

**MINUTES**  
**Wednesday, April 15, 2020**  
**Approved May 20, 2020**  
**Florida Atlantic University Schools' School Advisory Body**  
**College of Education, Florida Atlantic University**  
**Zoom Virtual SAB Meeting**

- I. **Call to Order/Sign-In/Flag Salute/Approval of Agenda** Mrs. Lynn Pagans, Chair  
Call to order made by Mrs. Lynn Pagans, Chair at 5:33 pm. Zoom Virtual attendance of SAB members was confirmed by Ms. Iris Bernstein, SAB Recording Secretary. The Salute to the Flag followed.

**Draft Agenda Approval**

**Motion** – A motion was made by Mrs. Darlene Hazamy to approve the Draft Agenda

**Second** – Seconded by Mr. Andrew Hunter

**Unanimous Approval**

- II. **Welcome** Mrs. Lynn Pagans, Chair  
Mrs. Lynn Pagans, Chair welcomed the SAB Members and Visitors

**Members who were present:**

Mrs. Melissa Cipyak - Elementary Parent Representative  
Mrs. Darlene Hazamy - Middle Parent Representative  
Mrs. Lynn Pagans - At-Large Parent Representatives  
Ms. Agnes Timar - At-Large Faculty Representative  
Mrs. Sherry Bees - Principal/Director  
Dr. Deborah Shepherd - Dean of the College of Education Designee  
Mr. Andrew Hunter - At-Large Parent Representatives – Via tele-conference  
Miss Luisa Ortiz, FAU High School Representative  
Mrs. Robin Barkes, Secondary Faculty Representative  
Mr. Andrew Hunter - At-Large Parent Representatives – via tele-conference  
Ms. Lyndsay Tolerton - Elementary Faculty Representative  
Mrs. Eliane Mattos - Education Support Staff Representative  
Dr. Stephen Locke - FAU Faculty Representative  
Mr. Mark Noll - Business/Community Representative

**Members who were not present (Excused):**

Dr. Michael Boyle - High School Parent Representative

**Others present:**

Dr. Joel Herbst, Superintendent of Schools  
Mrs. Iris Bernstein, SAB Recording Secretary  
Mrs. Gracie Diaz, Director, Programs and Policy Development

**Visitors present:**

Mrs. Blanchette  
Mr. Mark Yaralli  
Ms. Victoria Heller

Ms. Santana Michel

III. **Introductions** Mrs. Lynn Pagans, Chair  
None

IV. **Approval of Minutes** Mrs. Lynn Pagans, Chair  
Approval of February 19, 2020 Monthly SAB Minutes:

Motion – A motion was made by Mrs. Robin Barks to approve the February 19, 2020 SAB minutes.

**Second** – Seconded by Dr. Deborah Shepherd

**Unanimous Approval**

V. **Principal/Director's Report and Recognitions and Awards** Mrs. Lynn Pagans, Chair  
Mrs. Sherry Bees announced the following during her reports:

### **RECOGNITIONS & AWARDS**

1. **Conference Paper Accepted by the IEEE Engineering in Medicine & Biology Society (EMBC)**
  - Lillian Boettcher, senior at FAUHS
  - The first author on a conference paper accepted
  - She worked with her mentor Dr. Ghoraani and wrote an SVM program to classify between different cognitive impairments in the elderly such as Alzheimer's disease and dementia using dual-task gait assessment.
2. **FAU's 2020 Distinguished Student Award**
  - Awarded to Brandon Yu
  - This award goes to 1 student who makes an outstanding contribution, or who inspires others while achieving at a high level in the face of exceptional circumstances.
3. **2019-2020 FDOE Outstanding School Volunteer Award Winner - South Florida Region**
  - Congratulations to Mrs. Kendra Palumbo
4. **Nominated for the FHSAA Fred E. Rozelle Sportsmanship Award**
  - This program honors schools whose athletic teams demonstrated exemplary sportsmanship.

