

**AMENDED  
MINUTES**

**Florida Atlantic University Schools Advisory Body  
Wednesday, September 15, 2010, 5:30pm  
A.D. Henderson University School Media Center  
College of Education, Florida Atlantic University**

**5:00pm** A pre-meeting workshop was conducted by Ms. Elizabeth Rubin, FAU Assistant General Counsel, entitled “Legal requirements for Government in the Sunshine and Open Records.”

**I. Call to Order/Sign-In/Flag Salute/Approval of Agenda**

Call to order made by Ms. Daphna Smolka, Interim Chair, at 5:30pm.

**Motion** – Motion was made by Mr. Tom Ievoli to approve the Agenda

**Second** – Seconded by Mr. Shevrin Jones

**Unanimous Approval**

**II. Welcome**

Ms. Daphna Smolka, Interim Chair

Ms. Smolka, Elementary School Parent Representative and Interim Chair, welcomed all the members of the 2010-2011 Advisory Body.

Members who were present:

Dr. Patricia Hodge – Principal/Director

Mr. Tom Ievoli – Middle School Faculty Representative

Ms. Tracie Nieporte –At-Large Parent Representative

Mr. Marc Hopin – Middle School Parent Representative (Arrived at 6:00pm)

Ms. Lacey Chimienti – Elementary Faculty Representative

Mr. Shevrin Jones – At-Large Faculty Representative

Mr. Elliott Bernstein – At-Large Parent Representative

Dr. Stephen Locke – FAU Faculty Representative

Dr. Deborah Shepherd – College of Education, Dean’s Office Representative

Mr. David Santiago – Student Representative, FAU High

Members who were not present:

Ms. Emma del Real – Business/Community Citizen (Excused)

Others Present:

Ms. Allyn Margolies – Recording Secretary

Ms. Kris Moser

Ms. Aline Yonezawa

**III. Introductions**

Ms. Daphna Smolka, Interim Chair

Self-introductions were made by all present members of the newly seated 2010-2011 School Advisory Body.

**IV. Approval of Minutes**

Ms. Daphna Smolka, Interim Chair

**Approval of August 11, 2010 Monthly SAB Meeting Minutes:**

**Motion** – Motion was made by Dr. Stephen Locke to approve the August 11, 2010 FAUS Advisory Body Meeting Minutes, as amended (Page 3, VI. 4. b. ii. – delete “and Dr. Deborah Shepherd).

**Second** – Seconded by Mr. Shevrin Jones

**Unanimous Approval**

**Approval of August 31, 2010 Special SAB Meeting Minutes:**

**Motion** – Motion was made by Mr. Tom Ievoli to approve the August 31, 2010 FAUS Advisory Body Special Meeting Minutes, as amended (Page 3, Line 1 – delete apostrophe after the word ‘parents’).

**Second** – Seconded by Ms. Tracie Nieporte

**Unanimous Approval**

**V. Recognitions and Awards**

Ms. Daphna Smolka, Interim Chair

1. Dr. Patricia Hodge recognized two students who played in a national tennis tournament: (1) Megan McGrath, 7<sup>th</sup> Grade, who has now achieved national ranking, and (2) Clare McKee, 6<sup>th</sup> Grade.

**VI. Principal/Director’s Report**

Dr. Patricia Hodge, Principal/Director

**1. PTO Report:**

- a. The “Duck Program” for students was very popular.
- b. Ms. Daphna Smolka is working on a new Directory. She will be working with Mr. Elliot Bernstein on having it printed.
- c. Mr. David Santiago reported that the PTO has requested the participation of a high school student. One of the programs includes selling magnets, which has been approved.

**2. Reflection on Election Process, Possible Future Amendments:**

- a. Dr. Hodge reported that the School Advisory Body election process went very smoothly.
- b. Ms. Allyn Margolies, Recording Secretary, will email election results to the SAB members on Thursday, September 16<sup>th</sup>.

**3. Parent Involvement Plan:**

- a. Dr. Hodge is attempting to meet compliance by including parents in the planning aspect.

