

Draft
MINUTES
Wednesday, July 15, 2026
Florida Atlantic University Schools' School Advisory Body
College of Education, Florida Atlantic University
Zoom Virtual SAB Meeting

- I. **Call to Order/Sign-In/Flag Salute/Approval of Agenda** Mr. Jon Cipyak, Chair
Call to order made by Mr. Jon Cipyak at 5:31pm. The Salute to the Flag followed. Zoom virtual attendance of SAB members was confirmed by Ms. Iris Bernstein, SAB Recording Secretary.

- II. **Draft Agenda Approval**
Motion – A motion was made by Ms. Lisa Spaulding to approve the Draft Agenda.
Second – Seconded by Dr. Deborah Shepherd.
Unanimous Approval

- III. **Welcome** Mr. Jon Cipyak, Chair
Mr. Jon Cipyak welcomed the SAB Members, presenters, and visitors.

SAB Members present:

Ms. Lisa Spaulding - At-Large Faculty Representative
Mr. AJ Frydman - Education Support Staff Representative
Mr. Jon Cipyak - Business/Community Representative - SAB Chair
Mr. Michael Moore - At-Large Parent Representative - SAB Vice Chair
Ms. Jasmine Coyle - Elementary School Parent Representative
Dr. Deborah Shepherd - Dean of the College of Education Designee
Ms. Kristin Potter-Oliveri - Secondary Faculty Representative
Ms. Cara Pavcek - Elementary Faculty Representative
Dr. Stephen Locke - FAU Faculty Representative

SAB Members not present (Excused):

Ms. Tracey Thompson - Middle School Parent Representative
Ms. Najla Ghazal - High School Parent Representative
Mr. Michael Panagis - At-Large Parent Representative
Ms. Naika Placide - Student Government Association High School Student Representative
Ms. Kristin Potter-Oliveri - Secondary Faculty Representative

Other Staff present:

Dr. Joel Herbst, Superintendent, FAU Lab Schools
Ms. Gracie Diaz, Deputy Superintendent
Dr. Lauren Robinson, Principal

Dr. Tammy Bresnahan, Director, Curriculum, Instruction and Professional Learning
Ms. Iris Bernstein, SAB Recording Secretary
Ms. Kristina Cornwell, Program Assistant
Ms. Lisa Spaulding, High School Counselor & Counseling Director
Mr. McCrae Chapman, Middle School Assistant Principal

Visitors present:

A list of attendees at the SAB Zoom meeting is on file.

IV. Introductions

Mr. Jon Cipyak, Chair

Dr. Lauren Robinson introduced Mr. McCrae Chapman, Middle School Assistant Principal during the Principal's Report.

V. Approval of Minutes

Mr. Jon Cipyak, Chair

Approval of March 11, 2026, Monthly SAB Minutes:

Motion – A motion was made by Mr. Michael Moore to approve the March 11, 2026, SAB minutes.

Second – Seconded by Mr. AJ Frydman.

Unanimous Approval

VI. Superintendent's Report

Dr. Joel Herbst

Dr. Joel Herbst provided information on the following:

- Immersive Summer Research Experience
- Hands-On Exploration Across Scientific Disciplines
- Community Partnerships Bringing Research to Life
- Florida Educator Preparation & Leadership Network
- University Strategic Plan

VII. Principal's Report

Dr. Lauren Robinson

Dr. Lauren Robinson provided the following highlights:

- State Assessment Results
- Summer Highlights
- Congratulations to FAU High School senior, Michael Gomez
- New Faculty and Staff

VIII. PTO Report

NONE

IX. Action Items

Mr. Jon Cipyak, Chair

A. Policy Updates:

Dr. Tammy Bresnahan

Dr. Tammy Bresnahan provided a summary of the updates and changes to the policies listed below:

- **Attendance Policy**
Motion – A motion was made by Ms. Lisa Spaulding to approve the Attendance Policy.
Second – Seconded by Dr. Deborah Shcpherd.
Unanimous Approval

- **Discipline Matrix**
Motion – A motion was made by Mr. Michael Moore to approve the Discipline Matrix.
Second – Seconded by Mr. AJ Frydman.
Unanimous Approval

- **Dress Code Policy**
Motion – A motion was made by Ms. Lisa Spaulding to approve the Dress Code Policy.
Second – Seconded by Mr. Michael Moore.
Unanimous Approval

- **Homeless Education Policy**
Motion – A motion was made by Mr. AJ Frydman to approve the Homeless Education Policy.
Second – Seconded by Mr. Michael Moore.
Unanimous Approval

- **School Safety Policy**
Motion – A motion was made by Mr. Michael Moore to approve the School Safety Policy.
Second – Seconded by Mr. AJ Frydman.
Unanimous Approval

- **Student & Parent Handbook**
Motion – A motion was made by Mr. AJ Frydman to approve the Student & Parent Handbook.
Second – Seconded by Dr. Deborah Shepherd.
Unanimous Approval

- **Student Progression Plan**
Motion – A motion was made by Mr. Michael Moore to approve Student Progression Plan.
Second – Seconded by Mr. AJ Frydman.
Unanimous Approval

B. ESOL Endorsement Add-on Plan

Dr. Tammy Bresnahan

Dr. Tammy Bresnahan provided a detailed review of the changes and updates to the ESOL Endorsement Add-on Plan.

Motion – A motion was made by Mr. Michael Moore to approve the ESOL Endorsement Add-on Plan.

Second – Seconded by Mr. AJ Frydman.

Unanimous Approval

C. Comprehensive Evidence-based Reading Plan

Dr. Tammy Bresnahan

Dr. Tammy Bresnahan provided a summary of the updates and changes to the Comprehensive Evidence-based Reading Plan (CERP).

Motion – A motion was made by Mr. AJ Frydman to approve the CERP.

Second – Seconded by Mr. Michael Moore.

Unanimous Approval

D. Mental Health Assistance Allocation 2026-2027 Plan

Ms. Lisa Spaulding

Ms. Lisa Spaulding provided a detailed review of the Mental Health Assistance Allocation 2026-2027 Plan.

Motion – A motion was made by Mr. AJ Frydman to approve Mental Health Assistance Allocation 2026-2027 Plan.

Second – Seconded by Mr. Michael Moore.

Unanimous Approval

X. Discussion Items

Mr. Jon Cipyak, Chair

A. SAB Elections for 2026-2028

Ms. Gracie Diaz

Ms. Diaz thanked the SAB Members for their service to our school. She reminded SAB that their term is concluding in August 2026, and SAB elections would take place to elect SAB members for the 2026-2028 school years.

XI. Old Business

Mr. Jon Cipyak, Chair

NONE

XII. Public Comment

Mr. Jon Cipyak, Chair

NONE

XIII. Announcements and Comments

Mr. Jon Cipyak, Chair

NONE

XIV. Adjournment

Mr. Jon Cipyak, Chair

Mr. Jon Cipyak, Chair, entertained a motion to adjourn the SAB Meeting at 6:01 pm.

Motion – A motion was made by Ms. Lisa Spaulding to adjourn the SAB Meeting.

Second – Seconded by Mr. AJ Frydman.

Unanimous Approval