

K-12 Discipline Matrix

OVERVIEW & LEVELS		CONSEQUENCES/CORRECTIVE ACTIONS															
The K-12 Discipline Matrix sets forth the guidelines for assessing consequences of district policy violations that occur at school, on school property, or at school sponsored events. School Principal/Director and the Office of PK-12 and Educational Programs have the discretion to deviate from these guidelines by assessing an appropriate consequence other than stated in the Matrix, if he or she determines in his or her sole discretion that there are mitigating or aggravating circumstances. Progressive discipline is a whole-school approach that utilizes a continuum of interventions, supports and consequences to address inappropriate student behavior and build upon strategies that promote positive behaviors. When inappropriate behavior occurs, disciplinary measures should be applied within a framework that shifts the focus from one that is solely punitive to a focus that is both corrective and supportive. It is designed to create the expectation that the degree of discipline will be in proportion to the severity of the behavior leading to discipline and that the previous disciplinary history of the student and all other relevant factors will be considered. Repeated instances of the same behavior may result in more severe consequences. Action Legend – Consequences/Corrective Actions <i>Documentation in FOCUS and parent contact is required for all violations. Although Level 1 violations are documented in FOCUS, they are not documented or retained on the student's official transcript. Level 2 violations are documented and retained on a student's official transcript. Discipline for students with an IEP or 504 plan shall be in accordance with state and federal laws and district policies.</i> M = Mandatory Consequences		Conference with student and contact parents	Conference with parent	Assignment of reflective work, work detail and/or restitution	Detention (lunch or after school)	Loss of privileges	Peer mediation	Daily or weekly report to parents	Out-of-School Suspension (1-2 days)	Out-of-School Suspension (3-5 days)	Out-of-School Suspension (6-9 days)	Out-of-School Suspension (10 days)	Last Chance Agreement/Probationary Agreement	Confiscation of items or devices	Recommendation for withdrawal from program	Recommendation for expulsion	Report to law enforcement (see SESIR reporting guidelines)
		LEVEL 1 (TEACHER MANAGED REFERRALS)- 2ND INFRACTION MAY ESCALATE TO LEVEL 2															
Academic dishonesty, cheating, plagiarism, violation of copyright laws or similar acts	M	P	P	P	P		P										
Dishonesty/Misrepresentation	M	P	P	P	P		P										
Disobedience/ insubordination Defiance	M	P	P	P	P		P										
Disrespectful language verbal or non-verbal	M	P	P	P	P		P										
Disruptive (unruly) play: Students playing around without malice (multiple students)	M	P	P	P	P	P	P										
Disruptive (unruly) behavior: Student behavior that creates a disturbance (one student)	M	P	P	P	P	P	P										
Dress code violation (includes I.D.)	M	P	P	P	P		P										
Failure to comply with classroom, school or transportation rules	M	P	P	P	P		P										
Inappropriate public display of affection	M	P	P	P	P	P	P										
Mistreatment of others	M	P	P	P	P	P	P										
<u>Profane, obscene, or inappropriate language/gestures (non-directed)</u>	M	P	P	P	P		P										
Running, tripping, pushing, hitting or similar physical acts	M	P	P	P	P	P	P										
Tardiness	M	P	P	P	P		P								P		
<u>Technology: improper/off-task use</u>	M	P	P	P	P		P										
Unauthorized location (Out of assigned area)	M	P	P	P	P		P										
Unauthorized use of Electronic Devices (including cell phones, wearable devices, ear buds, headphones, iPad)	M	P	P	P	P		P							M			
Violation of pedestrian or bicycle regulations	M	P	P	P	P		P										
LEVEL 2																	
Academic dishonesty, cheating, plagiarism, violation of copyright laws or similar acts – 2nd Offense	M	M	P	P	P		P	P	P	P	P	P	P	P			
Altercation (physical or verbal confrontation)	M	M	P	P	P	P	P	M	P	P	P	P	P	P			
Bullying/Cyberbullying	M	M	P	P	P	P	P	M	P	P	P	P	P	P			

