

**MINUTES**  
**Wednesday, February 15, 2023**  
**Approved March 15, 2023**  
**Florida Atlantic University Schools' School Advisory Body**  
**College of Education, Florida Atlantic University**  
**Zoom Virtual SAB Meeting**

I. **Call to Order/Sign-In/Flag Salute/Approval of Agenda** Mr. Michael Moore, Chair  
Call to order made by Mr. Michael Moore at 5:30 pm. The Salute to the Flag followed. Zoom virtual attendance of SAB members was confirmed by Ms. Iris Bernstein, SAB Recording Secretary.

II. **Draft Agenda Approval**  
**Motion** – A motion was made by Dr. Stephen Locke to approve the Draft Agenda.  
**Second** – Seconded by Mr. Jon Cipyak.  
**Unanimous Approval**

III. **Welcome** Mr. Michael Moore, Chair  
Mr. Michael Moore welcomed the SAB Members, presenters, and visitors.

**SAB Members present:**

Mr. Alvaro Frydman, Education Support Staff Representative  
Mrs. Darlene Hazamy, High School Parent Representative  
Dr. Stephen Locke, FAU Faculty Representative  
Mr. Michael Moore, Chair, At-Large Parent Representative  
Ms. Saachi Mody, Student Government Representative  
Mrs. Jasmine Coyle, Elementary Parent Representative  
Mr. Jon Cipyak, Community Representative  
Ms. Krista Marin, Elementary Faculty Representative  
Ms. Lindsey Alexander, Middle School Parent Representative  
Mrs. Kristin Potter-Oliveri, Secondary Faculty Representative  
Dr. Deborah Shepherd, College of Education Dean Designee

**SAB Members not present (Excused):**

Mr. Michael Panagis, At-Large Parent Representative  
Mrs. Melissa Cipyak, At-Large Faculty Representative

**Other Staff present:**

Dr. Joel Herbst, Superintendent, FAU Lab Schools  
Ms. Iris Bernstein, SAB Recording Secretary  
Ms. Gracie Diaz, Deputy Superintendent  
Dr. Tammy Bresnahan, Director, Curriculum, Instruction and Professional Learning

**PTO Liaison**

Mrs. Melissa Laverde, Middle School Liaison

**Visitors present:**

A list of attendees to the SAB Zoom meeting is on file.

**IV. Introductions**

Mr. Michael Moore, Chair

NONE

**V. Approval of Minutes**

Mr. Michael Moore, Chair

Approval of November 16, 2023 Monthly SAB Minutes:

**Motion** – A motion was made by Mrs. Kristen Potter-Oliveri to approve the November 16, 2023 SAB minutes.

**Second** – Seconded by Dr. Deborah Shepherd.

**Unanimous Approval**

**VI. Superintendent’s Report**

Dr. Joel Herbst

A. Construction Update

Dr. Joel Herbst provided a brief Phase II construction update.

**VII. PTO Liaison Report**

Mrs. Melissa Laverde delivered the PTO Liaison’s report of January events for the Elementary, Middle School, and High School. Mrs. Laverde also provided an overview of upcoming PTO events.

**VIII. Action Items**

Mr. Michael Moore, Chair

A. 2023-2024 School Calendar

Dr. Tammy Bresnahan

Dr. Tammy Bresnahan provided a presentation on the process for determining the 2023-2024 school calendar, and a comparison of our calendar with the school districts of Broward and Palm Beach counties. The overview included the following:

1. Calendar drafts for the 2023-2024 school year were shared with administrators, team leaders, and UFF representatives.
2. Team leaders shared the drafts with their teams and solicited feedback and suggestions. Parent input was considered regarding PDD and Workdays.
3. The full group convened to discuss the input from team members.
4. Following that meeting, a final calendar was determined and full agreement was reached.

**Motion** – A motion was made by Mr. Jon Cipyak to approve the 2023-2024 School Calendar.

**Second** – Seconded by Mrs. Jasmine Coyle.

**Unanimous Approval**

- IX. Discussion Items Mr. Michael Moore, Chair  
None
- X. Old Business Mr. Michael Moore, Chair  
None
- XI. Public Comment Mr. Michael Moore, Chair  
None
- XII. Announcements and Comments Mr. Michael Moore, Chair  
None
- XIII. Adjournment Mr. Michael Moore, Chair  
Mr. Michael Moore, Chair entertained a motion to adjourn the SAB Meeting at 5:46 pm.

**Motion** – A motion was made by Mr. Jon Cipyak to adjourn the SAB Meeting.

**Second** – Seconded by Mrs. Darlene Hazamy.

**Unanimous Approval**