

MINUTES

Wednesday, September 13, 2016

Approved October 19, 2016

Florida Atlantic University Schools' School Advisory Body
College of Education, Florida Atlantic University

- I. **Call to Order/Sign-In/Flag Salute/Approval of Agenda** Dr. Michael Boyle, Chair
Call to order made by Dr. Michael Boyle, at 5:5:50 pm. Attending members signed in and the Salute to the Flag followed.

Motion – A motion was made by Mr. Troy McLellan

Second – Seconded by Ms. Emma del Real

Unanimously Approved

- II. **Welcome** Dr. Michael Boyle, Chair
Dr. Michael Boyle welcomed the SAB Members.

Members who were present:

Ms. Ali Tal-mason – At-Large Parent Representative

Dr. Stephen Locke, FAU Faculty Representative

Dr. Joel Herbst, Principal/Director

Mrs. Iris Bernstein – Staff Representative/Recording Secretary

Dr. Michael Boyle – High School Parent Representative

Mr. Troy McLellan – Middle School Parent Representative

Ms. Rhiannon Rice – FAU High School Representative

Mrs. Ann Schaefer – Elementary School Faculty Representative

Ms. Emma del Real, Community/Business Representative

Members who were not present:

Dr. Deborah Shepherd – College of Education, Dean's Office Representative - Excused

Ms. Lyndsay Tolerton – Elementary Parent Representative - Excused

Ms. Lauren Robinson – At-Large Faculty Representative - Excused

Dr. Hope Brawer Blum – At-Large Parent Representative - Excused

Mr. Eman Rahman – FAU High School Representative - Resigned

Ms. Rhiannon Rice – FAU High School Representative - Resigned

Ms. Brittany Steele – Secondary Faculty Representative - Resigned

Others present:

Dr. Gina Eyerman, Associate Director

Mrs. Stacia Smith, Parent Liaison

Mrs. Gina Sands, PTO Liaison

Ms. Kisa Ibrahim, FAU High School Student Representative

Ms. Kira Wolak, FAU High School Student Representative

- III. **Introductions** Dr. Joel Herbst, Assistant Dean
Dr. Joel Herbst introduced Mrs. Sherry Bees, FAUS Principal/Director

- IV. **Approval of Minutes** Dr. Michael Boyle, Chair
Approval of June 15, 2016 Monthly SAB Meeting Minutes:

Motion – Motion was made by Mr. Troy McLellan to approve the May 18, 2016

Second – Seconded by Mrs. Ali Tal-mason

Unanimous Approval

V. Recognitions and Awards

Dr. Joel Herbst, Assistant Dean

1. Dr. Joel Herbst announced that two Henderson Middle School students, Devin Wills and Helen Peluso are finalist in the Broadcom Science and Engineering Showcase. Helen's project was disqualified for the Florida State Science Fair and had to go before a science fair panel to defend her project. The project was approved and Helen went on to win 1st place in the phycology division.
2. Once again, FAUS has been awarded an AA School status.
3. This year seven FAU High School students were named National Merit Scholars. We are planning to increased that number this coming year and have implemented a PSAT training for all FAU High 10th and 11th grade students. Approximately 300 students will participate in the weekly training sessions through October. The PSAT test is scheduled for October 15, 2016.
4. The First Tech Challenge 36-hour robotics build was held this past weekend, starting on September 10th, 2016 ending with a robotics scrimmage on September 11th, 2016. Approximately 250 students will participate.
5. We are currently working on a program with the College of Medicine to hold 5 slots for those high school students that meet the qualification to enter medical school. There will be a two year holding pater for those positions. The program's details are still being worked out.
6. The Associated Press visited FAUS. An article on FAU High School will published in October.