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Defacing and/or destroying school or personal property resulting in damages of less than \$1000	M	M	P	P	P		P	M	P	P	P	P	P	P		
Dishonesty/Misrepresentation- repetitive	M	M	P	P	P		P	P	P	P	P	P	P	P		
Disobedience/Insubordination Defiance- repetitive	M	M	P	P	P		P	M	P	P	P	P	P	P		
Disruptive Play - repetitive	M	M	P	P	P		P	P	P	P	P	P	P	P		
Disruptive Behavior - repetitive	M	M	P	P	P		P	M	P	P	P	P	P	P		
Distribution of objects, literature, or materials that are profane, obscene or inappropriate	M	M	P	P	P		P	P	P	P	P	P	P	P		
Dress Code Violations- repetitive	M	M	P	P	P		P	P	P	P	P	P	P	P		
Failure to comply or complete previously assigned corrective strategies	M	M	P	P	P		P	P	P	P	P	P	P	P		
Gambling	M	M	P	P	P	P	P	P	P	P	P	P	P	P		
Having a toy/imitation weapon	M	M	P	P	P		P	P	P	P	P	P	M	P		
Having or using (matches, lighters, fireworks, smoke/stink bombs, laser pens, over-the-counter drugs or other unauthorized items)	M	M	P	P	P		P	M	P	P	P	P	M	P		
Inappropriate/Unsolicited Touching (unwanted, unwelcome grabbing, touching, groping of another student	M	M	P	P	P	P	P	M	P	P	P	P	P	P		
Leaving school grounds without permission	M	M	P	P	P		P	P	P	P	P	P	P	P		
Misrepresentation/Falsification (lying, forgery, failure to disclose information)	M	M	P	P	P		P	P	P	P	P	P	P	P		
Profane, obscene or provocative language or gestures towards another student	M	M	P	P	P	P	P	M	P	P	P	P	P	P		
Profane, obscene or provocative language or gestures towards a staff member	M	M	P	P	P		P		M	P	P	P	P	P		
Running, tripping, pushing, hitting or similar physical acts (repetitive)			P	P	P	P	P	M	P	P	P	P	P	P		
Skipping or leaving class without permission	M	M	P	P	P		P	P	P	P	P	P	P	P		
Technology – Inappropriate Use (computers and networks)	M	M	P	P	P		P	P	P	P	P	P	M	P		
Technology – Illegal Use (computers and networks)	M	M	P	P	P		P	M	P	P	P	P	M	P		
Theft - Petty or accessory to theft of property worth less than \$750	M	M	P	P	P		P	M	P	P	P	P	P	P		
Truancy	M	M	P	P	P		P	P	P	P	P	P	P	P		

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Verbal altercation, instigating a fight, harassment (Non-SESIR) or unwanted teasing or taunting of others	M	M	P	P	P	P	P	M	P	P	P	P	P	P		
Violation of campus safety rules or school/university transportation safety	M	M	P	P	P		P	P	P	P	P	P	P	P		
LEVEL 3																
Aggravated Battery (physical attack/harm): A battery where the attacker intentionally or knowingly causes more serious injury as defined in paragraph (8)(g) of this rule. Includes great bodily harm, permanent disability, or permanent disfigurement; uses a deadly weapon; or where the attacker knew or should have known the victim was pregnant. Battery is used when the force or violence is carried out against a person who is not fighting back	M	M									M			M	P	P
Alcohol (possession, use, or sale) Possession, sale, purchase, or use of alcoholic beverages. Use means the person is caught in the act of using, admits to using or is discovered to have used in the course of an investigation.	M	M									M			M	P	M
Arson (intentionally setting a fire on school property) To damage or cause to be damaged, by fire or explosion, any dwelling, structure, or conveyance, whether occupied or not, or its contents.	M	M									M			M	P	P
Bullying (intimidating behaviors) Systematically and chronically inflicting physical hurt or psychological distress on one or more students or employees. Bullying includes instances of cyberbullying, as defined in Section 1006.147(3)(b), FS. Bullying may include but not limited to repetitive instances of teasing, social exclusion, threats, intimidation, stalking, physical violence, theft, harassment, public or private humiliation, or destruction of property. Bullying is not reported to law enforcement	M	M									M			M	P	
Burglary: Unlawful entry into or remaining in a dwelling, structure, or conveyance with the intent to commit a crime therein.	M	M									M			M	P	P
Criminal Mischief (Felony Vandalism – \$1,000 threshold) Willfully and maliciously injuring or damaging by any means any real or personal property belonging to another, including, but not limited to, the placement of graffiti thereon or other acts of vandalism thereto. Incidents that fall below the \$1,000 threshold are not reportable in SESIR, but instead should be reported as locally-defined incidents according to district policies.	M	M									M			M	P	P

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<u>Disruption on Campus-Major</u> (major disruption of all or a significant portion of campus activities, school-sponsored events, and school transportation. Disruptive behavior that poses a serious threat to the learning environment, health, safety, or welfare of others. Example: Bomb threat, inciting a riot, initiating a false fire alarm, etc.	M	M									M			M	P	M
<u>Drug Sale/Distribution</u> (illegal sale or distribution of drugs) The manufacture, cultivation, sale, or distribution of any drug, narcotic, controlled substance or substance represented to be a drug, narcotic, or controlled substance.	M	M									M			M	P	M
<u>Drug Use/Possession</u> (illegal drug possession or use) The use or possession of any drug, narcotic, controlled substance, or any substance when used for chemical intoxication. Use means the person is caught in the act of using, admits to using or is discovered to have used in the course of an investigation.	M	M									M			M	P	M
<u>Fighting</u> (mutual combat, mutual altercation) When two or more persons mutually participate in use of force or physical violence that requires either 1) physical restraint or 2) results in injury requiring first aid or medical attention. (Do not report to SESIR lower level fights such as pushing, shoving, or altercations that stop upon verbal command. Use local codes.)	M	M									M			M	P	M
<u>Gang-related:</u> An incident is gang-related if gang affiliation/association caused the incident or was a contributing factor to action that happened during the incident.	M	M									M			M	P	M
<u>Grand Theft</u> (\$750 threshold) The unauthorized taking of the property of another person or organization, including motor vehicles, valued at \$750 or more, without threat, violence, or bodily harm. Incidents that fall below the \$750 threshold are not reportable in SESIR, but instead should be reported as locally-defined incidents according to district policies. Thefts of property of any value that involve a use of force, violence, assault, or putting the victim in fear must be reported as Robbery.	M	M									M			M	P	P

