

**MINUTES**  
**Wednesday, September 12, 2012**

**Florida Atlantic University Schools' School Advisory Body**  
**A.D. Henderson University School -- Media Center**  
**College of Education, Florida Atlantic University**

- I. **Call to Order/Sign-In/Flag Salute/Approval of Agenda** Dr. Tammy Ferguson, Principal/ Director  
Call to order made by Dr. Tammy Ferguson, at 6:05pm. Attending members signed in and the Salute to the Flag followed.

**Motion** – Motion was made by Mr. Keith Feit to approve the Draft Agenda

**Second** – Seconded by Ms. Ann Schaefer

**Unanimous Approval**

- II. **Welcome** Dr. Tammy Ferguson, Principal/ Director  
Dr. Ferguson welcomed the members of the 2012-2013 School Advisory Body.

Members who were present:

Ms. Ann Schaefer – Elementary School Faculty Representative

Dr. Tammy Ferguson – Principal/Director

Dr. Stephen Locke – FAU Faculty Representative

Mr. Troy McLellan – Middle School Parent Representative

Mr. Keith Feit – Secondary Faculty Representative

Dr. Deborah Shepherd – College of Education, Dean's Office Representative

Mr. Thomas Halikman – Elementary School Parent Representative

Ms. Emma del Real – Business/Community Citizen

Members who were not present:

FAU High School Representative – Not yet elected

Ms. Valerie Thomas – High School Parent Representative (Excused)

Ms. Lyndsay Tolerton – At-Large Faculty Representative (Excused)

Others present:

Dr. Rudy Collum – Assistant Principal

Dr. Joel Herbst –Assistant Dean, Pk-12 School and Educational Programs

Ms. Kristina Cornwell – Recording Secretary, Interim

- III. **Introductions** Dr. Tammy Ferguson, Principal/ Director  
Dr. Ferguson asked each individual to give a brief introduction.

- IV. **Approval of Minutes** Dr. Tammy Ferguson, Principal/ Director  
**Approval of August 8, 2012 FAUS' SAB Committees Meeting Minutes:**  
**Motion** – Motion was made by Dr. Deborah Shepherd to approve the August 8, 2012 FAUS SAB Committees Meeting Minutes.  
**Second** – Seconded by Mr. Keith Feit  
**Unanimous Approval**

**Approval of August 8, 2012 Monthly SAB Meeting Minutes:**

**Motion** – Motion was made by Dr. Deborah Shepherd to approve the August 8, 2012 FAUS Advisory Body Meeting Minutes

**Second** – Seconded by Mr. Keith Feit

**Unanimous Approval**

**V. Recognitions and Awards**

Dr. Tammy Ferguson, Principal/Director

1. ADHUS is a finalist for the U.S Green Building Council Outstanding Leader Award. The FAU College of Engineering is also a finalist.
2. Ms. Ann Schaefer wrote and received the Golden Bell Grant and will be joining Dr. Ferguson in the recognition breakfast on Thursday, September 13<sup>th</sup>.

**VI. Principal/Director's Reports**

Dr. Tammy Ferguson, Principal/Director

A. PTO

1. There is an estimated \$115,000 proposed revenue from fundraising events to be earned this school year. The Fall Fundraiser generally profits approximately \$12,000. The Boosterthon is projected to net \$11,500 in revenue and the Silent Auction which costs \$500 generally receives approximately \$8,500 in donations. Dr. Ferguson distributed a balance sheet for the 2012-2013 school year.
2. Lunch will be provided by the parents of selected grades for each Professional Development Day.
3. Dr. Ferguson complimented the excellent work of the PTO which hosted the Welcome Back lunch catered by Pei Wei

B. Principal/Director's Report

1. The school has had a very successful beginning. Initiatives to "go green" are underway through electronic messages using AlertNow and Friday folders posted on the website. Dr. Ferguson emphasized the importance of communication.
2. The school was closed on Monday, August 27<sup>th</sup> due to Tropical Storm Isaac. Dr. Ferguson acknowledged the support that was received.

