

MINUTES
Wednesday, March 16, 2022
Approved, May 18, 2022
Florida Atlantic University Schools' School Advisory Body
College of Education, Florida Atlantic University
Zoom Virtual SAB Meeting

- I. **Call to Order/Sign-In/Flag Salute/Approval of Agenda** Ms. Lynn Pagans, Chair
Call to order made by Ms. Lynn Pagans at 5:31 pm. The Salute to the Flag followed. Zoom Virtual attendance of SAB members was confirmed by Ms. Iris Bernstein, SAB Recording Secretary.

Draft Agenda Approval

Motion – A motion was made by Mr. Michael Moore to approve the Draft Agenda.

Second – Seconded by Dr. Paul Peluso.

Unanimous Approval

- II. **Welcome** Ms. Lynn Pagans, Chair
Ms. Lynn Pagans welcomed the SAB Members and visitors.

SAB Members present:

Ms. Lynn Pagans - At-Large Parent Representative, Chair
Mr. Michael Moore – Middle School Parent Representative, Vice-Chair
Ms. Sherry Bees - Principal/Director
Dr. Paul Peluso – FAU Faculty Representative
Ms. Jasmine Coyle - Elementary Parent Representative
Ms. Chayane Daniels - Secondary Faculty Representative
Ms. Agnes Timar - At-Large Faculty Representative
Dr. Deborah Shepherd - Dean of the College of Education Designee
Ms. Chayane Daniels – Secondary Faculty Representative
Mr. Andrew Hunter – At-Large Parent Representative
Ms. Melissa Cipyak - Education Support Staff Representative
Dr. Stephen Locke - FAU Faculty Representative
Ms. Darlene Hazamy – High School Parent Representative

SAB Members not present (Excused):

Dr. Michael Boyle - Community Representative
Mr. Vivek Sreejithkumar, SGA President, High School Student Representative

Other Staff present:

Dr. Joel Herbst, Superintendent, FAU Lab Schools
Ms. Gracie Diaz, Deputy Superintendent
Ms. Iris Bernstein, SAB Recording Secretary
Dr. Tammy Bresnahan, District Grants and Program Administrator
Dr. Dalis Dominguez, Finance Director

Visitors present:

A list of attendees to the SAB Zoom meeting is on file.

- III. **Introductions** Ms. Lynn Pagans, Chair
None
- IV. **Approval of Minutes** Ms. Lynn Pagans, Chair
Approval of January 19, 2022 Monthly SAB Minutes:
Motion – A motion was made by Mr. Michael Moore to approve the January 19, 2022 SAB minutes with the correction of two minor typos.
Second – Seconded by Ms. Darlene Hazamy.
Unanimous Approval
- V. **Principal/Director’s Report and Recognitions and Awards** Ms. Lynn Pagans, Chair
PTO Report Mrs. Sherry Bees

Principal/Director’s Update and Recognitions and Awards, presentation.
The Principal/Director’s Report is attached.
- VI. **Action Items** Ms. Lynn Pagans, Chair
A. Technology Policy and Guidelines Ms. Gracie Diaz

Ms. Gracie Diaz provided an overview of the Technology Policy and Guidelines update and changes.

Motion – A motion was made by Mr. Michael Moore to approve the Technology Policy and Guidelines as amended.
Second – Seconded by Dr. Deborah Shepherd.
Unanimous Approval
- B. Meal Charging Policy Ms. Gracie Diaz

Ms. Gracie Diaz provided a summary of the minor updates to the Meal Charging Policy.

Motion – A motion was made by Ms. Darlene Hazamy to approve the Meal Charging Policy.
Second – Seconded by Ms. Agnes Timar.
Unanimous Approval
- C. Policy Against Bullying and Harassment Ms. Gracie Diaz

Ms. Gracie Diaz provided a summary of the minor changes to the Policy Against Bullying and Harassment.

Motion – A motion was made by Dr. Stephen Locke to approve the Policy Against Bullying and Harassment.
Second – Seconded by Mr. Michael Moore.
Unanimous Approval

D. Instructional Materials Policy

Ms. Gracie Diaz

Ms. Gracie Diaz provided a summary and review of the Instructional Materials Policy.

Motion – A motion was made by Mr. Michael Moore to approve the Instructional Materials Policy.

Second – Seconded by Dr. Paul Peluso.

Unanimous Approval

E. Annual Certification and Documentation Regarding Instructional Materials.

Dr. Tammy Bresnahan

Dr. Tammy Bresnahan provided a detailed overview of the Annual Certification and Documentation Regarding Instructional Materials.

Motion – A motion was made by Mr. Michael Moore to approve the Annual Certification and Documentation Regarding Instructional Materials.

Second – Seconded by Mrs. Melissa Cipyak.

Unanimous Approval

The above SAB approved policies will be publicly displayed on the school's website for a 20-day public review period.

VII. Discussion Items

Ms. Lynn Pagans, Chair

A. 2022-23 Organizational Structure

Dr. Joel Herbst

Dr. Joel Herbst announced the following appointment and promotions:

- a. Ms. Chayane Daniels will be assuming the role of National Merit Scholar Student Achievement Coordinator.
- b. Dr. Tammy Bresnahan will be assuming the role of Director, Curriculum, Instruction and Professional Learning.
- c. Mrs. Sherry Bees, will be assuming the role of Director of Partnerships and Alumni Relations. A national search will be initiated to hire a new Principal.

B. Stake Holder Input for Entitlement Grants

Dr. Tammy Bresnahan

Dr. Tammy Bresnahan reviewed the Stake Holder Input for Entitlement Grants. See the attached presentation for details.

C. Budget Overview 2021-2022

Dr. Dalis Dominguez

Dr. Dalis Dominguez provided a detailed budget review and comparison of the 2020-2021 budget to the 2021-2022 budget. See attached presentation for the budget overview.

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| VIII. <u>Old Business</u>
None | Ms. Lynn Pagans, Chair |
| IX. <u>Public Comment</u>
None | Ms. Lynn Pagans, Chair |
| X. <u>Announcements and Comments</u>
None | Ms. Lynn Pagans, Chair |
| XI. <u>Adjournment</u>
Ms. Lynn Pagans adjourned the SAB Meeting at 6:39 pm. | Ms. Lynn Pagans, Chair |