

**Draft**

**MINUTES**

**Wednesday, November 19, 2025**

**Florida Atlantic University Schools' School Advisory Body**

**College of Education, Florida Atlantic University**

**Zoom Virtual SAB Meeting**

- I. **Call to Order/Sign-In/Flag Salute/Approval of Agenda** Mr. Jon Cipyak, Chair  
Call to order made by Mr. Jon Cipyak at 5:30pm. The Salute to the Flag followed. Zoom virtual attendance of SAB members was confirmed by Ms. Iris Bernstein, SAB Recording Secretary.

- II. **Draft Agenda Approval**  
**Motion** – A motion was made by Mr. Michael Moore to approve the Draft Agenda.  
**Second** – Seconded by Mr. Michael Panagis.  
**Unanimous Approval**

- III. **Welcome** Mr. Jon Cipyak, Chair  
Mr. Jon Cipyak welcomed the SAB Members, presenters, and visitors.

**SAB Members present:**

Ms. Tracey Thompson - Middle School Parent Representative  
Ms. Lisa Spaulding - At-Large Faculty Representative  
Mr. AJ Frydman - Education Support Staff Representative  
Mr. Jon Cipyak - Business/Community Representative - SAB Chair  
Ms. Naika Placide - Student Government Association High School Student Representative  
Dr. Stephen Locke - FAU Faculty Representative  
Dr. Deborah Shepherd - Dean of the College of Education Designee  
Ms. Jasmine Coyle - Elementary School Parent Representative  
Mr. Michael Moore - At-Large Parent Representative - SAB Vice Chair  
Mr. Michael Panagis - At-Large Parent Representative  
Ms. Kristin Potter-Oliveri - Secondary Faculty Representative

**SAB Members not present (Excused):**

Ms. Cara Pavek- Elementary Faculty Representative  
Ms. Najla Ghazal - High School Parent Representative

**Other Staff present:**

Dr. Joel Herbst, Superintendent, FAU Lab Schools  
Dr. Lauren Robinson, Principal  
Dr. Tammy Bresnahan, Director, Curriculum, Instruction and Professional Learning  
Ms. Iris Bernstein, SAB Recording Secretary

Mrs. Kristina Cornwell, Program Assistant

**Visitors present:**

A list of attendees to the SAB Zoom meeting is on file.

**IV. Introductions**

Mr. Jon Cipyak, Chair

None

**V. Approval of Minutes**

Mr. Jon Cipyak, Chair

Approval of October 15, 2025, Monthly SAB Minutes:

**Motion** – A motion was made by Mr. Michael Panagis to approve the October 15, 2025, SAB minutes.

**Second** – Seconded by Ms. Kristin Potter-Oliveri.

**Unanimous Approval**

**VI. Superintendent's Report**

Dr. Joel Herbst

Dr. Joel Herbst announced the Ribbon Cutting event scheduled for Friday, November 21, 2025 and the Thanksgiving Feast scheduled for Thursday, November 20, 2025.

**VII. Principal's Report**

Dr. Lauren Robinson

Dr. Lauren Robinson provided the following highlights:

- 9th Grade Leadership Symposium
- Middle & High School Science Fair Showcase
- Florida Debate Initiative Veterans' Day Speech Contest
- Elementary Parent Conference Day
- Athletics Update
- Thanksgiving Feast tomorrow, November 20, 2025

**VIII. PTO Report**

Updated Presented by PTO Liaison, Dr. Lauren Robinson as Mrs. Jenny O'Sullivan, could not attend.

**Thank you to the PTO for their continued support!**

- Our MS PTO Candy Fundraiser/Dress Down Day was a hit (6th grade won!)
- The PTO Movie Night on the new field was well attended and so much fun!
- PTO has been instrumental in getting our deposits secured for our High School Winter Formal  
venue and DJ with quick turnaround time!

**Upcoming PTO Events:**

- November 20: Thanksgiving Feast
- December 3-10: Holiday Shoppe

**IX. Action Items**

Mr. Jon Cipyak, Chair

**A. School Recognition Bonus 2025-2026**

Ms. Gracie Diaz

Ms. Gracie Diaz provided a detailed summary of the 2025-2026 Florida School Recognition Program. The Florida School Recognition Program was created to recognize the efforts of outstanding faculty and staff from school districts and charter schools by providing financial awards to public schools. Florida Statute 1008.36, Florida School Recognition Program, recognizes and rewards schools with a sustained performance by receiving a school grade of "A," thus A.D. Henderson and FAU High School was awarded \$110,983. This represents a decrease of \$72,345 compared to the previous year. To maintain a similar bonus as last year, our district is supplementing the funds to match last year's allocation of \$183,328.

**Motion** – A motion was made by Dr. Stephen Locke to approve the School Recognition Bonus 2025-2026

**Second** – Seconded by Ms. Tracey Thompson.

**Unanimous Approval**

**X. Discussion Items**

Mr. Jon Cipyak, Chair

**A. District Compliance Inspection Report**

Dr. Tammy Bresnahan

Dr. Tammy Bresnahan provided information regarding the District Compliance Inspection Report. Our school grounds are inspected daily to ensure the security of our campus. Our District has no compliance issues.

**XI. Old Business**

Mr. Jon Cipyak, Chair

None

**XII. Public Comment**

Mr. Jon Cipyak, Chair

None

**XIII. Announcements and Comments**

Mr. Jon Cipyak, Chair

None

**XIV. Adjournment**

Mr. Jon Cipyak, Chair

Mr. Jon Cipyak, Chair entertained a motion to adjourn the SAB Meeting at 5:45 pm.

**Motion** – A motion was made by Ms. Lisa Spaulding to adjourn the SAB Meeting.

**Second** – Seconded by Mr. Michael Moore.

**Unanimous Approval**