### **PRINCIPAL'S REPORT**

1. **Instructional Continuity Plan (ICP):**
  - a. On our ADHUS website - this plan addresses access to technology, curriculum content and delivery, ongoing support services, and other resources for successful online learning.
  - b. A fluid plan that will be adapted in response to the needs of our students, faculty, staff, and families.
  - c. Plan outlines: access to digital devices, platforms & internet, k-12 content delivery, ongoing support & services (academic, social-emotional, and tech support)
2. **ADHUS/FAUHS Counselor Corner:**
  1. Weekly newsletter with resources, relevant articles and videos, and Social-Emotional Learning lessons for parents and students.

3. **2020-2021 MPA Upperclassmen Welcome Orientation:**
  - a. First Virtual Orientation which was on Monday, April 6<sup>th</sup>
  - b. Huge success
  - c. Molly Adam (Associate Director)
4. **Calling families:**
  - a. The Admin team has been calling all of our families to ensure they are doing well during this time.
  - b. Assisting with enrollment/re-enrollment
  - c. Providing guidance during this time (talk about applying for FRLP, tech, resources)
  - d. We have been capturing data of what our families have been needing the most assistance with in order to push all of the information on our Weekly Updates.

## **ANNOUNCEMENTS:**

### **1. Third Quarter Report Cards:**

- a. Issued on Monday, April 13, 2020.
- b. To access a report card, log into your Focus account, download and print the report card from the Focus portal page.
- c. If you have any issues, please email [adhusrecords@adhus.fau.edu](mailto:adhusrecords@adhus.fau.edu) for assistance.

### **5. 3D Printing Healthcare Equipment:**

- a. The Cane Institute at ADHUS & FAUHS and Allan Phipps, our District STEM Coordinator, have been working feverishly making face shields and intubation chambers using 3D printers.
- b. The goal is to donate 25 intubation chambers and 1,000 face shields to local hospitals.
- c. Ways you can help:
  1. If you can donate to the [Go Fund Me campaign](#) (link in our email from last week)
  2. Help make them if you have a 3D Printer at home - just fill out the form in our last email

### **6. Looking at options for Commencement**

### **7. PTO**

Mrs. Robin Barkes, PTO Liaison reported the following PTO update:

1. Virtual learning is coming along. We really miss our students and our peers. HS teachers, like middle and others, are using Zoom along with Canvas and Nearpod to communicate with students.
2. Freshmen virtual orientation was last week and very successful. Each teacher made a quick video to introduce themselves
3. Allan completed 30 adapters for the ATVs that Loggerhead Marine Life will use to scan the beaches for Sea Turtle. Adaptors make the headlights shine red to not distract the sea turtles.
4. Allan and his team of 20 students made 330 (so far) PPE face shields for 4 local hospitals. Students print and make at home and drop off on Fridays between 1 and 2. He has also made 6 intubation chambers with 6 more being made this week.

### **8. Action Items**

1. PAEC Reading Endorsement

Mrs. Lynn Pagans, Chair

Ms. Gracie Diaz provided and detailed overview of the PAEC Reading Endorsement.

**Motion** – A motion was made by Mrs. Melissa Cipyak to approve the Draft Agenda

**Second** – Seconded by Dr. Deborah Shepherd

**Unanimous Approval:** *(Each member provided a verbal approval of the PAEC Reading Endorsement)*

9. **Discussion Items**

Mrs. Lynn Pagans, Chair

1. Impact of COVID-19

Mrs. Bees provided information on the process and direction we are taking to continue working from home and virtual classes during the COVID-19 pandemic.

2. FAU High - Jupiter in Partnership with Max Planck

Mrs. Bees updated the SAB on Max Planck Academy student enrollment and virtual orientation.

3. Activity Fee Increase

Dr. Joel Herbst provided an update regarding the process of the Activity Fee increase. The process may be delayed due to COVID-19.

10. **Old Business**

Mrs. Lynn Pagans, Chair

Mrs. Lynn Pagans, SAB Chair, read the Public Comment procedure in accordance with the SAB Bylaws.

11. **Public Comment**

Mrs. Lynn Pagans, Chair

NONE

12. **Announcements and Comments**

Mrs. Lynn Pagans, Chair

NONE

13. **Adjournment**

Mrs. Lynn Pagans, Chair

Mrs. Lynn Pagans adjourned the SAB Meeting at 6:09 pm.