MINUTES
Wednesday, August 14, 2013

Florida Atlantic University Schools’ School Advisory Body
A.D. Henderson University School -- Media Center
College of Education, Florida Atlantic University

I. Call to Order/Sign-in/Flag Salute/Approval of Agenda

Call to order made by Mr. Keith Feit, at 5:30pm. Attending members signed in and the Salute to the Flag followed.

Motion – Motion was made by Ms. Deborah Shepherd to approve the Agenda
Second – Seconded by Ms. Emma del Real
Unanimous Approval

II. Welcome

Mr. Feit welcomed the members of the 2012-2013 School Advisory Body.

Members who were present:
Dr. Tammy Ferguson – Principal/Director
Mr. Troy McLellan – Middle School Parent Representative
Mr. Keith Feit – Secondary Faculty Representative/Chairperson
Dr. Deborah Shepherd – College of Education, Dean’s Office Representative
Mr. Thomas Halikman – Elementary School Parent Representative
Ms. Faye Lucarelli-Kanter – Business/Community Representative
Dr. Stephen Locke, FAU Faculty Representative
Ms. Emma del Real, community/Business Representative
Ms. Lyndsay Tolerton – At-Large Faculty Representative
Ms. Julie Rahim – At-Large Parent Representative
Ms. Ann Schaefer – Elementary School Faculty Representative

Members who were not present:
Ms. Valerie Thomas – High School Parent Representative (excused)
Mr. Alex Crossley - FAU High School Representative (excused)
Ms. Valerie Thomas – High School Parent Representative (excused)

Others present:
Dr. Joel Herbst – Assistant Dean, Pk-12 Schools and Educational Programs
Ms. Lori Cohen-Vogel, Assistant Principal
Mrs. Maggie Ellis-Teacher on Special Administrative Assignment
Mrs. Iris Bernstein – Recording Secretary

III. Introductions

None

IV. Approval of Minutes

None

Mr. Keith Feit, Chairperson
Approval of March 13, 2013 Monthly SAB Meeting Minutes:

Motion – Motion was made by Ms. Ann Schaefer
Second – Seconded by Ms. Lyndsay Tolerton
Unanimous Approval

V. Recognitions and Awards
MR. KEITH FEIT, CHAIRPERSON
FAU High School Graduate James Martin received his Bachelor of Science degree from FAU during the 107th Commencement Ceremony at the age of 17. James hopes to attend Princeton University. Dr. Ferguson met with representatives from the Boca Raton Rotary Club regarding scholarship opportunities.

VI. Principal/Director’s Reports
MR. TAMY FERGUSON, PRINCIPAL/DIRECTOR

A. PTO
The incoming PTO Board reviewed the draft 2013-2014 budget during their last meeting. The Board decided to eliminate several fundraisers to allow the school clubs the opportunity to fundraise for their special events and field trips. The PTO also provided the welcome back teacher lunch today, August 14th. A “Twice-As-Nice” gently used school uniform sale is planned for Friday, August 16th during “Meet the Teacher” day.

B. Principal’s Report
The faculty returned from the summer break on Monday, August 12th including the new faculty members. Several meetings are taking place as the school transitions to the Common Core State Standards in order to clarify the new teaching method. “Meet the Teacher” is scheduled for Friday, August 16th and classes begin on Monday, August 19th.

1. Dr. Ferguson will be attending a Lab Schools Directors meeting in Tallahassee the week of September 2nd. Four meetings per year have been scheduled and each school will host a meeting.

VII. Action Items
MR. KEITH FEIT, CHAIRPERSON

A. Code of Student Conduct
Motion – Motion was made by Mr. Troy McLellan to approve the edited Code of Student Conduct
Second – Seconded by Ms. Emma del Real
Unanimous Approval

B. Master Inservice Plan
Motion – Motion was made by Mr. Troy McLellan to approve the Master Inservice Plan
Second – Seconded by Ms. Ann Schaefer
Unanimous Approval

C. PAEC Student Data Services (Resolution and Contract for District Participation) was reviewed and signed by Mr. Keith Feit, Chairperson.

VIII. Discussion Items
MR. KEITH FEIT, CHAIRPERSON

A. 2013-2014 School Advisory Body Election
Ms. Iris Bernstein, SAB Recording Secretary, gave an overview of the election procedures. Elections will take place during the first week of school. The newly elected SAB will convene for the first meeting in September.

IX. Old Business
MR. KEITH FEIT, CHAIRPERSON
None
X. **Public Comment**

None

XI. **Announcements and Comments**

The Greater Boca Raton Chamber of Commerce invited Dr. Tammy Ferguson, Ms. Brittany Steele and Ms. Agnes Nemeth to their monthly Membership Breakfast on September 12th where the Golden Bell grants will be presented.

XI. **Adjournment**

*Motion* – Motion was made by Ms. Lyndsay Tolerton at 5:55pm to adjourn the meeting.
*Second* – Seconded by Mr. Troy McLellan
*Unanimous Approval*

Approved September 18, 2013