**MINUTES**

**Wednesday, October 18, 2017**

***Approved November 15, 2017***

**Florida Atlantic University Schools’ School Advisory Body**

**College of Education, Florida Atlantic University**

1. **Call to Order/Sign-In/Flag Salute/Approval of Agenda** Mrs. Sherry Bees, Principal/Director

Call to order made by Mrs. Sherry Bees, 5:32 pm. Attending members signed in and the Salute to the Flag followed.

**Draft Agenda Approval**

**Motion –** A motion was made by Ms. Iris Bernstein to approve the Draft Agenda

**Second** – Seconded by Ms. Diana Ballou

**Unanimously Approved**

1. **Welcome** Mrs. Sherry Bees, Principal/Director

Mrs. Sherry Bees welcomed the SAB Members and asked the new School Advisory Body members to introduce themselves.

Members who were present:

Mrs. Cara Pavek– Elementary School Faculty Representative

Mrs. Cheryl Akers – Secondary Faculty Representative

Ms. Lyndsay Tolerton – At-Large Faculty Representative

Ms. Iris Bernstein - Education Support Employee Representative

Ms. Diana Ballou – Elementary School Parent Representative

Dr. Dwight Berry – Middle School Parent Representative

Mr. John Husband – High School Parent Representative

Dr. Hope Brawer Blum – At-Large Parent Representative

Ms. Samantha Bongay - FAU High School Student Representative

Dr. Deborah Shepherd – College of Education, Dean’s Office Representative

Dr. Stephen Locke, FAU Faculty Representative

Mrs. Sherry Bees, Principal/Director

Members who were not present:

***Excused:***

Dr. Joel Herbst, Assistant Dean, Pk-12 Schools and Educational Programs/COE Designee

***Not Excused:***

Dr. Michael J. Boyle, At-Large Parent Representative

Others present:

Mrs. Alyson Rodriguez, Assistant Principal

Ms. Agnes Timar, PTO Liaison

Mrs. Blanchette, Guest

1. **Introductions** Mrs. Sherry Bees, Principal/Director

None

1. **Approval of Minutes** Mrs. Sherry Bees, Principal/Director

**Approval of August 23, 2017 Monthly SAB Meeting Minutes:**

**Motion** – A motion was made by Mrs. Cheryl Akers to approve the August 23, 2017 minutes with minor typo corrections.

**Second** – Seconded by Dr. Hope Brawer Blum

**Unanimous Approval**

1. **Principal/Director’s Report and Recognitions and Awards**  Mrs. Sherry Bees, Principal/Director
   * 1. Principal/Director Report and Recognitions and Awards

Mrs. Sherry Bees announced the following during her reports:

* + - 1. Several faculty members have been invited to present at several conferences in the next couple of months.
      2. The theme this year is Ignite Innovation
      3. We will continue to host visitors to tour the school to promote the Capital Campaign.
      4. FAUS purchased a Mill that will create different types of parts for special school project.
      5. FAUS has collaborated with DukeTip to provide instruction to 33 middle school students who qualified to take the ACT exam in December.
      6. Devin Willis received 4th place in the 3M science competition.
      7. Information regarding the State of Florida School of Excellence will be in the community newsletter this month.
    1. PTO

Mrs. Cara Pavek reported upcoming events as the Elementary PTO Liaison. Mrs. Pavek also reported on behalf of Mrs. Gina Sands, Middle School PTO Liaison:

Elementary:

* + - 1. The Annual Halloween Howl is scheduled for October 27, 2017.
      2. The Thanksgiving Feast is scheduled for November 21, 2017.

Middle School:

* + - 1. Middle School has a lot of happenings and PTO partner events right around the corner. This Friday is the Day of the Dead Dance for all students in 6th through 8th grade from 2:45-4:30pm. Also as part of their English class, 8th grade students are participating in the Hispanic Heritage essay contest at the state. Additionally, Senora Rosado will host the Hispanic Heritage Museum on October 25th and 26th, all are invited to visit. Next Friday, students will be attending and volunteering at the annual Halloween Howl from 6:00-9:00pm and report cards are scheduled to go home. For Halloween, 5th & 6th grade students will visit the annual FAU Physics Day Carnival at the College of Engineering, and all students may dress up with limitations (no blood, weapons, masks, or scary costumes). The first week of November welcomes the Wild West Scholastic Book Fair in the Media Center from 10/30-11/3). On Thursday, November 9th, guest speakers from Travis Manion, a foundation created by veterans and the families of fallen heroes to develop character in future generations, will speak to students in 7th – 9th grade about leadership and responsibility. The following week, we will begin the Annual Food Drive – Cookies for Cans—sponsored by NJHS, SLA Management, and the HS Interact Club. On November 16th of that week, the entire school will attend the FAU Men’s Basketball Game, as part of our ongoing partnership with FAU athletics. The entire school will also celebrate the Thanksgiving Feast on 11/21. Finally, on Dec. 8th the 7th and 8th grade students will visit Physics Day in Busch Gardens.

