

**MINUTES**  
**Wednesday, August 14, 2013**  
**Approved September 18, 2013**

**Florida Atlantic University Schools' School Advisory Body**  
**A.D. Henderson University School -- Media Center**  
**College of Education, Florida Atlantic University**

- I. **Call to Order/Sign-In/Flag Salute/Approval of Agenda** Mr. Keith Feit, Chairperson  
Call to order made by Mr. Keith Feit, at 5:30pm. Attending members signed in and the Salute to the Flag followed.

**Motion** – Motion was made by Ms. Deborah Shepherd to approve the Agenda

**Second** – Seconded by Ms. Emma del Real

**Unanimous Approval**

- II. **Welcome** Mr. Keith Feit, Chairperson  
Mr. Feit welcomed the members of the 2012-2013 School Advisory Body.

Members who were present:

Dr. Tammy Ferguson – Principal/Director

Mr. Troy McLellan – Middle School Parent Representative

Mr. Keith Feit – Secondary Faculty Representative/Chairperson

Dr. Deborah Shepherd – College of Education, Dean's Office Representative

Mr. Thomas Halikman – Elementary School Parent Representative

Ms. Faye Lucarelli-Kanter – Business/Community Representative

Dr. Stephen Locke, FAU Faculty Representative

Ms. Emma del Real, community/Business Representative

Ms. Lyndsay Tolerton – At-Large Faculty Representative

Ms. Julie Rahim – At-Large Parent Representative

Ms. Ann Schaefer – Elementary School Faculty Representative

Members who were not present:

Ms. Valerie Thomas – High School Parent Representative (excused)

Mr. Alex Crossley - FAU High School Representative (excused)

Ms. Valerie Thomas – High School Parent Representative (excused)

Others present:

Dr. Joel Herbst – Assistant Dean, Pk-12 Schools and Educational Programs

Ms. Lori Cohen-Vogel, Assistant Principal

Mrs. Maggie Ellis-Teacher on Special Administrative Assignment

Mrs. Iris Bernstein – Recording Secretary

- III. **Introductions** Mr. Keith Feit, Chairperson

**None**

- IV. **Approval of Minutes** Mr. Keith Feit, Chairperson  
**Approval of March 13, 2013 Monthly SAB Meeting Minutes:**
- Motion** – Motion was made by Ms. Ann Schaefer  
**Second** – Seconded by Ms. Lyndsay Tolerton  
**Unanimous Approval**
- V. **Recognitions and Awards** Mr. Keith Feit, Chairperson  
FAU High School Graduate James Martin received his Bachelor of Science degree from FAU during the 107<sup>th</sup> Commencement Ceremony at the age of 17. James hopes to attend Princeton University. Dr. Ferguson met with representatives from the Boca Raton Rotary Club regarding scholarship opportunities.
- VI. **Principal/Director’s Reports** Dr. Tammy Ferguson, Principal/Director
- A. **PTO**  
The incoming PTO Board reviewed the draft 2013-2014 budget during their last meeting. The Board decided to eliminate several fundraisers to allow the school clubs the opportunity to fundraise for their special events and field trips. The PTO also provided the welcome back teacher lunch today, August 14<sup>th</sup>. A “Twice-As-Nice” gently used school uniform sale is planned for Friday, August 16<sup>th</sup> during “Meet the Teacher” day.
- B. **Principal’s Report**  
The faculty returned from the summer break on Monday, August 12<sup>th</sup> including the new faculty members. Several meetings are taking place as the school transitions to the Common Core State Standards in order to clarify the new teaching method. “Meet the Teacher” is scheduled for Friday, August 16<sup>th</sup> and classes begin on Monday, August 19<sup>th</sup>.
- 1.
  2. Dr. Ferguson will be attending a Lab Schools Directors meeting in Tallahassee the week of September 2<sup>nd</sup>. Four meetings per year have been scheduled and each school will host a meeting.
- VII. **Action Items** Mr. Keith Feit, Chairperson
- A. **Code of Student Conduct**  
**Motion** – Motion was made by Mr. Troy McLellan to approve the edited Code of Student Conduct  
**Second** – Seconded by Ms. Emma del Real  
**Unanimous Approval**
- B. **Master Inservice Plan**  
**Motion** – Motion was made by Mr. Troy McLellan to approve the Master Inservice Plan  
**Second** – Seconded by Ms. Ann Schaefer  
**Unanimous Approval**
- C. **PAEC Student Data Services (Resolution and Contract for District Participation)** was reviewed and signed by Mr. Keith Feit, Chairperson.
- VIII. **Discussion Items** Mr. Keith Feit, Chairperson
- A. **2013-2014 School Advisory Body Election**  
Ms. Iris Bernstein, SAB Recording Secretary, gave an overview of the election procedures. Elections will take place during the first week of school. The newly elected SAB will convene for the first meeting in September.
- IX. **Old Business** Mr. Keith Feit, Chairperson  
None

X. **Public Comment**

Mr. Keith Feit, Chairperson

None

XI. **Announcements and Comments**

Mr. Keith Feit, Chairperson

The Greater Boca Raton Chamber of Commerce invited Dr. Tammy Ferguson, Ms. Brittany Steele and Ms. Agnes Nemeth to their monthly Membership Breakfast on September 12<sup>th</sup> where the Golden Bell grants will be presented.

XI. **Adjournment**

Mr. Keith Feit, Chairperson

**Motion** – Motion was made by Ms. Lyndsay Tolerton at 5:55pm to adjourn the meeting.

**Second** – Seconded by Mr. Troy McLellan

**Unanimous Approval**

***Approved September 18, 2013***