

# MINUTES

**Florida Atlantic University Schools Advisory Body  
Wednesday, October 13, 2010, 6:00pm  
A.D. Henderson University School Media Center  
College of Education, Florida Atlantic University**

**I. Call to Order/Sign-In/Flag Salute/Approval of Agenda**

Call to order made by Ms. Daphna Smolka, Chair, at 6:07pm.

**Motion** – Motion was made by Mr. Shevrin Jones to approve the Agenda

**Second** – Seconded by Ms. Lacey Chimienti

**Unanimous Approval**

**II. Welcome**

Ms. Daphna Smolka, Chair

Ms. Smolka, Elementary School Parent Representative and Chair, reintroduced the members of the 2010-2011 Advisory Body.

Members who were present:

Mr. Elliott Bernstein – Vice Chair and At-Large Parent Representative

Ms. Sharon Chapnick – High School Parent Representative

Ms. Lacey Chimienti – Secretary and Elementary Faculty Representative

Ms. Emma del Real – Business/Community Citizen

Mr. Jonathan Goldberg -- Staff Representative

Dr. Patricia Hodge – Principal/Director

Mr. Marc Hopin – Treasurer and Middle School Parent Representative

Mr. Shevrin Jones – At-Large Faculty Representative

Mr. Tom Ievoli – Middle School Faculty Representative

Dr. Stephen Locke – FAU Faculty Representative

Ms. Tracie Nieporte –At-Large Parent Representative

Mr. David Santiago – Student Representative, FAU High

Dr. Deborah Shepherd – College of Education, Dean’s Office Representative

Ms. Daphna Smolka – Chair and Elementary School Representative

Others Present:

Mr. Glenn Thomas -- Assistant Dean, Pk-12 Schools and Educational Programs

Ms. Allyn Margolies – Recording Secretary

Dr. Terri Watson – Dean of Students, ADHUS and FAU High School

**III. Introductions**

Ms. Daphna Smolka, Chair

Dr. Patricia Hodge introduced Mr. Jonathan Goldberg as the newly seated Staff Representative to the SAB.

**IV. Approval of Minutes** Ms. Daphna Smolka, Chair

**Approval of September 15, 2010 Monthly SAB Meeting Minutes:**

**Motion** – Motion was made by Mr. Shevrin Jones to approve the September 15, 2010 FAUS Advisory Body Meeting Minutes, as amended (Page 6, X. – Public Comment, #1 – after “high school enrollment,” add the words ‘and FAU undergraduate courses’).

**Second** – Seconded by Ms. Lacey Chimienti

**Unanimous Approval**

**V. Recognitions and Awards** Ms. Daphna Smolka, Chair  
None

**VI. Principal/Director’s Report** Dr. Patricia Hodge, Principal/Director

a. Students are well into their Freshman-level seminars.

b. PTO Ms. Daphna Smolka, Chair

1. Parents were unaware of the daily sales of Twinkies in the cafeteria and are not pleased.

i. Dr. Hodge will address this issue with Joe Getzinger, Cafeteria Manager.

2. The Running Club is not charging \$5.00 to join. Dr. Hodge cleared up the misunderstanding.

3. The PTO is having difficulty securing The Baldwin House for next year’s Silent Auction.

4. Mr. Marc Hopin inquired about the front office security check-in process:

i. Why is it taking up to 20 minutes for volunteers to get in?

ii. Fear that this process may discourage parents from volunteering.

iii. Dr. Hodge explained that:

1) It takes longer for those people checking in for the first time but, thereafter, it is a quick process because the background check has already been completed.

2) If someone is tagged as an “offender,” the security process will take longer until the matter is cleared up.

iv. Dr. Hodge suggested staggered check-in times for volunteers to avoid the back-up.

v. Parents have been alerted to this security check-in process via several announcements in HawkTalk, Friday Folder, Alert Now, etc.

5. Dr. Deborah Shepherd requested that Dr. Hodge look into the check-in process and suggest ways to alleviate the back-up.

**VII. Action Items** Ms. Daphna Smolka, Chair

a. **School Improvement Plan (SIP)** Dr. Patricia Hodge, Principal/Director

1. Dr. Hodge reviewed this document with members of the SAB and addressed their questions.

i. Ms. Chapnick asked if the school would have to purchase new books each time standards changed; Dr. Hodge explained that this would not be necessary.

ii. Dr. Hodge stated that all of the subgroups were meeting AYP, so the school is not required to submit data in those sections of the SIP.

iii. Under Mathematic Goals, “Problem-Solving Process to Increase Student Achievement,” #1, Strategy – should read “Implementation of the **new** Math Curriculum maps.

