

**MINUTES**  
**Wednesday, June 19, 2024**  
**Approved August 21, 2024**  
**Florida Atlantic University Schools' School Advisory Body**  
**College of Education, Florida Atlantic University**  
**Zoom Virtual SAB Meeting**

**I. Call to Order/Sign-In/Flag Salute/Approval of Agenda** Mr. Michael Moore, Chair  
Call to order made by Mr. Michael Moore at 5:31 pm. The Salute to the Flag followed.  
Zoom virtual attendance of SAB members was confirmed by Ms. Iris Bernstein, SAB  
Recording Secretary.

**II. Draft Agenda Approval**  
**Motion** – A motion was made by Mr. Jon Cipyak to approve the Draft Agenda.  
**Second** – Seconded by Mrs. Darlene Hazamy.  
**Unanimous Approval**

**III. Welcome** Mr. Michael Moore  
Mr. Michael Moore welcomed the SAB Members, presenters, and visitors.

**SAB Members present:**

Ms. Lindsey Alexander, Middle School Parent Representative  
Mr. Michael Panagis, At-Large Parent Representative  
Mr. Alvaro (AJ) Frydman, Education Support Staff Representative  
Mrs. Kristin Potter-Oliveri, Secondary Faculty Representative  
Mrs. Melissa Cipyak, At-Large Faculty Representative  
Ms. Krista Marin, Elementary Faculty Representative  
Dr. Deborah Shepherd, College of Education Dean Designee  
Mrs. Jasmine Coyle, Elementary Parent Representative  
Mrs. Darlene Hazamy, High School Parent Representative  
Mr. Jon Cipyak, Community Representative  
Mr. Michael Moore, Chair, At-Large Parent Representative  
Ms. Abigail Sinu, Student Government Representative

**SAB Members not present (Excused):**

Dr. Stephen Locke, FAU Faculty Representative

**Other Staff present:**

Dr. Joel Herbst, Superintendent, FAU Lab Schools  
Ms. Iris Bernstein, SAB Recording Secretary  
Ms. Gracie Diaz, Deputy Superintendent  
Dr. Lauren Robinson, Assistant Principal  
Mrs. Kimberly Hallstrom, High School Assistant Principal  
Dr. Tammy Bresnahan, Director, Curriculum, Instruction and Professional Learning

**Visitors present:**

A list of attendees to the SAB Zoom meeting is on file.

**IV. Introductions**

Mr. Michael Moore

None

**V. Approval of Minutes**

Mr. Michael Moore

Approval of March 13, 2024, Monthly SAB Minutes:

**Motion** – A motion was made by Mr. Jon Cipyak to approve the March 13, 2024, SAB minutes.

**Second** – Seconded by Mr. Alvaro Frydman.

**Unanimous Approval**

**VI. Superintendent's Report**

Mr. Michael Moore

A. Construction Phase II Update

Dr. Joel Herbst provided a brief update on the Phase II Construction. Dr. Herbst also provided updates on the following:

- End of the School Year
- Start of Summer Programs:
  - Summer School
  - Summer Science
  - MATE
  - Solar Car Race at Texas Motor Speedway
- Girls Golf Team - National Girls Golf Competition in Texas
- Preparing for the 24-25 School Year
- SAB Elections in August

**VII. PTO Liaison Report**

Mr. Michael Moore

No PTO Report

**VIII. Action Items**

Mr. Michael Moore

A. 2024-2025 School Calendar Change

Dr. Tammy Bresnahan

Dr. Tammy Bresnahan requested approval to change December 17, 2024 to a noon dismissal as requested by the FAU for the Boca Bowl.

