

Draft

MINUTES

Wednesday, August 19, 2026

Florida Atlantic University Schools' School Advisory Body

College of Education, Florida Atlantic University

Zoom Virtual SAB Meeting

- I. **Call to Order/Sign-In/Flag Salute/Approval of Agenda** Mr. Jon Cipyak, Chair
Call to order made by Mr. Jon Cipyak at 5:31pm. The Salute to the Flag followed. Zoom virtual attendance of SAB members was confirmed by Ms. Iris Bernstein, SAB Recording Secretary.

- II. **Draft Agenda Approval**
Motion – A motion was made by Ms. Lisa Spaulding to approve the Draft Agenda.
Second – Seconded by Dr. Deborah Shepherd.
Unanimous Approval

- III. **Welcome** Mr. Jon Cipyak, Chair
Mr. Jon Cipyak welcomed the SAB Members, presenters, and visitors.

SAB Members present:

Ms. Lisa Spaulding - At-Large Faculty Representative
Mr. AJ Frydman - Education Support Staff Representative
Mr. Jon Cipyak - Business/Community Representative - SAB Chair
Mr. Michael Moore - At-Large Parent Representative - SAB Vice Chair
Ms. Jasmine Coyle - Elementary School Parent Representative
Dr. Deborah Shepherd - Dean of the College of Education Designee
Ms. Cara Pavsek - Elementary Faculty Representative
Dr. Stephen Locke - FAU Faculty Representative
Ms. Tracey Thompson - Middle School Parent Representative
Ms. Najla Ghazal - High School Parent Representative
Ms. Kristin Potter-Oliveri - Secondary Faculty Representative

SAB Members not present (Excused):

Mr. Michael Panagis - At-Large Parent Representative
Ms. Naika Placide - Student Government Association High School Student Representative

Other Staff present:

Dr. Joel Herbst, Superintendent, FAU Lab Schools
Ms. Gracie Diaz, Deputy Superintendent
Dr. Lauren Robinson, Principal

Dr. Tammy Bresnahan, Director, Curriculum, Instruction and Professional Learning
Ms. Iris Bernstein, SAB Recording Secretary
Ms. Kristina Cornwell, Program Assistant
Mr. McCrae Chapman, Middle School Assistant Principal
Mr. Felton Huggins, Assessment, Behavior, and Student Activities Coordinator

Visitors present:

A list of attendees at the SAB Zoom meeting is on file.

IV. Introductions

Mr. Jon Cipyak, Chair

NONE

V. Approval of Minutes

Mr. Jon Cipyak, Chair

Approval of July 15, 2026, Monthly SAB Minutes:

Motion – A motion was made by Mr. Michael Moore to approve the July 16, 2026, SAB minutes.

Second – Seconded by Mr. Dr. Deborah Shepherd.

Unanimous Approval

VI. Superintendent's Report

Dr. Joel Herbst

Dr. Joel Herbst provided information on the following:

- High School Renovation
- Strategic Plan Development - Draft in Progress
- Dr. Herbst thanked the SAB members for their service

VII. Principal's Report

Dr. Lauren Robinson

Dr. Lauren Robinson provided the following highlights:

- Welcome to the 2026 – 2027 School Year!
- Parent Video Series
- Owls Who Show Up Initiative

VIII. PTO Report

Update Presented by PTO Liaison, Mrs. Jennifer O'Sullivan

We would like to thank PTO for their continued support!

- PTO Supply box Fundraiser ensured students were prepared for the start of classes
- PTO provided lunch for staff during Pre-Planning Week
- PTO Membership Drive included incentives and engaging activities to encourage participation
- PTO Spirit Wear Clearance Sale is currently ongoing
- PTO Character Counts Shirts will feature new designs coming soon
- PTO is preparing for the upcoming Tailgate Fundraiser scheduled for September 19th

Upcoming PTO Events:

- September 19: FAU vs. FIU Football Tailgate
- September 28: Scholastic Book Fair
- September 30: Book Fair Night

IX. Action Items

Mr. Jon Cipyak, Chair

A. **2026-2027 Uniform Statewide Assessment Calendar**

Dr. Lauren Robinson

Dr. Lauren Robinson presented the 2026-2027 Uniform Statewide Assessment Calendar.

