

MINUTES
Wednesday, August 2, 2023
Florida Atlantic University Schools' School Advisory Body
College of Education, Florida Atlantic University
Approved September 20, 2023
Zoom Virtual SAB Meeting

- I. **Call to Order/Sign-In/Flag Salute/Approval of Agenda** Mr. Michael Moore, Chair
Call to order made by Mr. Michael Moore at 5:30 pm. The Salute to the Flag followed. Zoom virtual attendance of SAB members was confirmed by Ms. Iris Bernstein, SAB Recording Secretary.
- II. **Draft Agenda Approval**
Motion – A motion was made by Mr. Jon Cipyak to approve the Draft Agenda.
Second – Seconded by Mr. Michael Panagis
Unanimous Approval
- III. **Welcome** Mr. Michael Moore, Chair
Mr. Michael Moore welcomed the SAB Members, presenters, and visitors.

SAB Members present:

Mr. Jon Cipyak, Community Representative
Mrs. Darlene Hazamy, High School Parent Representative
Mr. Michael Moore, Chair, At-Large Parent Representative
Ms. Saachi Mody, Student Government Representative
Mrs. Jasmine Coyle, Elementary Parent Representative
Ms. Krista Marin, Elementary Faculty Representative
Ms. Lindsey Alexander, Middle School Parent Representative
Mrs. Kristin Potter-Oliveri, Secondary Faculty Representative
Dr. Deborah Shepherd, College of Education Dean Designee
Mr. Michael Panagis, At-Large Parent Representative
Mrs. Melissa Cipyak, At-Large Faculty Representative
Dr. Stephen Locke, FAU Faculty Representative
Ms. Abigail Sinu, Student Government Representative

SAB Members not present (Excused):

Mr. Alvaro Frydman, Education Support Staff Representative

Other Staff present:

Dr. Joel Herbst, Superintendent, FAU Lab Schools
Ms. Iris Bernstein, SAB Recording Secretary
Ms. Gracie Diaz, Deputy Superintendent
Ms. Tamara Cook, Assessment Coordinator

Visitors present:

A list of attendees to the SAB Zoom meeting is on file.

- IV. Introductions** Mr. Michael Moore, Chair
Mr. Michael Moore introduced Ms. Abigail Sinu as the new Student Government Representative.
- V. Approval of Minutes** Mr. Michael Moore, Chair
Approval of May 17, 2023 Monthly SAB Minutes:
Motion – A motion was made by Mr. Jon Cipyak to approve the May 17, 2023 SAB minutes.
Second – Seconded by Ms. Darlene Hazamy.
Unanimous Approval
- VI. Superintendent’s Report** Dr. Joel Herbst
A. Construction Update
Dr. Joel Herbst provided a Phase II construction update and additional security measures implemented during the summer of 2023.
- VII. PTO Liaison Report**
NONE
- VIII. Action Items** Mr. Michael Moore, Chair
A. **2023-2024 SAB Meeting Calendar** Ms Gracie Diaz
Ms. Gracie Diaz presented the 2023-2024 SAB Meeting Calendar for approval.
Motion – A motion was made by Mr. Jon Cipyak to approve the 2023-2024 SAB Meeting Calendar.
Second – Seconded by Mr. Michael Panagis.
Unanimous Approval
- B. **2023-2024 K-12 Uniform Assessment Calendar** Ms. Tamara Cook
Ms. Tamara Cook provided a detailed review of the 2023-2024 K-12 Uniform Assessment Calendar.
Motion – A motion was made by Mr. Jon Cipyak to approve the 2023-2024 K-12 Uniform Assessment Calendar
Second – Seconded by Mr. Michael Panagis.
Unanimous Approval
- C. **Mental Health Allocation Assistance Plan** Ms. Gracie Diaz
Ms. Gracie Diaz provided the following information regarding the Mental Health Allocation Assistance Plan: After the tragedy at MSD, the legislature annually allocates funds for districts to invest in providing mental health support for students. This plan outlines the evidence-based programs that we will be using with students

to reinforce positive choices, and to teach the effects of risky behavior. We are also implementing a new resiliency curriculum in grades 6-12 which is a new requirement for this school year. The \$170,079 funds support a licensed mental health counselor and an additional high school counselor this year.

Motion – A motion was made by Mr. Jon Cipyak to approve the Mental Health Allocation Assistance Plan.

Second – Seconded by Mr. Michael Panagis.

Unanimous Approval

D. Fee Policy

Ms. Gracie Diaz

Ms. Gracie Diaz provided a review of the Fee Policy. The Fee Policy was updated for areas that needed clarification for our families to improve the language on the application for National School Lunch Program and updated the language to reflect our practices.

Motion – A motion was made by Mr. Jon Cipyak to approve the Fee Policy.

Second – Seconded by Mrs. Darlene Hazamy.

Unanimous Approval

E. Technology Policy and Guidelines

Ms. Gracie Diaz

Ms. Gracie provided a review of the Technology Policy and Guidelines. The language was updated to align with State statutes by outlining our responsibility for maintaining an age-appropriate and secure network as well as adding new language that prohibits students from accessing TikTok or any successor platform on a school device or school network, and language that prohibits the use of a wireless device during instructional time, unless expressly directed by a teacher.

Motion – A motion was made by Mr. Jon Cipyak to approve the Technology Policy and Guidelines.

Second – Seconded by Mr. Michael Panagis.