**VII. Action Items**

Dr. Tammy Ferguson, Principal/ Director

A. Election of Officers

- The Advisory Body nominated Mr. Keith Feit as Chair. Dr. Ferguson commented on the leadership opportunity that can be obtained from this position.

**Motion** – Motion was made by Dr. Deborah Shepherd to nominate Mr. Feit as Chair

**Second** – Seconded by Dr. Tammy Ferguson

**Unanimous Approval**

- Mr. Thomas Halikman volunteered to serve as Vice Chair

The Advisory Body unanimously approved the nomination of Mr. Halikman as Vice-Chair

- Ms. Ann Schaefer volunteered to serve as Secretary

The Advisory Body unanimously approved the nomination of Ms. Shaeffer as Secretary

- Mr. Troy McLellan was nominated by the Advisory Body members to serve as Treasurer

The Advisory Body unanimously approved the nomination of Mr. McLellan as Treasurer

B. Approval of the 2012-13 FAUS School Advisory Body Calendar

**Motion** – Motion made by Mr. Feit to approve the calendar

**Second** – Seconded by Ms. Del Real

**Unanimous Approval**

**VIII. Discussion Items**

Dr. Tammy Ferguson, Principal/ Director

A. Add Faculty High School Representative

1. Mr. Feit raised concern on the addition of a High School Faculty Representative to the FAUS Advisory Body and stated it would be appropriate to have proper representation since FAU High is a growing entity.

2. Dr. Locke questioned if the decision would need to be approved by the FAU Board of Trustees to have the addition of the position posted in the bylaws. Dr. Herbst will follow up with the General Counsel's Office for direction.

**Motion** – Motion made by Mr. Feit to continue with the process to add a High School Representative

**Second** – Seconded by Ms. Schaefer

**Unanimous Approval**

B. ADHUS/ FAU High Mascot

1. Mr. Feit stated the faculty members had been surveyed regarding the interest in a joint mascot for the ADHUS and FAU High School. A total of 40 participants agreed and 6 opposed. He clarified that the FAU High School are already the Owls, but the Henderson mascot is currently the Hawks.
2. Dr. Herbst requested a vote to create a single mascot for both entities for the purpose of branding and fundraising issues.

**Motion** – Motion made by Mr. Feit to create a single mascot for ADHUS and FAU High

**Second** – Seconded by Dr. Locke

**Unanimous Approval**

IX. **Old Business**

Dr. Tammy Ferguson, Principal/ Director

• Finalized Budget Review

1. Dr. Collum disbursed the finalized budget for review. He updated the Advisory Body on the current overdue Activity Fee collection of \$4,951 and stated there are approximately 8 families on payment plans for the previous fiscal years.
2. He gave an overview of the issues with the activity from previous fiscal years as well as the current 2012-13 fiscal year and detailed the disbursement on services paid for student activities.
3. The proposed activity fee revenue is \$273,325, a decrease in the last report is shown due to free and reduced lunch count being finalized. Dr. Ferguson thanked Ms. Schaefer for her efforts in creating a functional process.
4. Mr. McLellan raised a question on where the decreases were made in order to adjust the balance. Dr. Collum stated each category had a slight decrease in funds in order to accommodate the new budget and use of previous fiscal year funds were added. He emphasized the importance of having each grade have an activity that their fee could be applied to.
5. The Advisory Body also discussed virtual school options for extracurricular activities.

X. **Public Comment**

Dr. Tammy Ferguson, Principal/ Director

None

XI. **Announcements and Comments**

Dr. Tammy Ferguson, Principal/ Director

None

XI. **Adjournment**

Dr. Tammy Ferguson, Principal/ Director

**Motion** – Motion was made by Mr. Feit to adjourn the meeting at 7:15pm.

**Second** – Seconded by Mr. McLellan

**Unanimous Approval**