- iv. Dr. Hodge will email to all SAB members the missing goals that were not included in the SIP that was passed out at this meeting.
  - v. Dr. Hodge will email to all SAB members the tardy data.
  - vi. Under Parent Involvement Goal(s), “2010 Current Level of Parent Involvement” and “2011 Expected Level of Parent Involvement,” the number should be ‘112,’ not ‘12.’
2. Dr. Hodge asked the SAB to approve the School Improvement Plan this evening, pending their receipt of the document via email and their approval. They should send Dr. Hodge any concerns regarding this final document as quickly as possible in order to meet the deadline.

**Motion** – Motion was made by Mr. Shevrin Jones to approve the School Improvement Plan, pending email receipt from Dr. Hodge.

**Second** – Seconded by Ms. Emma del Real

**Unanimous Approval**

- b. **Parent Involvement Plan** Dr. Patricia Hodge, Principal/Director

**Motion** – Motion was made by Mr. Marc Hopin to approve the Parent Involvement Plan.

**Second** – Seconded by Mr. Elliot Bernstein

**Unanimous Approval**

**VIII. Discussion Items** Ms. Daphna Smolka, Chair

- a. **Race To The Top Update (RTTT)** Mr. Glenn Thomas, Asst. Dean
- 1. Final submission of the document will be November 9, 2010.
    - i. Mr. Thomas will email the RTTT document to SAB members. He has requested any input from the SAB during the next three (3) weeks.
    - ii. Mr. Thomas suggested that everyone read Page 12 of the RTTT plan, which gives a bulleted synopsis of the plan.
    - iii. Dr. Terri Watson, ADHUS Dean of Students, reviewed the teachers’ meeting on the RTTT plan. The bottom line is that everything is based on student achievement.
  - 2. **Energy Audit/Upgrade Update** Mr. Glenn Thomas, Asst. Dean  
Both A.D. Henderson University School and Slattery buildings:
    - i. Room lighting
    - ii. A/C motors
    - iii. Outside A/C units
  - 3. We are currently spending approximately \$13,000/month on energy costs.
  - 4. Mr. Thomas will submit a report to the SAB members by the end of December 2010/beginning of January 2011.
- b. **Grant Director Position** Mr. Glenn Thomas, Asst. Dean
- 1. This position is posted on the FAU website.
  - 2. The Grant Director will be working on grants for all PK – 12 programs.
  - 3. The start date of the position is October 25, 2010 and the Grant Director will report to Mr. Glenn Thomas.
- c. **High School/College Registration Discussion** Mr. Glenn Thomas, Asst. Dean
- 1. The difficulties this past year were because the person responsible for overseeing this process left her position without ‘turning on the switch.’ She did not inform anyone in her department of the process, which made it difficult for the high school students to register online for the classes.
  - 2. Our high school students can register for classes one month before the semester begins.
- d. **Education Committee** Mr. Shevrin Jones, Comm. Chair
- 1. Mr. Shevrin Jones was not present at the September 22<sup>nd</sup> Education Committee meeting.

- 2. Dr. Patricia Hodge acted as Committee Chair on Mr. Jones' behalf and reviewed the SIP with attending member Ms. Daphna Smolka.
  - e. **Finance Committee** Mr. Marc Hopin, Comm. Chair
    - 1. No Finance Committee meeting was held on September 22<sup>nd</sup>.
  - f. **Personnel Committee** Mr. Tom Ievoli, Comm. Chair
    - 1. No Personnel Committee meeting was held on September 22<sup>nd</sup>.
- IX. Old Business** Ms. Daphna Smolka, Chair  
None
- X. Public Comment** Ms. Daphna Smolka, Chair
- a. Mr. Glenn Thomas will send a letter to all parents to explain the difference between the school's and the district's definition of being a school that "needs improvement."
  - b. Ms. Tracie Nieporte commented on school cleanliness, especially with regard to the bathrooms and outside appearance.
    - 1. Dr. Patricia Hodge said she would look into the matters.
- XI. Announcements and Comments** Ms. Daphna Smolka, Chair  
None
- XII. Adjournment** Ms. Daphna Smolka, Chair
- Motion** – Motion was made by Mr. Marc Hopin to adjourn the meeting at 7:55pm.  
**Second** – Seconded by Mr. Elliot Bernstein  
**Unanimous Approval**