Motion – A motion was made by Mr. Michael Moore to approve 2026-2027 Uniform Statewide Assessment Calendar.

Second – Seconded by Ms. Najla Ghazal.

Unanimous Approval

B. **2026-2027 Boca Bowl Calendar Update**

Dr. Tammy Bresnahan

Dr. Tammy Bresnahan requested approval to revise the School Calendar for the Boca Bowl date on December 18, 2026. December 18, 2026 was originally a noon dismissal day and will now be a Winter break day.

Motion – A motion was made by Dr. Stephen Locke to approve the 2026-2027 Boca Bowl Calendar Update.

Second – Seconded by Mr. Michael Moore.

Unanimous Approval

C. **2026-2027 PAEC Professional Learning Catalog**

Dr. Tammy Bresnahan

Dr. Tammy Bresnahan provided a review of the 2026-2027 PAEC Professional Learning Catalog updates. The PAEC Professional Learning Catalog can be found on the website.

Motion – A motion was made by Ms. Lisa Spaulding to 2026-2027 PAEC Professional Learning Catalog.

Second – Seconded by Mr. Michael Moore.

Unanimous Approval

D. **2026-2027 School Advisory Body Meeting Calendar**

Ms. Gracie Diaz

Ms. Gracie Diaz presented the 2026-2027 School Advisory Body Meeting Calendar.

Motion – A motion was made by Mr. Michael Moore to approve 2026-2027 School Advisory Body Meeting Calendar.

Second – Seconded by Dr. Deborah Shepherd

Unanimous Approval

E. 2026-2027 Classroom and Other Instructional Personnel Salary Increase Allocation Plan

Ms. Gracie Diaz

Ms. Gracie Diaz informed the SAB of the ratified agreement for using the growth portion of the Classroom and Other Instructional Personnel Salary Increase Allocation to implement a 3% salary increase plus \$500 to all full-time classroom and other instructional personnel with ten (10) or more years of full-time teaching experience at a K-12 private or public school who worked at A.D. Henderson & FAU High School and earned a highly effective performance evaluation during the 2025-2026 school year and remain actively employed for the 2026-2027 school year.

The following SAB Members abstained from voting on this action item to avoid any potential for conflict of interest:

Mrs. Cara Pavek
Mrs. Kristen Potter-Oliveri
Ms. Lisa Spaulding
Mr. Jon Cipyak

Motion – A motion was made by Dr. Stephen Locke to approve 2026-2027 Classroom and Other Instructional Personnel Salary Increase Allocation Plan.

Second – Seconded by Dr. Deborah Shepherd.

Unanimous Approval

F. Clinic Policy and Procedures

Ms. Gracie Diaz

Ms. Gracie Diaz presented updated the Clinic Policy and Procedures.

Motion – A motion was made by Mr. Michael Moore to approve the Clinic Policy and Procedures.

Second – Seconded by Ms. Najla Ghazal.

Unanimous Approval

G. FAU High School Admissions Policy

Ms. Gracie Diaz

Ms. Gracie Diaz provided an overview of the update to the FAU High School Admissions Policy.

Motion – A motion was made by Mr. Michael Moore to approve the FAU High School Admissions Policy.

Second – Seconded by Ms. Lisa Spaulding.

Unanimous Approval

- X. **Discussion Items** Mr. Jon Cipyak, Chair
NONE
- XI. **Old Business** Mr. Jon Cipyak, Chair
NONE
- XII. **Public Comment** Mr. Jon Cipyak, Chair
NONE
- XIII. **Announcements and Comments** Mr. Jon Cipyak, Chair
Ms. Iris Bernstein announced her retirement in June 2027, and introduced Ms. Kristina Cornwell as the new SAB Recording Secretary.
- XIV. **Adjournment** Mr. Jon Cipyak, Chair
Mr. Jon Cipyak, Chair, entertained a motion to adjourn the SAB Meeting at 6:02 pm.
- Motion** – A motion was made by Ms. Lisa Spaulding to adjourn the SAB Meeting.
Second – Seconded by Mr. Michael Moore.
Unanimous Approval