Unanimous Approval

F. FAU High School Admissions Policy

Ms. Gracie Diaz

Ms. Gracie Diaz provided an overview of the FAU High School Admissions Policy. Minor changes were made to update the policy to reflect our practices. Language was added regarding the ability to withdraw an invitation if we receive the student's last semester transcript and find that the student's grades have dropped or if a behavioral incident was egregious enough to warrant reviewing the student again and possibly withdrawing our invitation.

Motion – A motion was made by Mr. Jon Cipyak to approve the FAU High School Admissions Policy and Guidelines.

Second – Seconded by Mr. Michael Panagis.

Unanimous Approval

G. Dress Code Policy

Ms. Gracie Diaz

Ms. Gracie Diaz provided an overview of the revisions to the Dress Code Policy. The revisions are updates to align with our practices. The consequences for violations of the dress code did not correspond with the offense. The consequences were made more reasonable and clarified that students must not affix items to their lanyards other than hand sanitizer.

Motion – A motion was made by Mr. Jon Cipyak to approve the Dress Code Policy.

Second – Seconded by Mr. Michael Panagis.

Unanimous Approval

H. K-5, 6-8, 9-12 Discipline Matrices

Ms. Gracie Diaz

A recommendation was made by Ms. Gracie Diaz to eliminate the K-5, 6-8, 9-12 Discipline Matrices because a K-12 Discipline matrix was developed and is being presented for SAB approval.

Motion – A motion was made by Mr. Jon Cipyak to approve the deletion of the K-5, 6-8, 9-12 Discipline Matrices pending approval of the K-12 discipline Matrix.

Second – Seconded by Mr. Michael Panagis.

Unanimous Approval

I. K-12 Discipline Matrix

Ms. Gracie Diaz

Ms. Gracie Diaz explained that a K-12 Discipline Matrix was created that updates the Statewide Report on School Safety and Discipline Data (SESIR) incidents and identified the new language for mandatory reporting of certain incidents to law enforcement, provides more flexibility on some of the consequences and corrective actions, and added the consequence of expulsion to align with the state and our Zero Tolerance policy.

Motion – A motion was made by Mr. Jon Cipyak to approve the K-12 Discipline Matrix.

Second – Seconded by Mr. Michael Panagis.

Unanimous Approval

J. Student & Parent Handbook 2023-2024

Ms. Gracie Diaz

Ms. Gracie Diaz explained that minor updates to the language were made to align with current practices.

- a. Updated language to reflect the change from the FSA as the state assessment to FAST, the Florida Assessment of Student Thinking.

- b. Added new legislative language allowing students to possess and use an over-the-counter USFDA-approved medicine to relieve headaches while on school property. Students may not share the medicine with anyone.
- c. Strengthens timeliness for drop off so that students are on time and in class by 8:00am. Parents dropping off students after 8:00am will have to park and enter the office to sign in their child.

Motion – A motion was made by Mr. Jon Cipyak to approve the Student & Parent Handbook 2023-2024.

Second – Seconded by Mr. Michael Panagis.

Unanimous Approval

K. Code of Student Conduct

Ms. Gracie Diaz

Ms. Gracie Diaz provided the following information about the significant changes made regarding the Code of Student Conduct.

- a. Enhancements to the Code of Student Conduct were made to improve communication of expectations and to serve as a guide for the conduct that we expect at our school.
- b. We defined our guiding principles, and student rights and responsibilities that link to our Character Counts curriculum and provide opportunities to reinforce civic and character traits.
- c. A new legislative requirement for districts to add to their Code of Conduct policy the addition of the Safety in Private Spaces Act. On page 8 of the Code, you will see the required language that in all K-12 institutions, when using pronouns for adults and students, the pronoun used must correspond to the person's biological sex at birth.
- d. In addition, a student or adult must use the appropriate restroom or changing facility that matches their sex at birth. Willful violation of this new legislation may result in disciplinary action.
- e. Accommodations will be made for students when a single-unit bathroom is not available. Students who identify as a different sex from their biological sex at birth will be permitted to use the faculty restroom in the high school and in the gym. Our new building has single unit bathrooms and already provides privacy accommodation.
- f. On pages 9-10, we have outlined procedures for withdrawal and expulsion. While has always retained the authority to either withdraw or expel a student, we needed to be more specific regarding the process so that our families and students have a clearer understanding.
- g. Finally, on pages 16-17, we have updated the SESIR incidents and the new mandatory reporting to law enforcement of incidents that are alcohol, drug, gang, hate-crime, injury, and weapon-related. These match the changes we made to the discipline matrix as well.

Motion – A motion was made by Mr. Jon Cipyak to approve the Code of Student Conduct.

Second – Seconded by Mr. Michael Panagis.

Unanimous Approval

- IX. Discussion Items** Mr. Michael Moore, Chair
None
- X. Old Business** Mr. Michael Moore, Chair
None
- XI. Public Comment** Mr. Michael Moore, Chair
None
- XII. Announcements and Comments** Mr. Michael Moore, Chair
None
- XIII. Adjournment** Mr. Michael Moore, Chair
Mr. Michael Moore, Chair entertained a motion to adjourn the SAB Meeting at 6:10 pm.

Motion – A motion was made by Mr. Jon Cipyak to adjourn the SAB Meeting.

Second – Seconded by Mr. Michael Panagis.

Unanimous Approval