**VII. Action Items**

Ms. Daphna Smolka, Interim Chair

**1. Organizational Matters – Election of Officers**

- a. The following positions will be voted on and elected this evening:
  - i. Chair
  - ii. Vice Chair
  - iii. Treasurer / Chair Finance Committee
  - iv. Secretary
  - v. Chairs for the Education and Personnel Committees

b. **Election of Secretary**

**Motion** – Motion was made by Mr. Shevrin Jones to nominate Ms. Lacey Chimienti as 2010-2011 School Advisory Body Secretary.

**Second** – Seconded by Ms. Daphna Smolka.

There were no other nominations for Secretary.

**Vote: Unanimous Approval to elect Ms. Lacey Chimienti as 2010-2011 School Advisory Body Secretary.**

c. **Election of Personnel Committee Chair**

**Motion** – Motion was made by Dr. Stephen Locke to nominate Mr. Tom Ievoli as 2010-2011 School Advisory Body Personnel Committee Chair.

**Second** – Seconded by Mr. Shevrin Jones.

There were no other nominations for Personnel Committee Chair.

**Vote: Unanimous Approval to elect Mr. Tom Ievoli as 2010-2011 School Advisory Body Personnel Committee Chair.**

d. **Election of Education Committee Chair**

**Motion** – Motion was made by Ms. Lacey Chimienti to nominate Mr. Shevrin Jones as 2010-2011 School Advisory Body Education Committee Chair.

**Second** – Seconded by Dr. Deborah Shepherd.

**Motion** – Motion was made by Ms. Daphna Smolka to nominate Dr. Deborah Shepherd as 2010-2011 School Advisory Body Education Committee Chair. Dr. Shepherd respectfully declined the nomination.

There were no other nominations for Education Committee Chair.

**Vote: Unanimous Approval to elect Mr. Shevrin Jones as 2010-2011 School Advisory Body Education Committee Chair.**

e. **Election of School Advisory Body Chair**

**Motion** – Motion was made by Mr. Tom Ievoli to nominate Ms. Daphna Smolka as 2010-2011 School Advisory Body Chair.

**Second** – Seconded by Dr. Patricia Hodge.

**Motion** – Motion was made by Ms. Tracie Nieporte to nominate Mr. Marc Hopin as 2010-2011 School Advisory Body Chair. Mr. Hopin respectfully declined the nomination.

There were no other nominations for School Advisory Body Chair.

**Vote: Unanimous Approval to elect Ms. Daphna Smolka as 2010-2011 School Advisory Body Chair.**

f. **Election of School Advisory Body Vice Chair**

**Motion** – Motion was made by Dr. Patricia Hodge to nominate Mr. Elliot Bernstein as 2010-2011 School Advisory Body Vice Chair.

**Second** – Seconded by Ms. Daphna Smolka

There were no other nominations for Vice Chair.

**Vote: Unanimous Approval to elect Mr. Elliot Bernstein as 2010-2011 School Advisory Body Vice Chair.**

g. **Election of School Advisory Body Treasurer/Finance Committee Chair**

**Motion** – Motion was made by Dr. Stephen Locke to nominate Mr. Marc Hopin as 2010-2011 School Advisory Body Treasurer/Finance Committee Chair.

**Second** – Seconded by Ms. Daphna Smolka

There were no other nominations for Treasurer/Finance Committee Chair.

**Vote: Unanimous Approval to elect Mr. Marc Hopin as Treasurer/Finance Committee Chair.**

2. **Committee Orientation and Organization**

- a. SAB members should send email notification to Ms. Allyn Margolies, Recording Secretary, if they would like to serve on any or all of the following committees: Education, Personnel and/or Finance, by Tuesday, September 21, 2010.

3. **Confirmation of Scheduled Meetings**

- a. Dr. Deborah Shepherd would like to keep the meeting dates and times as they currently are scheduled.
- b. Mr. David Santiago would like to have the Monthly SAB Meeting start at 6:00pm, rather than the scheduled 5:30pm start.

**Motion** – Motion was made by Ms. Daphna Smolka to schedule the Monthly SAB Meeting on the second Wednesday of each month, starting at 6:00pm.

**Second** – Seconded by Mr. Shevrin Jones.

**Vote:**

**Yes:** Mr. David Santiago, Dr. Patricia Hodge, Mr. Elliot Bernstein, Ms. Lacey Chimienti, Mr. Marc Hopin, Ms. Sharon Chapnick, Mr. Shevrin Jones, Mr. Tom Ievoli, Ms. Tracie Nieporte

**No:** Dr. Stephen Locke, Dr. Deborah Shepherd

- c. Discussion was held on whether to change the start time of the Committees Meeting, which is held the fourth Wednesday of each month, to 5:00pm instead of 5:30pm. No vote was taken.