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Harassment (insulting behaviors) Any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal, or physical conduct that 1) places a student or school employee in reasonable fear of harm to his or her person or damage to his or her property, 2) has the effect of substantially interfering with a student’s educational performance, opportunities, or benefits, or 3) has the effect of substantially disrupting the orderly operation of a school including any course of conduct directed at a specific person that causes substantial emotional distress in such a person and serves no legitimate purpose.	M	M									M			M	P	M
Hazing Any action or situation that endangers the mental or physical health or safety of a student at a school with any of grades 6 through 12 for purposes of initiation or admission into or affiliation with any school-sanctioned organization. "Hazing" includes, but is not limited to: (a) pressuring, coercing, or forcing a student to participate in illegal or dangerous behavior, or (b) any brutality of a physical nature, such as whipping, beating, branding, or exposure to the elements.	M	M									M			M	P	M
Homicide: The unjustified killing of one human being by another.	M	M									M			M	P	M
Kidnapping: Forcibly, secretly, or by threat, confining, abducting, or imprisoning another person against his or her will and without lawful authority.	M	M									M			M	P	M
Other Major Incidents (SESIR) Any serious, harmful incident resulting in the need for law enforcement consultation not previously classified. Includes any drug or weapon found unattended and not linked to any individual.	M	M									M			M	P	M
Simple Battery An actual and intentional touching or striking of another person against his/her will, or the intentional causing of bodily harm to an individual.	M	M									M			M	P	P
Robbery (using force to take something from another):The taking or attempted taking of money or other property from the person or custody of another, with the intent to permanently or temporarily deprive the person or owner of the money or other property under the confrontational circumstances of force, or threat of force or violence, and/or by putting the victim in fear. A key difference in Grand Theft and Robbery is that Robbery involves violence, threat of violence or assault and putting the victim in fear.	M	M									M			M	P	M

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Sexual Assault: An incident that includes fondling, indecent liberties, child molestation, or threatened rape. Both males and females can be victims of sexual assault.	M	M									M			M	P	M
Sexual Battery (Rape): Forced or attempted oral, anal, or vaginal penetration by using a sexual organ or an object simulating a sexual organ, or the anal or vaginal penetration of another by any body part or foreign object. Both males and females can be victims of sexual battery.	M	M									M			M	P	M
Sexual Harassment: Unwelcome conduct of a sexual nature, such as sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature. Harassing conduct can include verbal or nonverbal actions, including graphic and written statements, and may include statements made through computers, cellphones, and other devices connected to the Internet. The conduct can be carried out by school employees, other students, and non-employee third parties.	M	M									M			M	P	M
Sexual Offenses (Other): Other sexual contact, including intercourse, without force or threat of force. Includes subjecting an individual to lewd sexual gestures, sexual activity, or exposing private body parts in a lewd manner.	M	M									M			M	P	M
Simple Battery: An actual and intentional touching or striking of another person against his or her will, or the intentional causing of bodily harm to an individual.	M	M									M			M	P	M
Threat / Intimidation (instilling fear in others): An incident where there was no physical contact between the offender and victim, but he victim reasonably believed that physical harm could have occurred based on verbal or nonverbal communication by the offender. Includes nonverbal threats and verbal threats of physical harm which are made in person, electronically, or through any other means.	M	M									M			M	P	M
Tobacco (cigarettes or other forms of tobacco, nicotine products): The possession, sale, purchase, distribution or use of tobacco, nicotine products on school grounds, at school-sponsored events, or on school transportation by any person under the age of 21. Tobacco incidents cannot be drug related.	M	M									M			M	P	M

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<u>Trespassing</u> (illegal entry onto campus): To enter or remain on school grounds/campus, school transportation, or at a school-sponsored event/off campus, without authorization or invitation and with no lawful purpose for entry.	M	M									M			M	P	M
<u>Weapons Possession</u> (possession of firearms and other instruments which can cause harm) Possession of any instrument or object, as defined by Section 790.001(6) and (13), F.S., that can inflict serious harm on another person or that can place a person in reasonable fear of serious harm.	M	M									M			M	P	M