative  
Mr. Thomas Halikman – Elementary School Parent Representative  
Ms. Faye Lucarelli-Kanter – Business/Community Representative  
Mr. Alex Crossley - FAU High School Representative  
Dr. Stephen Locke, FAU Faculty Representative  
Ms. Emma del Real, community/Business Representative  
Ms. Valerie Thomas – High School Parent Representative  
Ms. Lyndsay Tolerton – At-Large Faculty Representative  
Mrs. Victoria Childs – Middle School Parent Representative

Members who were not present:

Ms. Ann Schaefer – Elementary School Faculty Representative (excused)

Others present:

Dr. Joel Herbst – Assistant Dean, Pk-12 Schools and Educational Programs  
Ms. Lori Cohen-Vogel, Assistant Principal  
Mrs. Maggie Ellis-Teacher on Special Administrative Assignment  
Mrs. Iris Bernstein – Recording Secretary

- III. **Introductions** Mr. Keith Feit, Chairperson  
None

- IV. **Approval of Minutes** Mr. Keith Feit, Chairperson  
**Approval of March 13, 2013 Monthly SAB Meeting Minutes:**

**Motion** – Motion was made by Ms. Valerie Thomas to approve the minutes with the following corrections:

1. Page two under Recognitions and Awards: Change Mr. Feit to Dr. Ferguson
2. Page two under Action Items: White PDD out
3. Page three under Announcements and Comments: Change Mobile to Standing

**Second** – Seconded by Mr. Troy McLellan

**Unanimous Approval**

**V. Recognitions and Awards**

Mr. Keith Feit, Chairperson

1. Dr. Ferguson announced that the FAU High Sea Owls qualified to attend the Sea Perch Nationals in Indianapolis.
2. Dr. Ferguson also announced that Kalvance Die will present a business plan he worked on during the Boca Chamber “The Young Entrepreneur’s Academy” to investors at FAU this month.
3. Mr. Alex Crossley announced that he has been accepted to attend the University of California, Berkeley in San Francisco; and Kristina Platt was accepted to attend Boston University.

**VI. Principal/Director’s Reports**

Dr. Tammy Ferguson, Principal/Director

A. PTO

1. The Faculty/Staff Basketball game was a great success with the Blue team winning the game. A kickball game re-match is in the works.
2. The PTO Board is working on a parent survey in order to get feedback from the parents regarding fundraisers and school events.
3. The new PTO Board will be elected this summer. Administration and the new PTO Board will review the survey and future events during the summer.

B. Principal’s Report

1. The faculty had FCAT training today. Mrs. Maggie Ellis did a great job coordinating the training. FCAT will begin on April 15<sup>th</sup>.
2. EOC (End of Course) testing is scheduled to take place in May.

**VII. Action Items**

Mr. Keith Feit, Chairperson

A. District English Language Learner Plan (ELL)

1. The ELL plan is reviewed and updated every 3 years. Ms. Lyndsay Tolerton explained the review process. Changes and updates from the previous district plan were discussed: Same tests will be used for assessing ELLs, but the tests have been updated and “re-normed”. More details were added to the plan specific to the unique nature of our high school. Reference was made to the new teacher evaluation system (Marzano) as it refers to the needs of ELL students. Ms. Tolerton explained that the role of the School Advisory Body is to act as our District Parent Leadership Council (PLC).

**Motion** – Motion was made by Mr. Troy McLellan to approve the ELL Plan.

**Second** – Seconded by Ms. Valerie Thomas

**Unanimous Approval**

**VIII. Discussion Items**

Mr. Keith Feit, Chairperson

A. FAU High School Transportation Fees

1. Per Dr. Ferguson and Dr. Collum the FAU High School students will begin paying for the Transportation Fees (University Access Fees) in the amount of \$76.90 per student per semester. The cost to the school is \$48,000 a year. This change will allow the school to hire additional staff to enhance the high school with guidance assistance for Mr. Kelly. The 9<sup>th</sup> grade students have an option to use an iPad provided by FAUS with a deposit of \$150.

Administration is working on digital text books for the future. Accommodations for students who cannot afford the fees will be made excluding the access fees.

2. Dr. Collum announced that there is only one family who has not paid this year's Activity Fees. Dr. Ferguson is currently making courtesy collection calls. Last year administration recovered \$80,000 of uncollected Activity Fees.
3. Dr. Ferguson explained that the Activity Fee for the 2013-2014 school year is due on July 1, 2013. Accommodations will be made for those parents applying for free or reduced lunch as the State releases the free and reduced lunch applications later in the summer.

B. Parent/Guardian Satisfaction Survey 2012-2013

1. Mr. Feit informed the SAB that the changes were made to the Parent/Guardian Satisfaction Survey and will be released Friday, April 12, 2013. Paper copies will also be available in the front office.
2. Mr. Feit proposed that instead of making copies of the documents presented to the SAB, we use the projector to view such documents. The School Advisory Body agreed.

**IX. Old Business**

Mr. Keith Feit, Chairperson

1. Per Dr. Ferguson, the surveillance cameras are still being installed. At this time there are 48 cameras activated and monitored by the FAU Police Department. We will have a total of 81 cameras installed throughout the campus. Most of the cameras (44) are in the elementary building. The cameras and access card readers' installation should be finalized in the next 3 weeks.

**X. Public Comment**

Mr. Keith Feit, Chairperson

1. Mr. Troy McLellan announced the Chamber of Commerce Board met and approved a grant for Henderson School.

**XI. Announcements and Comments**

Mr. Keith Feit, Chairperson

1. Dr. Ferguson announced that the EduNow conference headed by Mr. Brian Schum with the assistance of 30 faculty members is scheduled for Saturday, April 20, 2013. There are 86 people signed up for the conference which include faculty member from FAUS and the College of Education.
2. Ms. Lyndsay Tolerton announced that TB Bank presented an incentive program that involved savings and reading to the first-grade classes on April 3, 2013 and were also available to the faculty and staff in the Teacher's Lounge. The first-grade Math Night at Publix on March 21, 2013 was a great success.
3. Mr. Keith Feit announced that the Sports Banquet is scheduled for May 10, 2013 at the Deerfield Indoor Sports Complex.

**XI. Adjournment**

Mr. Keith Feit, Chairperson

**Motion** – Motion was made by Mr. Thomas Halikman at 6:15pm

**Second** – Seconded by Mr. Troy McLellan

**Unanimous Approval**