4. **School Improvement Plan**

- a. Dr. Patricia Hodge tabled this item for discussion at the September 22, 2010 SAB Committees Meeting.
- b. Dr. Hodge gave a quick summary to the new SAB members as to what this plan entails.

5. **Revised Homeless Plan**

- a. Dr. Patricia Hodge distributed a copy of the McKinney-Vento Act for Homeless Students, with a revision to (1) 6. only.

**Motion** – Motion was made by Mr. Shevrin Jones to approve the amended Homeless Plan.

**Second** – Seconded by Mr. Tom Ievoli.

**Discussion:**

Ms. Daphna Smolka asked Dr. Hodge if the school had a liaison for this Homeless Plan, which Dr. Hodge stated that they did.

**Vote: Unanimous Approval**

**VIII. Discussion Items**

Ms. Daphna Smolka, Chair

1. **Education Committee**

Ms. Daphna Smolka, Chair

a. Committee Report

No Education Committee Report

b. Race to the Top ('RTTT')

vi. Florida has been approved.

vii. Dr. Patricia Hodge stated that a committee to work on the RTTT Plan has been selected and will begin during the week of September 20, 2010.

viii. Mr. Marc Hopin would like to have a presentation made to the faculty and parents to inform them about RTTT and get their input. Dr. Hodge responded that this cannot be done until there is a plan in place, which is what the committee will be working on.

ix. Ms. Sharon Chapnick asked if RTTT impacted all students and where she could get further information. Dr. Hodge responded that it does impact all students and there is information on RTTT given on the school website.

x. Dr. Hodge stressed that it is a very quick turnaround timeline to prepare the RTTT plan, but that she would set up a session for the parents as soon as possible. She also informed the members that Mr. Glenn Thomas had already had a RTTT meeting with the faculty during the first phase, and that a second meeting was scheduled for the afternoon of September 22, 2010.

c. Parent Involvement Committee

vi. Ms. Tracie Nieporte would like the Parent Involvement Committee to give reports to the School Advisory Body as to what they are doing. Dr. Patricia Hodge responded that this committee's meeting reports were not relevant to the School Advisory Body.

d. Committees List

vi. Ms. Daphna Smolka asked Dr. Patricia Hodge to provide the School Advisory Body with a list of school committees.

vii. Dr. Hodge stated that all committees meet on the third Thursday of each month.

2. **Finance Committee**

Mr. Marc Hopin, Comm. Chair

a. Committee Report

No Finance Committee Report

b. Budget Close Out 2001-2010

i. Mr. Marc Hopin reported that there were approximately ten (10) different budgets which he will have ready for the next monthly SAB meeting in October 2010.

3. **Personnel Committee** Mr. Tom Ievoli, Comm. Chair
- a. Committee Report  
No Committee Report.
  - b. Principal/Director Evaluation
    - i. Mr. Tom Ievoli distributed the Principal/Director Evaluation results as submitted by the members of the SAB. He stated that the number of responses to each section were not the same because each member did not respond to every question.
    - ii. Only 6 SAB members turned in the Principal/Director Evaluation form.

- IX. Old Business** Ms. Daphna Smolka, Chair
- 1. None.

- X. Public Comment** Ms. Daphna Smolka, Chair
- 1. Ms. Sharon Chapnick asked about high school enrollment and FAU undergraduate courses for the upcoming year and how to best eliminate the problems encountered this year.
    - a. Dr. Stephen Locke addressed her concerns.
    - b. Dr. Patricia Hodge told Ms. Chapnick that we could set this topic as a future Discussion item, but that it could not be an Action item for the School Advisory Body.
  - 2. Dr. Patricia Hodge introduced Ms. Aline Yonezawa as President of FAU High School Student Government.
    - a. Ms. Yonezawa commented on how difficult it had been this year to sign up for classes.

- XI. Announcements and Comments** Ms. Daphna Smolka, Chair
- 1. None

- XII. Adjournment** Ms. Daphna Smolka, Chair
- The meeting was adjourned at 6:45pm.