

Draft

MINUTES

Wednesday, December 18, 2024

Florida Atlantic University Schools' School Advisory Body

College of Education, Florida Atlantic University

Zoom Virtual SAB Meeting

I. Call to Order/Sign-In/Flag Salute/Approval of Agenda Mr. Jon Cipyak, Chair
Call to order made by Mr. Jon Cipyak at 5:32 pm. The Salute to the Flag followed. Zoom virtual attendance of SAB members was confirmed by Ms. Iris Bernstein, SAB Recording Secretary.

II. Draft Agenda Approval
Motion – A motion was made by Mr. AJ Frydman to approve the Draft Agenda.
Second – Seconded by Mr. Michael Panagis.
Unanimous Approval

III. Welcome Mr. Jon Cipyak, Chair
Mr. Jon Cipyak welcomed the SAB Members, presenters, and visitors.

SAB Members present:

- Ms. Jasmine Coyle - Elementary School Parent Representative
- Ms. Tracey Thompson - Middle School Parent Representative
- Mr. Michael Panagis - At-Large Parent Representative
- Ms. Lisa Spaulding - At-Large Faculty Representative
- Mr. AJ Frydman - Education Support Staff Representative
- Mr. Jon Cipyak - Business/Community Representative - SAB Chair
- Ms. Abigail Sinu - Student Government Association High School Student Representative
- Ms. Najla Ghazal - High School Parent Representative

SAB Members not present (Excused):

- Ms. Cara Pavek- Elementary Faculty Representative
- Mr. Michael Moore - At-Large Parent Representative - SAB Vice Chair
- Ms. Kristin Potter-Oliveri - Secondary Faculty Representative
- Dr. Stephen Locke - FAU Faculty Representative
- Dr. Deborah Shepherd - Dean of the College of Education Designee

Other Staff present:

- Dr. Joel Herbst, Superintendent, FAU Lab Schools
- Dr. Lauren Robinson, Principal
- Dr. Dalis Dominguez, Finance Director
- Dr. Tammy Bresnahan, Director, Curriculum, Instruction and Professional Learning

Ms. Iris Bernstein, SAB Recording Secretary

Ms. Ana Simzer, PTO Liaison

Visitors present:

A list of attendees to the SAB Zoom meeting is on file.

IV. Introductions

Mr. Jon Cipyak, Chair

None

V. Approval of Minutes

Mr. Jon Cipyak, Chair

Approval of November 20, 2024, Monthly SAB Minutes:

Motion – A motion was made by Mr. AJ Frydman to approve the November 20, 2024, SAB minutes.

Second – Seconded by Mr. Michael Panagis.

Unanimous Approval

VI. Superintendent's Report

Dr. Joel Herbst

A. Construction Phase II Update

Dr. Joel Herbst provided an update on the Phase II Construction. Dr. Herbst also provided updates on the following:

- **Elementary, Middle, and High School Performing Arts Winter Showcases**
- **Week of Giving Toy Drive:** thank you to parents for all the donations
- **FL Debate Statewide "Veterans Day Speech" Contest:**
 - 5th-grader Roger Worboys won 1st place in the 3rd - 5th Grade Division
 - 5th grader Benjamin Edwards: placed top 10
 - 5th grader Benjamin Hickam: finalist, placed 4th place overall for the Elementary division
 - 4th-grader Natalie Selz: placed top 10, 2nd highest scoring 4th-grader in the state
- **Boca Raton Bowl & Spirit of Giving:** invited ADHUS/FAUHS families to the Boca Bowl and will be honoring our 2025 Teacher of the Year, Mrs. Kristin Potter
- **2026 Teacher of the Year:** Lindsey Wuest
- **2025 District Employee of the Year:** Tamara Cook

VII. PTO Report

Updated Presented by PTO Liaison, Mrs. Ana Simzer

- The Thanksgiving Feast was a huge success thanks to PTO and the committee who organized the event.
- PTO hosted the Holiday Shop and will be gift wrapping for faculty and staff to help ease the stress of the season.
- Middle school held its first-ever Winter Wonderland Dance, and it was a magical evening! With the support of the PTO, NJHS, and SGA, we created a festive atmosphere with gingerbread house building, hot chocolate, and snowman-building contests.

- We appreciate the funds from PTO for our high school annual Ugly Sweater Party which the students really enjoy at this time of year!
- The PTO is sponsoring an AR competition among classes. Classes that achieve their goal will win a gift card.

Upcoming Events:

- January 24th at 6:00 pm: Movie Night Under the Stars
- February 7th at 6:00 pm: Elementary Sweetheart Dance
- February 19th: Owls Run Kick-Off (during lunch)

VIII. Action Items

A. Activity Fee Report

2025-2026 Fee Policy Update

Dr. Joel Herbst provided a detailed Activity Fee Report and proposed a \$50 per student Activity Fee increase for the 2025-2026 school year.

- *According to section 1002.32(5), Florida Statute, each lab school may charge a student activity and service fee. Parents/legal guardians of students are responsible for paying all fees according to established guidelines. Fees are due on the dates published for the school year. Failure to comply will result in the cancellation of the student admission and enrollment.*

Dr. Dominguez reviewed the Activity Fee Expenditures Report, the Fee Policy updates, Fee Expenditures and the Proposal and Projected Activity Fee revenue.

Motion – A motion was made by Mr. AJ Frydman to approve the Activity Fee Report 2025-2026 Fee Policy Update

Second – Seconded by Mr. Michael Panagis.

Unanimous Approval

B. 2025-2025 School Calendar

Dr. Tammy Bresnahan provided an overview of the process to determine the school calendar and presented the 2025-2026 Draft Calendar for approval.

Motion – A motion was made by Mr. AJ Frydman to approve 2025-2026 School Calendar.

Second – Seconded by Mr. Michael Panagis.

Unanimous Approval

IX. Discussion Items

None

Mr. Jon Cipyak, Chair

X. Old Business

None

Mr. Jon Cipyak, Chair

XI. Public Comment

Mr. Jon Cipyak, Chair

None

XII. Announcements and Comments

Mr. Jon Cipyak, Chair

None

XIII. Adjournment

Mr. Jon Cipyak, Chair

Mr. Jon Cipyak, Chair entertained a motion to adjourn the SAB Meeting at 5:55 pm.

Motion – A motion was made by Ms. Lisa Spaulding to adjourn the SAB Meeting.

Second – Seconded by Mr. Michael Panagis.

Unanimous Approval