# Request for Transcript or Records Form

Please submit this form to A.D. Henderson University School/FAU High School. The form can be dropped off at the school’s main office or e-mailed to Carmella Raducanu at craduca1@fau.edu.

**Date of Request** ______________  Please allow 2 days for processing.

**Student Name** ______________________  **Date of Birth** ______________

**Student’s current Grade** ______________________  **Last, First** ______________________

I hereby authorize A.D. Henderson University School/FAU High School to send:

<table>
<thead>
<tr>
<th>Please check requested document</th>
<th>Document’s Name</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Official Transcript</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Unofficial Transcript</strong></td>
<td></td>
</tr>
<tr>
<td>Final Report Card</td>
<td>KG 1st 2nd 3rd 4th 5th 6th 7th 8th 9th 10th 11th 12th</td>
</tr>
<tr>
<td>Standardized Test scores</td>
<td>KG 1st 2nd 3rd 4th 5th 6th 7th 8th 9th 10th 11th 12th</td>
</tr>
</tbody>
</table>

**End-of-Course Assessment (EOC) results for:**

- Algebra 1
- Algebra 2
- Geometry
- Biology 1
- U.S. History
- Civics Education
- Immunization, DH 680, Form
- Physical, DH 3040, Form
- Other/Please specify

for my child to the checked educational institution(s) listed below.

<table>
<thead>
<tr>
<th>FAMU</th>
<th>FAU</th>
<th>FGC</th>
<th>FIU</th>
<th>FSU</th>
<th>NCF</th>
<th>UCF</th>
<th>UF</th>
<th>UNF</th>
<th>USF</th>
<th>UWF</th>
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Transcripts to Florida Public Universities will be transmitted electronically.

For a paper transcript, fill out the section below. Official transcripts (in a sealed envelope) and unofficial transcripts (not sealed) can be picked up at the ADHUS front office.

**School, College, University or other educational institution name:**

__________________________

**Attention to:**

__________________________

**Student Name** ______________________  **Student Signature** ______________________

**Parent Name** ______________________  **Parent Signature** ______________________