

**Draft**

**MINUTES**

**Wednesday, March 13, 2024**

**Florida Atlantic University Schools' School Advisory Body**

**College of Education, Florida Atlantic University**

**Zoom Virtual SAB Meeting**

**I. Call to Order/Sign-In/Flag Salute/Approval of Agenda** Mr. Michael Moore, Chair  
Call to order made by Mr. Michael Moore at 5:33 pm. The Salute to the Flag followed.  
Zoom virtual attendance of SAB members was confirmed by Ms. Iris Bernstein, SAB  
Recording Secretary.

**II. Draft Agenda Approval**  
**Motion** – A motion was made by Mr. Jon Cipyak to approve the Draft Agenda.  
**Second** – Seconded by Dr. Deborah Shepherd.  
**Unanimous Approval**

**III. Welcome** Mr. Michael Moore  
Mr. Michael Moore welcomed the SAB Members, presenters, and visitors.

**SAB Members present:**

Ms. Lindsey Alexander, Middle School Parent Representative  
Mr. Michael Panagis, At-Large Parent Representative  
Dr. Stephen Locke, FAU Faculty Representative  
Mr. Alvaro (AJ) Frydman, Education Support Staff Representative  
Mrs. Kristin Potter-Oliveri, Secondary Faculty Representative  
Mrs. Melissa Cipyak, At-Large Faculty Representative  
Ms. Krista Marin, Elementary Faculty Representative  
Dr. Deborah Shepherd, College of Education Dean Designee  
Mrs. Jasmine Coyle, Elementary Parent Representative  
Mrs. Darlene Hazamy, High School Parent Representative  
Mr. Jon Cipyak, Community Representative  
Mr. Michael Moore, Chair, At-Large Parent Representative  
Ms. Abigail Sinu, Student Government Representative

**Other Staff present:**

Dr. Joel Herbst, Superintendent, FAU Lab Schools  
Ms. Iris Bernstein, SAB Recording Secretary  
Ms. Gracie Diaz, Deputy Superintendent  
Dr. Dalis Dominguez, Finance Director  
Dr. Tammy Bresnahan, Director, Curriculum, Instruction and Professional Learning  
Mrs. Kimberly Hallstrom, High School Assistant Principal  
Mrs. Rebecca Kasten, PTO Liaison

**Visitors present:**

A list of attendees to the SAB Zoom meeting is on file.

**IV. Introductions**

Mr. Michael Moore

None

**V. Approval of Minutes**

Mr. Michael Moore

Approval of February 21, 2024, Monthly SAB Minutes:

**Motion** – A motion was made by Mr. Jon Cipyak to approve the February 21, 2024, SAB minutes.

**Second** – Seconded by Mr. Michael Panagis.

**Unanimous Approval**

**VI. Superintendent's Report**

Mr. Michael Moore

**A. Construction Phase II Update**

Dr. Joel Herbst provided a brief update on the Phase II Construction. Dr. Herbst also provided updates on the following:

- The Chess Club won 1st place at the Grand Prix Chess Tournament and are getting ready for the state Scholastic Chess Championship.
- Elementary SECME placed 1st place in the Palm Beach District SECME Olympiads.
- The High School Science Olympiad continued their scientific pursuits as they had a commendable performance at the Harvard Science Olympiad Invitational.
- Speech and Debate Club had an outstanding performance at the Harvard National Speech and Debate Tournament.
- The Junior Thespian Club Troupe 89509 received superior and excellent ratings in the State Thespian Competition.

**VII. PTO Liaison Report**

Mrs. Melissa Laverde

Mrs. Rebecca Kasten provided the following PTO Liaison Report.

**Past Events:**

- Elementary Sweetheart Dance
- Successful Movie Night
- Middle School Sneaker Ball
- Thanks to the generosity of the PTO, our afterschool clubs are flourishing. With funding from PTO, their contributions have been instrumental in creating memorable experiences for our students.

**Upcoming events:**

- March 11th - 15th: Spirit Week is underway
- March 15th: Owls Run

**VIII. Action Items**

Mr. Michael Moore

**A. Certification of Alignment and Adoption of Instructional materials**

Dr. Tammy Bresnahan

A presentation was provided by Dr. Tammy Bresnahan that included a comprehensive review of the Certification of Alignment and Adoption of Instructional materials.

Below is the link to the presentation:

[Alignment and Adoption of Instructional Materials Presentation.pdf - Google Drive](#)

**Motion** – A motion was made by Mr. Jon Cipyak to approve the Certification of Alignment and Adoption of Instructional materials.

**Second** – Seconded by Mr. Michael Panagis.

**Unanimous Approval**

**B. School Recognition Funding SY24**

Ms. Gracie Diaz

Ms. Gracie Diaz provided a detailed summary of the 2023-2024 Florida School Recognition Program of the distribution process of the funds.

**Motion** – A motion was made by Mr. Jon Cipyak to approve the School Recognition Funding SY24 distribution.

**Second** – Seconded by Mr. Michael Panagis.

**Unanimous Approval**

**IX. Discussion Items**

Mr. Michael Moore

**A. 2023-2024 Budget Overview**

Dr. Dalis Dominguez

Dr. Dalis Dominguez provided a summary of the 2023-2024 third budget calculation and the final 2022-2023 budget calculation.

**B. Science textbooks and vendors in consideration**

Dr. Tammy Bresnahan

For the 2024-2025 science textbook adoption

Dr. Bresnahan provided an overview of the Education Committee meeting discussion regarding the Science textbooks and vendors in consideration for the 2024-2025 science textbook adoption.

Below is the link to the presentation:

[Science Textbook Adoption Process - SAB.pdf - Google Drive](#)

**X. Old Business**

Mr. Michael Moore

None

**XI. Public Comment**

Mr. Michael Moore

None

**XII. Announcements and Comments**

Mr. Michael Moore

None

**XIII. Adjournment**

Mr. Michael Moore

Mr. Michael Moore, entertained a motion to adjourn the SAB Meeting at 6:10pm.

**Motion** – A motion was made by Mr. Jon Cipyak to adjourn the SAB Meeting.

**Second** – Seconded by Mr. Michael Panagis.

**Unanimous Approval**