**Motion** – A motion was made by Mr. Jon Cipyak to approve the 2024-2025 School Calendar Change.

**Second** – Seconded by Mr. Michael Panagis.

**Unanimous Approval**

B. Comprehensive Evidence-Based Reading Plan Dr. Tammy Bresnahan  
Dr. Tammy Bresnahan provided a detailed summary of the Comprehensive Evidence-Based Reading Plan. [Comprehensive Evidence-Based Reading Plan](#)

**Motion** – A motion was made by Mr. Jon Cipyak to approve the Comprehensive Evidence-Based Reading Plan.

**Second** – Seconded by Mr. Michael Panagis.

**Unanimous Approval**

C. Form IM-B Certification of Implementation of Instructional and Library Media Materials Dr. Tammy Bresnahan

Dr. Tammy Bresnahan provided a detailed summary of the Form IM-B Certification of Implementation of Instructional and Library Media Materials

[https://docs.google.com/presentation/d/1scKjtHSxcA8716EAZEjmy2Zg7mkL5n\\_G/edit?usp=sharing&ouid=107387479273646977259&rtpof=true&sd=true](https://docs.google.com/presentation/d/1scKjtHSxcA8716EAZEjmy2Zg7mkL5n_G/edit?usp=sharing&ouid=107387479273646977259&rtpof=true&sd=true)

**Motion** – A motion was made by Mr. Jon Cipyak to approve the Form IM-B Certification of Implementation of Instructional and Library Media Materials.

**Second** – Seconded by Mr. Michael Panagis.

**Unanimous Approval**

D. Approval of Education Committee’s Recommendation for Science Textbook Adoption (pending FDOE approval) Dr. Tammy Bresnahan

Dr. Tammy Bresnahan provided a detailed summary of the Approval of Education Committee’s Recommendation for Science Textbook Adoption (pending FDOE approval).

[https://docs.google.com/presentation/d/1vpVoKrRNTaqhhvgWxF-e3CGDFY49gQoQn\\_SfJM0X4wk/edit?usp=sharing](https://docs.google.com/presentation/d/1vpVoKrRNTaqhhvgWxF-e3CGDFY49gQoQn_SfJM0X4wk/edit?usp=sharing)

**Motion** – A motion was made by Mr. Jon Cipyak to approve Education Committee’s Recommendation for Science Textbook Adoption (pending FDOE approval).

**Second** – Seconded by Mr. Michael Panagis.

**Unanimous Approval**

E. Attendance & Tardy Policy Ms. Gracie Diaz  
Ms. Gracie Diaz provided a summary of the Attendance & Tardy Policy updates.

**Motion** – A motion was made by Mr. Jon Cipyak to approve the Attendance & Tardy Policy.

**Second** – Seconded by Mr. Michael Panagis.

**Unanimous Approval**

F. Clinic Policy and Procedures

Ms. Gracie Diaz

Ms. Gracie Diaz provided a summary of the Clinic Policy and Procedures updates.

**Motion** – A motion was made by Mr. Jon Cipyak to approve the Clinic Policy and Procedures.

**Second** – Seconded by Mr. Michael Panagis.

**Unanimous Approval**

G. Dress Code

Ms. Gracie Diaz

Ms. Gracie Diaz provided a summary of the Dress Code updates.

**Motion** – A motion was made by Mr. Jon Cipyak to approve the Dress Code.

**Second** – Seconded by Mr. Michael Panagis.

**Unanimous Approval**

H. Code of Student Conduct

Ms. Gracie Diaz

Ms. Gracie Diaz provided a summary of the Code of Student Conduct updates.

**Motion** – A motion was made by Mr. Jon Cipyak to approve the Code of Student Conduct.

**Second** – Seconded by Mr. Michael Panagis.

**Unanimous Approval**

I. Student & Parent Handbook

Ms. Gracie Diaz

Ms. Gracie Diaz provided a summary of the Student & Parent Handbook updates. Some edits were noted by the SAB members.

**Motion** – A motion was made by Mr. Jon Cipyak to approve the Student & Parent Handbook with correction of noted edits.

**Second** – Seconded by Mr. Michael Panagis.

**Unanimous Approval**

IX. Discussion Items

Mr. Michael Moore

None

X. Old Business

Mr. Michael Moore

None

XI. Public Comment

Mr. Michael Moore

None

XII. Announcements and Comments

Mr. Michael Moore

None

**XIII. Adjournment**

Mr. Michael Moore

Mr. Michael Moore, entertained a motion to adjourn the SAB Meeting at 6:11pm.

**Motion** – A motion was made by Mr. Jon Cipyak to adjourn the SAB Meeting.

**Second** – Seconded by Mr. Michael Panagis.

**Unanimous Approval**