VI. Principal/Director's and PTO Reports

Dr. Michael Boyle, Chair

A. PTO

1. Mrs. Gina Sands reported as the PTO Faculty Liaison. The Elementary Open House is scheduled is underway.
2. The Family Fun Night events have been postponed until January or February due to the Zika virus and lack of lighting in the pool at this time.
3. PTO Volunteers hour are being recorded as part of the effort to become a Blue Ribbon School this year.
4. Parent communication will continue with Friday Folders to parents of student in kindergarten through 5th grade and Blackboard Connect alert messages to parents of students in kindergarten through 12th grade. Middle School parents will also receive emails for the grade level chairs.
5. Middle School Open House is scheduled for September 22, 2016.
6. The High School is planning a student Gaming Nigh and parent workshops.

B. Principal's Report

Mrs. Sherry Bees, Principal/Director

1. Mrs. Bees reported that we are working to improve the parent school communication through Friday Folders, Alert Messages, Emails, and newsletters.
2. On August 3, 2016 FAUS sponsored the 1st Drive-In Conference Workshops where the Florida Lab Schools came together and presented the workshops. The event was funded by FAUS and it was a great success.

VII. Action Items

- a. **2015-2016 Review Title I Parent Survey Results** (Mrs. Stacia Smith)
Mrs. Stacia Smith reviewed the results for the 20415-16 title I Parent Survey. This item was not an action item and voting was not required. *(See Attached)*
- b. **2016-2017 Testing Calendar** (Mrs. Gina Sands)
Mrs. Gina Sands presented the 2016-2017 FAUS testing timeline.

Motion – Motion was made by Mr. Troy McLellan to approve the testing timeline.

Second – Seconded by Dr. Stephen Locke

Unanimous Approval

- c. **2016-2017 Master Inservice Plan** (Dr. Gina Eyerman)

Dr. Gina Eyerman provided informed to the SAB regarding the purpose of the Master Inservice Plan. A brief summary is attached.

Motion – Motion was made by Mrs. Ann Schaefer to approve the plan. The plan was executed by Dr. Michael Boyle, SAB Chair.

Second – Seconded by Mr. Troy McLellan

Unanimous Approval

- d. **2016-2017 District Digital Classroom Plan** (Dr. Gina Eyerman)

Dr. Gina Eyerman provide a summary of the District Digital Classroom Plan. The summary is also attached. This item was not an action item and it was presented as an overview information item and voting was not required.

NOTE: Dr. Michael Boyle, SAB Chair, excused himself and left the meeting at 6:40 pm. Mrs. Sherry Bees resumed the meeting as Principal/Director.

- e. **2016-2017 School Improvement Plan (SIP)** (Mrs. Sherry Bees)

Mrs. Sherry Bees presented an overview of the School-wide SIP. After a detailed review by the SAB, it was determined that a clear view of the SIP Goals was needed and the document needed wordsmithing.

Motion – Motion was made by Mrs. Ann Schaefer to approve the SIP with the required clarification of the goals and wordsmith the document. The SIP will be returned to the SAB during the October meeting for a review of the changes.

Second – Seconded by Dr. Stephen Locke

Unanimous Approval

- f. **2016 thru 2019 District ELL Plan** (Dr. Gina Eyerman)

Dr. Gina Eyerman informed the SAB that the last District ELL Plan was brought before the SAB in 2013. There have been no changes in procedures in the new plan.

Motion – Motion was made by Mrs. Ali Tal-mason to approve the plan.

Second – Seconded by Mrs. Iris Bernstein

Unanimous Approval

- | | | |
|--------------|--|--------------------------------------|
| VIII. | <u>Discussion Items</u>
NONE | Mrs. Sherry Bees, Principal/Director |
| IX. | <u>Old Business</u>
NONE | Mrs. Sherry Bees, Principal/Director |
| X. | <u>Public Comment</u>
NONE | Mrs. Sherry Bees, Principal/Director |
| XI. | <u>Announcements and Comments</u>
NONE | Mrs. Sherry Bees, Principal/Director |

- XII. Adjournment** Dr. Joel Herbst, Principal Director

Motion – Motion was made by Mr. Troy McLellan to adjourn the meeting at 7:08 pm

Second – Seconded by Dr. Stephen Locke

Unanimous Approval