Additional Testing Notes:

PSAT / NMSQT was administered to 265 students on Saturday, October 14th. Winter End of Course exams are scheduled for Biology, Algebra 1, and Geometry during the first few weeks in December.

High School:

1. HS Science Olympiad has grown to four teams with almost 60 with PTO’s financial support.
2. The Rotary club recognized Omar Sa’ad as the Scholar of the Month based on his GPA, community service and active participation in our school, and the university.
3. 2018 National Merit Scholarship Program – 7 Semifinalists, 7 Commended students named.
4. Students dissected a brain in Dr. Tift’s class.
5. Half day went really well, with mini workshops for study skills, time management and stress management.
6. FAUHS entered a Theater lab partnership. 9th Grade English class took Field Trip to FAU Theater Lab on September 28th and watched 5 short plays on Hunger.
7. All the 9th grade English students wrote monologues on the topic of hunger. FAU theater group will pick 3 winners with the best monologues to participate in a Saturday workshop to develop their monologues into a screenplay.
8. Stem night went very well with many high school volunteers.
9. **Action Items** Mrs. Sherry Bees, Principal/Director
   * 1. Election of the SAB Chair, Vice-Chair, and Committee Chairs and Members

The elections were held and unanimously approved. See the attached Member List.

* + 1. FAUS School Advisory Body Calendar 2017-2018

The SAB review the 2017-2018 meeting calendar

**Motion** – A motion was made by Mrs. Sherry Bees to approve the 2017-2018 FAUS SAB Meeting Calendar

**Second** – Seconded by Ms. Diana Ballou

**Unanimous Approval**

* + 1. School Improvement Plan (SIP) and SIP Summary Mrs. Alyson Rodriguez, Assistant Principal

Mr. Alyson Rodriguez gave an overview of the SIP and the Summary. She also explained the strategic goals number 1 and 2.

**Motion** – A motion was made by Mrs. Cara Pavek to approve the School Improvement Plan (SIP) and SIP Summary. The document will be edited to correct some typos and grammatical errors.

**Second** – Seconded by Mrs. Cheryl Akers

**Unanimous Approval**

* + 1. School Parent Compact for distribution 2017-2018 Mrs. Alyson Rodriguez, Assistant Principal

Mrs. Alyson Rodriguez discussed the School Parent Compact for distribution 2017-2018 and explained the process of distribution and collection. A suggestion was made to update and approve the compact in time for School Open House. The suggestion will be discussed by administration for the 2018-2019 school year.

**Motion** – A motion was made by Mr. John Husband to approve the School Parent Compact for distribution.

**Second** – Seconded by Dr. Hope Brawer Blum

**Unanimous Approval**

* + 1. Parent and Family Engagement Plan Mrs. Alyson Rodriguez, Assistant Principal

After Mrs. Rodriguez gave an overview of the Parent and Family Engagement Plan, the SAB reviewed the document; some small grammatical errors were noted.

**Motion** – A motion was made by Mr. John Husband to approve the School Improvement Plan (SIP) and SIP Summary. The document will be edited to correct some typos and grammatical errors.

**Second** – Seconded by Dr. Dwight Berry

**Unanimous Approval**

1. **Discussion Items** Mrs. Sherry Bees, Principal/Director

NONE

1. **Old Business**

NONE

1. **Public Comment** Mrs. Sherry Bees, Principal/Director

NONE

1. **Announcements and Comments** Mrs. Sherry Bees, Principal/Director

NONE

1. **Adjournment** Mrs. Sherry Bees, Principal/Director

**Motion –** Motion was made by Dr. Dwight Berry to adjourn the meeting at 6:42 pm

**Second** – Seconded by Mrs. Cheryl Akers

**Unanimous Approval**