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Florida Atlantic Laboratory Schools

Advisory Body Meeting Minutes

October 21, 2026

Virtual — 5:30 pm

I. **Call to Order, Pledge of Allegiance, and SAB Attendance** Mr. Jon Cipyak

Mr. Cipyak called the meeting to order at 5:30 pm. The Pledge of Allegiance was recited. Zoom virtual attendance of SAB members was confirmed by Ms. Kristina Cornwell, SAB Recording Secretary.

SAB Member	Representative Role	Present	Absent
Ms. Jillian McGuire Lifeso	Elementary School Parent Representative	☑	☐
Ms. Megan DiDomenico	Middle School Parent Representative	☑	☐
Ms. Najla Ghazal	High School Parent Representative	☑	☐
Ms. Emily Finegan	At-Large Faculty Parent Representative	☐	☑
Dr. Jaeson Weber	At-Large Parent Representative	☑	☐
Ms. Cara Pavek	Elementary Faculty Representative	☐	☑
Ms. Kristin Potter-Oliveri	Secondary Faculty Representative	☑	☐
Ms. Lisa Spaulding	At-Large Faculty Representative	☑	☐
Mr. AJ Frydman	Education Support Staff Representative	☑	☐
Mr. Charly Troche	High School Representative	☑	☐
Dr. Stephen Locke	FAU Faculty Representative	☑	☐
Dr. Bryan Nichols	FAU Faculty Representative	☑	☐
Mr. Jon Cipyak	Business/Community Representative	☑	☐
Mr. Tom Oates	Business/Community Representative	☑	☐
Mr. Peter Park	Business/Community Representative	☑	☐
Dr. Lauren Robinson	Principal, A.D. Henderson and FAU High	☑	☐
Dr. Deborah Shepherd	Dean of the College of Education Designee	☑	☐

Guest Presenters Present

Dr. Tammy Bresnahan, Director, Curriculum, Instruction, and Professional Learning

II. Approval of Agenda Mr. Jon Cipyak

Motion - A motion was made by Mr. Tom Oates to approve the Draft Agenda as presented.
Second - Seconded by Ms. Megan DiDomenico.
Unanimous Approval

III. Welcome Mr. Jon Cipyak

Mr. Cipyak welcomed the School Advisory Body members and community members in attendance, thanking everyone for their participation and continued engagement in the school community.

IV. Approval of Minutes Mr. Jon Cipyak

Approval of September 16, 2026 SAB Monthly Virtual Meeting Minutes
Motion - A Motion was made by Ms. Lisa Spaulding to approve the minutes as presented.
Second - Seconded by Ms. Jillian McGuire.
Unanimous Approval

V. Presentations

A. Principal Dr. Lauren Robinson

Dr. Robinson provided the SAB with updates on the following agenda items:

- Niche Rankings - #1 Best Public K-12 School in America
  - Dr. Robinson provided an overview of the school's national ranking and recognition by Niche, commending the faculty and staff for their hard work, dedication, and commitment to excellence that contributed to this achievement.
- Upcoming Events
  - The upcoming Fall Festival and Thanksgiving Feast were announced, highlighting how these annual traditions bring students, families, and staff together, strengthen community relationships, and celebrate the school's spirit of togetherness.

B. PTO Mr. Chris Gaspar

Update presented by Dr. Lauren Robinson on behalf of the PTO Liaison, Mr. Chris Gaspar

- New Character Counts shirts have been launched.
- The Book Fair was a tremendous success!
- PTO celebrated classes reaching 75% membership with popsicle parties.
- Excitement is building for the Fall Festival on October 23.
- PTO volunteers are helping students decorate pumpkins in the STEAM Lab in preparation for the Fall Festival.

Upcoming PTO Sponsored Events:

- October 23: Fall Festival
- November 20: Thanksgiving Feast

C. <u>Mathematics Textbook Adoption</u> Dr. Tammy Bresnahan

Dr. Bresnahan presented the Mathematics Textbook Evaluation and Selection Process in accordance with Section 1006.28, F.S. The recommendation is to establish the SAB Education Committee comprising at least three SAB members, with additional school or community subject-matter experts as needed. The committee would meet as necessary to review instructional materials and address any challenges submitted regarding instructional materials.

VI. <u>Action Items</u>

A. SAB Education Committee (item title amended) Dr. Tammy Bresnahan

Mr. Cipyak called for a motion to approve establishing the Education Committee as a committee of the School Advisory Body.
Motion - Motion made by Dr. Stephen Locke to establish the SAB Education Committee
Second - Seconded by Dr. Jaeson Weber
Unanimous Approval

Mr. Cipyak requested members of the SAB to volunteer for the Education Committee

Mr. Jon Cipyak, Dr. Jaeson Weber, Ms. Najla Ghazal, and Ms. Kristin Potter-Oliveri each nominated themselves for the position.
Motion - Motion was made by Ms. Megan DiDomenico to accept the SAB Members' self-nominations for the SAB Education Committee.
Second - Seconded by Ms. Lisa Spaulding.
Unanimous Approval

B. District Best Practices Assessment Dr. Tammy Bresnahan

Dr. Bresnahan presented the recommended strategies and activities to enhance school safety and security in accordance with Section 1006.07(6), Florida Statutes. Mr. Cipyak opened the floor for member discussion; however, no additional comments or questions were raised.
Motion - Motion made by Mr. AJ Frydman to approve the District Best Practices as presented.
Second - Seconded by Ms. Megan DiDomenico.
Unanimous Approval

C. Student Progression Plan Dr. Tammy Bresnahan

Dr. Bresnahan presented the Student Progression Plan, which was previously approved in July, but has since been amended to reflect new legislation regarding dual-enrolled students. She highlighted a change to the weighted grading policy outlined on page 30, noting that the updated plan primarily impacts current freshmen.
Motion - Motion made by Ms. Lisa Spaulding to approve the Student Progression Plan as presented.
Second - Seconded by Mr. Tom Oates.
Unanimous Approval

VII. Discussion Items Mr. Jon Cipyak
No discussion items were reviewed.

VIII. Public Comment Mr. Jon Cipyak
No requests for public comment were made prior to the meeting.

IX. Announcements and SAB Member Comments Mr. Jon Cipyak
No additional announcements or SAB member comments were made.

X. Adjournment Mr. Jon Cipyak
Dr. Cipyak requested a motion to adjourn the meeting at 5:51 pm.
Motion - Motion made by Mr. Tom Oates to adjourn the meeting.
Second - Seconded by Ms. Megan DiDomenico.
Unanimous Approval